

# MACKENZIE COUNTY

REGULAR COUNCIL MEETING

JUNE 12, 2012

10:00 A.M.

COUNCIL CHAMBERS  
FORT VERMILION, AB



**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, June 12, 2012  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**AGENDA**

Page

|   |    |    |  |    |
|---|----|----|--|----|
| <b>CALL TO ORDER:</b>                               | 1. | a) | Call to Order  |    |
| <b>AGENDA:</b>                                      | 2. | a) | Adoption of Agenda                                       |    |
| <b>STRATEGY &amp;<br/>POLICY SESSION:</b>           | 3. | a) | None   |    |
| <b>ADOPTION OF<br/>PREVIOUS MINUTES:</b>            | 4. | a) | Minutes of the May 23, 2012 Regular Council Meeting      | 7  |
|   |    | b) |  |    |
| <b>DELEGATIONS:</b>                                 | 5. | a) | S/Sgt. Tom Love, Fort Vermilion RCMP – 10:00 a.m.        |    |
|   |    | b) | Alvin Liknes (Winter Petroleum) – 1:30 p.m.              |    |
|   |    | c) | Helena Peters  |    |
| <b>GENERAL<br/>REPORTS:</b>                         | 6. | a) | CAO Report   | 21 |
|   |    | b) | Agricultural Land Use Planning Committee Meeting Minutes | 29 |
|   |    | c) | Municipal Planning Commission Meeting Minutes            | 35 |
|   |    | d) | Mackenzie Library Board Meeting Minutes                  | 55 |
| <b>COMMUNITY &amp;<br/>PROTECTIVE<br/>SERVICES:</b> | 7. | a) | Bylaw 866-12 Hamlet Residential Waste Collection         | 59 |
|   |    | b) | Surplus Fire Trucks                                      | 77 |

|                                    |     |    |   |     |
|------------------------------------|-----|----|---|-----|
|                                    |     | c) |   |     |
|                                    |     | d) |   |     |
| <b>OPERATIONAL SERVICES:</b>       | 8.  | a) | Policy PW009 – Dust Control Policy  | 79  |
|                                    |     | b) | New Centerline Culvert - Highway 697 / AJA Road Intersection  | 85  |
|                                    |     | c) | Tompkins Crossing Bridge Project  | 87  |
|                                    |     | d) | Roads & Water Management for New Farm Lands   | 89  |
|                                    |     | e) |   |     |
|                                    |     | f) |   |     |
| <b>PLANNING &amp; DEVELOPMENT:</b> | 9.  | a) | Bylaw 865-12 Land Use Bylaw Amendment for the Creation of an Airport Land Use District (AP)   | 91  |
|                                    |     | b) | Policy DEV004 Minimum Construction Value for Safety Codes Permits Policy  | 99  |
|                                    |     | c) | 119-DP-12 Development Permit – Restaurant Plan 922 0928, Block 6, Lot 39 (Fort Vermilion)   | 105 |
|                                    |     | d) | Town of High Level Land Use Amendment Bylaw 922-12 Referral   | 111 |
|                                    |     | e) |   |     |
|                                    |     | f) |   |     |
| <b>PUBLIC HEARINGS:</b>            |     |    | Public Hearings are scheduled for 1:00 p.m.   |     |
|                                    | 10. | a) | Bylaw 857-12 Land Use Amendment Bylaw (Equestrian Uses in Urban Fringe (UF) Land Use District)  | 115 |
|                                    |     | b) | Bylaw 860-12 Land Use Bylaw Amendment to Rezone Plan 992 5332; Block 1; Lot 3 from Rural Country Residential 2 “RC2” to Agricultural “A” (Rural La Crete) | 129 |

|                                      |     |    |  |     |
|--------------------------------------|-----|----|--|-----|
|                                      |     | c) | Bylaw 863-12 Plan Cancellation Plan 022 7583, Block 15, Lot 14 (La Crete)  | 141 |
| <b>CORPORATE SERVICES:</b>           | 11. | a) | Bylaw 816-11 Local Improvement Tax for Curb, Gutter and Sidewalk on 100 Avenue for Plan 952 3854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 785 1076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 862 2277 in the Hamlet of La Crete | 151 |
|                                      |     | b) | Bylaw 867-12 Fee Schedule Bylaw  | 157 |
|                                      |     | c) | Policy ADM050 Facility Rental Policy   | 163 |
|                                      |     | d) | Policy FIN031 Methods of Payment   | 167 |
|                                      |     | e) | Request to Waive Penalty for Tax Roll 082975   | 171 |
|                                      |     | f) |  |     |
|                                      |     | g) |  |     |
| <b>INFORMATION / CORRESPONDENCE:</b> | 12. | a) | Information /Correspondence  | 175 |
| <b>IN CAMERA SESSION:</b>            | 13. | a) | Legal <ul style="list-style-type: none"><li>• Access to Plan 0023789, Block 1, Lot 1</li></ul>   |     |
|                                      |     | b) | Labour   |     |
|                                      |     | c) | Land <ul style="list-style-type: none"><li>• Subdivisions and Municipal Reserve</li></ul>  |     |
| <b>NEXT MEETING DATE:</b>            | 14. | a) | Regular Council Meeting<br>Wednesday, June 27, 2012<br>10:00 a.m.<br>Fort Vermilion Council Chambers   |     |
| <b>ADJOURNMENT:</b>                  | 15. | a) | Adjournment  |     |





## MACKENZIE COUNTY REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                             |
| <b>Meeting Date:</b> | <b>June 12, 2012</b>                                       |
| <b>Presented By:</b> | <b>Joulia Whittleton, Chief Administrative Officer</b>     |
| <b>Title:</b>        | <b>Minutes of the May 23, 2012 Regular Council Meeting</b> |

### **BACKGROUND / PROPOSAL:**

Minutes of the May 23, 2012 Regular Council meeting are attached.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the minutes of the May 23, 2012 Regular Council meeting be adopted as presented.

**Author:** C. Gabriel **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_





**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, May 23, 2012  
4:00 p.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

- PRESENT:** Bill Neufeld Reeve  
Walter Sarapuk Deputy Reeve  
Jacquie Bateman Councillor  
Peter F. Braun Councillor  
Dicky Driedger Councillor  
John W. Driedger Councillor  
Odell Flett Councillor  
Eric Jorgensen Councillor (arrived at 4:07 p.m.)  
Lisa Wardley Councillor
- REGRETS:** Elmer Derksen Councillor
- ADMINISTRATION:** William (Bill) Kostiw Exec. Director of Infrastructure Development &  
Government Relations  
John Klassen Director of Operations  
Al Hoggan Director of Community & Protective Services  
Carol Gabriel Executive Assistant
- ALSO PRESENT:** Members of the public.

Minutes of the Regular Council meeting for Mackenzie County held on May 23, 2012 in the Fort Vermilion Council Chambers.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Neufeld called the meeting to order at 4:04 p.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 12-05-329 MOVED** by Councillor Bateman

That the agenda be approved with the following additions:  
Remove item 11. a) Policy FIN031 Methods of Payment  
11. f) Northern Alberta Community Investment  
Readiness Pilot Project  
11. g) Mighty Peace Watershed Alliance Tour

**CARRIED**

**STRATEGY & POLICY  
SESSION:**

3. a) **None**

**ADOPTION OF  
PREVIOUS MINUTES:**

4. a) **Minutes of the May 1, 2012 Regular Council Meeting**

**MOTION 12-05-330**

**MOVED** by Councillor Wardley

That the minutes of the May 1, 2012 Regular Council meeting be adopted as presented.

**CARRIED**

**GENERAL REPORTS:**

6. a) **Municipal Planning Commission Meeting Minutes – April 12 and April 26, 2012**

Councillor Jorgensen arrived at 4:07 p.m.

**MOTION 12-05-331**

**MOVED** by Councillor J. Driedger

That the Municipal Planning Commission meeting minutes of April 12 and April 26, 2012 be received for information.

**CARRIED**

8. c) **Infrastructure to New Agricultural Lands**

**MOTION 12-05-332**

**MOVED** by Councillor Bateman

That administration be authorized to proceed with obtaining regulatory approvals for establishing a crossing at the Little Buffalo in order to access new lands and connect to the East Peace road.

**CARRIED**

**MOTION 12-05-333**

**MOVED** by Deputy Reeve Sarapuk

That administration takes the lead in obtaining all regulatory approvals for crossings installation in the County's road allowances for all fish bearing channels (as determined by the Department of Fisheries and Oceans) as necessary to service new agricultural lands.

\_\_\_\_\_  
\_\_\_\_\_

**CARRIED**

**OPERATIONAL  
SERVICES:**

**8. a) Highway 88 Connector Tender – 4:15 p.m.**

**MOTION 12-05-334**

**MOVED** by Councillor Braun

That the Highway 88 Connector Tenders be opened.

**CARRIED**

Tenders Received

Wapiti Gravel Supplies

\$7,238,042.89 Original Tender  
\$ 667,586.57 Reduction (faxed amendment)  
\$6,570,456.32 Revised Tender

Ledcor

\$6,279,000.00 Original Tender  
\$ 355,404.68 Addition (faxed amendment)  
\$6,634,404.68 Revised Tender

Knelsen Sand & Gravel Ltd.

\$5,772,400.60

**MOTION 12-05-335**

**MOVED** by Councillor J. Driedger

That the Highway 88 Connector Tender be awarded to the lowest qualifying bidder.

Councillor Jorgensen requested a recorded vote.

In Favor

Councillor Flett  
Councillor J. Driedger  
Councillor Wardley  
Reeve Neufeld  
Deputy Reeve Sarapuk  
Councillor Bateman  
Councillor D. Driedger  
Councillor Braun

Opposed

Councillor Jorgensen

**CARRIED**

**8. b) Regravelling Tender – 4:30 p.m.**

Councillor Bateman declared herself in potential conflict and left the meeting at 4:31 p.m.

**MOTION 12-05-336**

**MOVED** by Councillor Wardley

That the 2012 Regravelling Tenders be opened.

**CARRIED**

Tenders Received

|                              |              |
|------------------------------|--------------|
| Bateman Petroleum Sales Ltd. |              |
| Schedule B (Zama Access)     | \$396,000.00 |
| Schedule C (Assumption)      | \$213,500.00 |

|                              |              |
|------------------------------|--------------|
| Knelsen Sand & Gravel Ltd.   |              |
| Schedule A (Fidler Pit)      | \$124,500.00 |
| Schedule B (Zama Access)     | \$154,000.00 |
| Schedule C (Assumption)      | \$240,240.00 |
| Schedule D (South Tall Cree) | \$ 18,354.00 |

**MOTION 12-05-337**

**MOVED** by Councillor Braun

That the 2012 Regravelling Tender be awarded to the lowest qualifying bidder per Schedule.

**CARRIED**

Councillor Bateman rejoined the meeting at 4:42 p.m.

**5. b) Randy Affolder, Alliance Assessment – 4:30 p.m.**

**MOTION 12-05-338**

**MOVED** by Deputy Reeve Sarapuk

That the presentation by Alliance Assessment be received for information.

**CARRIED**

**11. b) Assessment Contract**

**MOTION 12-05-339**

**MOVED** by Councillor Bateman

That administration be authorized to extend the contract with Alliance Assessment Consultants Ltd. for the provision of assessment services for the 2013-2016 assessment years (2014-2017 taxation years) at \$195,000 per year plus \$20.00 per new agricultural parcel (Alberta Sustainable Resource Development land sales).

**CARRIED**

**DELEGATION:**

**5. a) All-North Consultants Ltd. – 5:00 p.m.**

**MOTION 12-05-340**

**MOVED** by Councillor Bateman

That the presentation by All-North Consultants be received for information.

**CARRIED**

Reeve Neufeld recessed the meeting at 5:33 p.m. and reconvened the meeting at 5:51 p.m.

**8. d) High Level Flood Control Phase II Contract**

**MOTION 12-05-341**

**MOVED** by Councillor J. Driedger

That administration be authorized to reject all previous tenders and retender the High Level Flood Control Phase II project as amended to close on June 12, 2012.

**CARRIED**

**COMMUNITY &  
PROTECTIVE  
SERVICES:**

**7. a) Bylaw 864-12 Hamlet Residential Waste Collection**

**MOTION 12-05-342**

**MOVED** by Councillor Wardley

That first reading be given to Bylaw 864-12 being a Hamlet Residential Waste Collection bylaw for Mackenzie County as amended.

**CARRIED**

**MOTION 12-05-343**

**MOVED** by Councillor Braun

That second reading be given to Bylaw 864-12 being a Hamlet

\_\_\_\_\_  
\_\_\_\_\_

Residential Waste Collection bylaw for Mackenzie County.

**CARRIED**

**MOTION 12-05-344**

Requires Unanimous

**MOVED** by Councillor J. Driedger

That consideration be given to go to third reading of Bylaw 864-12 being a Hamlet Residential Waste Collection bylaw for Mackenzie County.

**CARRIED UNANIMOUSLY**

**MOTION 12-05-345**

**MOVED** by Deputy Reeve Sarapuk

That third and final reading be given to Bylaw 864-12 being a Hamlet Residential Waste Collection bylaw for Mackenzie County.

**CARRIED**

Reeve Neufeld recessed the meeting at 6:10 p.m. and reconvened the meeting at 6:46 p.m.

**7. b) Hamlet Residential Waste Collection - Request for Proposal**

**MOTION 12-05-346**

**MOVED** by Councillor J. Driedger

That administration be directed to publish the Request for Proposal for the Collection of La Crete Residential Waste as amended.

**CARRIED**

**7. c) Future Landfill Land Acquisition**

**MOTION 12-05-347**

**MOVED** by Councillor Wardley

That administration be authorized to proceed with the negotiations for the purchase of Section 27-106-13-5 as authorized in Council Motion 12-03-177.

**CARRIED**

**8. e) Hamlet Speed Zone (La Crete)**

\_\_\_\_\_  
\_\_\_\_\_

**MOTION 12-05-348**

**MOVED** by Councillor Bateman

That the La Crete North access speed zone be reduced to 70 Km/hr from 100<sup>th</sup> St to the Hamlet Boundary.

**CARRIED**

**MOTION 12-05-349**

**MOVED** by Councillor Bateman

That a double solid center line be painted on the La Crete North access from 100<sup>th</sup> St to 50 meters East of the North Point development access.

**CARRIED**

**8. f) Engineering Services**

**MOTION 12-05-350**

**MOVED** by Councillor Wardley

That administration be instructed to proceed with the Resource Road Grant application on the Highway 88 Connector and the Zama Access.

**CARRIED**

**MOTION 12-05-351**

**MOVED** by Councillor Braun

That Genivar be appointed as the engineers for the Resource Road Grant applications.

**CARRIED**

**MOTION 12-05-352**

**MOVED** by Councillor Bateman

That administration be instructed to proceed with the design and tendering of the rural water extension and pumping station project as budgeted.

**CARRIED**

**MOTION 12-05-353**

**MOVED** by Councillor Jorgensen

That DCL Siemens Engineering be appointed as the engineers for the rural water extension and pumping station projects.

**CARRIED**

\_\_\_\_\_  
\_\_\_\_\_

**PLANNING &  
DEVELOPMENT:**

**9. a) Bylaw 863-12 Plan Cancellation Plan 022 7583,  
Block 15, Lot 14 (La Crete)**

**MOTION 12-05-354**

**MOVED** by Councillor Wardley

That first reading be given to Bylaw 863-12, being a Plan Cancellation Bylaw to cancel Plan 022 7583, Block 15, Lot 14 in the Hamlet of La Crete, subject to public hearing input.

**CARRIED**

**9. b) Bylaw No. 865-12 Land Use Bylaw Amendment for  
the Creation of an Airport Land Use District (AP)**

**MOTION 12-05-355**

**MOVED** by Councillor Braun

That Bylaw 865-12, being a land use bylaw amendment to establish an Airport Land Use district be TABLED to the next meeting.

**CARRIED**

**9. c) La Crete Airport – East Lots Site Plan**

**MOTION 12-05-356**

**MOVED** by Councillor Braun

That the La Crete Airport site plan be approved as amended.

**CARRIED**

**9. d) Town of Rainbow Lake – Draft Municipal  
Development Plan**

**MOTION 12-05-357**

**MOVED** by Deputy Reeve Sarapuk

That administration be authorized to provide a reply regarding the Town of Rainbow Lake proposed Municipal Development Plan as discussed.

**CARRIED**

**PUBLIC HEARING:**

**10. a) None**

**CORPORATE  
SERVICES:**

**11. a) Policy FIN031 Methods of Payment**

\_\_\_\_\_  
\_\_\_\_\_



Item removed from the agenda.

**11. c) Appointment of Auditors**

**MOTION 12-05-358**

**MOVED** by Councillor Wardley

That administration be authorized to extend the contract with Wilde and Company Chartered Accountants for the provision of audit services for the term 2012-2014.

**CARRIED**

**11. d) July 10, 2012 Regular Council Meeting**

**MOTION 12-05-359**

**MOVED** by Reeve Neufeld

That the July 10, 2012 regular council meeting be changed to July 9, 2012 (same time and location).

**CARRIED**

**11. e) Geo Tourism Canada – The Ghost of Mac 2012 Voyage**

**MOTION 12-05-360**

**MOVED** by Councillor Braun

That the County cover the cost of a barbeque for the Geo Tourism Canada – The Ghost of Mac 2012 Voyage landing in Fort Vermilion on June 15<sup>th</sup> subject to a non-profit group coordinating it.

**CARRIED**

**11. f) Northern Alberta Community Investment Readiness Pilot Project (ADDITION)**

**MOTION 12-05-361**

Requires Unanimous

**MOVED** by Councillor J. Driedger

That Councillor D. Driedger be authorized to attend the Northern Alberta Community Investment Readiness Pilot Project workshop on June 6, 2012 in Falher, AB.

**CARRIED**

**11. g) Mighty Peace Watershed Alliance Tour (ADDITION)**

\_\_\_\_\_  
\_\_\_\_\_

**MOTION 12-05-362**  
Requires Unanimous

**MOVED** by Councillor Wardley

That the Reeve contact the tour members to recommend alternate meeting dates for the Mighty Peace Watershed Alliance tour members meeting with Council.

**CARRIED**

**INFORMATION/  
CORRESPONDENCE:**

**12. a) Information/Correspondence**

**MOTION 12-05-363**

**MOVED** by Councillor Wardley

That the information/correspondence items be accepted for information purposes.

**CARRIED**

Reeve Neufeld recessed the meeting at 8:16 p.m. and reconvened the meeting at 8:29 p.m.

**IN CAMERA SESSION:**

**MOTION 12-05-364**

**MOVED** by Councillor Bateman

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 8:29 p.m.

- 13. a) Legal
- 13. b) Labour
- 13. c) Land

**CARRIED**

**MOTION 12-05-365**

**MOVED** by Councillor Jorgensen

That Council move out of camera at 9:57 p.m.

**CARRIED**

**13. a) Legal – Access to SE 26-104-14-W5 (Plan 0023789, Block 1, Lot 1)**

**MOTION 12-05-366**

**MOVED** by Councillor Bateman

\_\_\_\_\_  
\_\_\_\_\_

That the access to SE 26-104-14-W5 (Plan 0023789, Block 1, Lot 1) be TABLED to June 12, 2012 for further information.

**CARRIED**

**13. a) Legal – Fire Service to First Nation’s Reservations**

**MOTION 12-05-367**

**MOVED** by Councillor D. Driedger

That the fire service to First Nation’s reservations be received as discussed.

**CARRIED**

**13. a) Legal – Ambulance Building Leases**

**MOTION 12-05-368**

**MOVED** by Councillor Braun

That administration be authorized to enter into leases with Alberta Health Services for the ambulance buildings as presented.

**CARRIED**

**13. b) Labour – AUPE Negotiations Update**

**MOTION 12-05-369**

**MOVED** by Reeve Neufeld

That the Finance Committee recommendations to the Alberta Union of Provincial Employees, Local 118 as outlined in Attachment 1 be approved as presented.

**CARRIED**

**MOTION 12-05-370**

**MOVED** by Deputy Reeve Sarapuk

That administration forward a formal proposal (as outlined in Attachment 1) to the Alberta Union of Provincial Employees, Local 118 in a format acceptable to administration.

**CARRIED**

**MOTION 12-05-371**

**MOVED** by Councillor Wardley

That Attachment 1 remain private pursuant to the *Freedom of Information and Protection of Privacy Act*.

**CARRIED**

**13. c) Land – Forest Products Development & Roadmap**

**MOTION 12-05-372**

**MOVED** by Councillor Jorgensen

That administration be instructed to convene a regional meeting including the Town of Rainbow Lake and the Town of High Level and major forest industries in the Mackenzie region.

**CARRIED**

**NEXT MEETING**

**DATE:**

**14. a) Regular Council Meeting**  
Tuesday, June 12, 2012  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**

**15. a) Adjournment**

**MOTION 12-05-373**

**MOVED** by Councillor Flett

That the meeting be adjourned at 10:00 p.m.

**CARRIED**

These minutes will be presented to Council for approval on June 12, 2012

---

Bill Neufeld  
Reeve

---

Joulia Whittleton  
Chief Administrative Officer



## MACKENZIE COUNTY REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                         |
| <b>Meeting Date:</b> | <b>June 12, 2012</b>                                   |
| <b>Presented By:</b> | <b>Joulia Whittleton, Chief Administrative Officer</b> |
| <b>Title:</b>        | <b>CAO Report</b>                                      |

### **BACKGROUND / PROPOSAL:**

CAO and Director reports are attached for information.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the CAO report for June 2012 be received for information.

**Author:** C. Gabriel      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_



# Mackenzie County

## Monthly CAO Report to Council – June 2012

The County's summer season has officially started and many activities and initiatives are ongoing. Our administrative team had a meeting to discuss our operational challenges and the ways to improve our efficiency and effectiveness. Some of this can be achieved by realigning some responsibilities wherever it makes sense to do so. We are working through this and I will keep council informed as appropriate.

We are currently in search of two Directors and hoping to fill in these positions as soon as possible. This will certainly help with work load distribution for me and other Directors in our organization.

The 2011 Annual Report was prepared and the month of June will be a busy month – holding the ratepayers meetings.

The overall organization is in good shape - we have very dedicated personnel in all departments.

The report provides highlights on some completed or ongoing initiatives.

1. **2012 Assessment and Taxes** – the County's combined assessment and tax notices were prepared and sent during the month of May. The open houses were held in Fort Vermilion and La Crete on May 24<sup>th</sup> and 25<sup>th</sup>.
2. **AUPE Negotiations** – The agreement has expired December 31 2011. The first negotiations meeting was held May 17 & 18. The results were presented to Council at their May 23<sup>rd</sup> meeting. The County's legal counsel is putting forward to the AUPE the formal proposal based on Council's direction at May 23<sup>rd</sup> meeting.
3. **Master Drainage Planning** – the first meeting took place in Edmonton on May 25<sup>th</sup> and the next meeting is scheduled for June 19<sup>th</sup> in Fort Vermilion. The minutes from the first meeting were distributed by email and are available on the SharePoint. The committee is in the process of developing a terms of reference for the plan.
4. **Fort Vermilion Gravel Pit** – meeting with the consultant June 14<sup>th</sup>. No development permit has been submitted by the developer.
5. **Seniors Housing in the Region** – waiting for the results of the Minister's review of MHMB and recommendations from the consultant.
6. **Regional Collaboration Initiative** (Towns of High Level and Rainbow Lake) – a meeting is being arranged in July with representatives of the Municipal Affairs' facilitating team - working towards development of the scope of the study.

7. **Land Use Framework** – response to the MMSA Municipal Perspective paper was prepared and sent. A regional meeting with forestry industry representatives is scheduled for June 8<sup>th</sup>.
8. **Tax Arrears** – we are having tax collection issues with two oil companies. Brownlee was engaged in assisting with collections. The results will be presented to Council in camera at June 12<sup>th</sup> meeting. A representative from one of the companies will be making a presentation to Council at June 12<sup>th</sup> meeting.
9. **Organizational Structure** – the management team has been discussing the efficiency and effectiveness of the departments under the current structure. Administration is drafting a proposal and will be seeking Council's input and consideration.
10. **Bursaries** – the Finance Committee met on June 7<sup>th</sup> and reviewed 18 applications. Bursaries in the total amount of \$17,000 were awarded and reignited from \$1,000 to \$2,000 per applicant.

Please review the attached Directors reports and we will be happy to answer any questions Council may have.

Respectfully submitted,

Joulia Whittleton



## Monthly Report to CAO

For the month of June 2012

From: William (Bill) Kostiw  
Executive Director of Infrastructure Development and  
Government Relations

The month of May was very busy with project development, tendering and preliminary project meetings.

Several infrastructure projects were awarded like: Highway 88 Connector, Zama Access and regravelling. We also worked on roads and drainage to new lands, retendering High Level East and smaller projects.

The big news is Highway 88 paving is moving along as well as weather will permit but there is still frost in the shaded areas.

I have met with BC Transportation people in Fort St. John to try and advance Highway 58 to Fort Nelson. The meeting was reasonably productive and their regional engineer has agreed to be the contact person. The next step is to get the project moved up to the BC Transportation Minister level as well as to get Alberta's new Ministers on board.

I have been assisting the CAO with day to day operations in planning and development until the new director is in place. The development department is quite active with subdivision proposals, airport development and general permits.

The major challenge I see for the next few years is to balance the development of infrastructure to new lands vs. continuing to upkeep and upgrade existing roads, drainage ditches and other existing infrastructure. The decline in industrial revenue along with strong competition for provincial money will certainly create challenges in budgeting and will put pressure on local projects. There is some rumor of a new federal funding program but as far as I know nothing solid yet.

To me this means the County must increase our lobby efforts at all government levels in order to get our “fair share” and maintain our high standard of service. We met with the new Alberta Transportation Regional Director in Peace River on June 6 and also invited him to a Council meeting.

In summary major projects are advancing well and 2012 should prove very productive. I look forward to any dialogue or questions you may have.

# Monthly Report to CAO

For the month of June, 2012

From: Al Hoggan, Director of Community and Protective Services

## Annual Operating Programs, Projects and Activities

| Program/Activity/Project          | Timeline                | Comments   |
|-----------------------------------|-------------------------|--|
| La Crete Residential Waste Pickup | At Council's discretion | The By-law has been passed and The Request for Proposals has been published. RFP's to be opened at the June 27 <sup>th</sup> Council meeting. A final decision will then need to be made by Council as to whether to proceed based on the costs as driven by the proposals received.   |
| Parks and Recreation              | Ongoing                 | All Mackenzie County Parks are currently open. All docks are in the water. No issues to report   |
| Emergency/Disaster Planning       | Ongoing                 | The final briefing report was received from the consultant based on the Zama tabletop exercise held in April. Recommendations have been reviewed and amendments are currently being made to the Municipal Emergency Plan.<br><br>The Tompkins fire has consumed much of staff time and as of writing this report the final outcome of this fire is unknown |
| La Crete Airport                  | In Progress             | MPC and Council have reviewed the latest version of the area layout. As approved by Council the lots are available for lease.  |
| Fire Departments                  | On going                | The La Crete Fire Tanker Truck project is completed. Delivery of the unit is anticipated within the next two weeks.  |
| 911 Dispatch                      | Sept. 5, 2012           | The courtesy letter to the current provider has been sent and as of yet no response from them. Telus has been notified and we are currently sourcing the hardware for the radio over internet communications protocols. Official switchover date has been established as September 5, 2012.  |
| Solid Waste                       | On going                | The solid waste transfer stations continue to operate with no issues to report.<br><br>The Fort Vermilion Transfer Station Caretaker contract is coming due in early July. The RFP has been published at proposal openings is scheduled for June 27 <sup>th</sup> Council meeting.   |

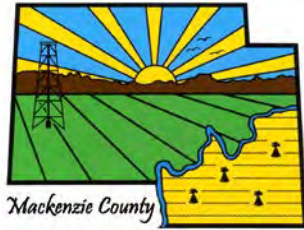
| Projects   | Timeline        | Comments   |
|--|-----------------|--|
| Fort Vermilion Ice Plant Overhaul                | Sept. 15, 2012  | The ice plant project is currently under way. Nothing further to report.   |
| Fort Vermilion office roof repair.               | October 1, 2012 | Quotes are currently being put together with repairs anticipated in the early fall.  |
| Fort Vermilion Fire Hall roof repair             | Fall of 2012    | Our building maintenance technician is currently investigating the issues and will be requesting proposals mid-summer 2012   |
| La Crete Arena Walkway project                   | July 2012       | The arena walkway project is underway. The project has run into a few minor issues. These issues have mostly been resolved and surveying has been completed. Land title transfer is in progress. |
| Fort Vermilion Office Landscaping                | July 2012       | The project has been awarded and work will commence 1 <sup>st</sup> week of June with completion by July of 2012.  |
| Fort Vermilion Office Parking Lot Paving project | Complete        | The parking lot/salt shed paving project has been completed.   |

### Personnel

The By-law Enforcement Officer position has been on hold and we are currently reviewing the resumes.

### Other

As this will be my final Director's report, I would like to take this opportunity to thank you for your support over the last two years. I wish Mackenzie County Council and administration all the best and I am sure the future is bright.



## **MACKENZIE COUNTY REQUEST FOR DECISION**

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                                  |
| <b>Meeting Date:</b> | <b>June 12, 2012</b>  |
| <b>Presented By:</b> | <b>Joulia Whittleton, Chief Administrative Officer</b>          |
| <b>Title:</b>        | <b>Agricultural Land Use Planning Committee Meeting Minutes</b> |

### **BACKGROUND / PROPOSAL:**

Information item. The adopted minutes of the March 2 and March 5, 2012 meeting are attached.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the Agricultural Land Use Planning Committee meeting minutes of March 2 and March 5, 2012 be received for information.

**Author:** C. Gabriel **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_



**Mackenzie County  
Agricultural Land Use Planning Committee Meeting  
Friday, March 2, 2012, 9:00 a.m.  
Council Chambers, Fort Vermilion, Alberta**

**PRESENT:**

|                |                        |
|----------------|------------------------|
| Bill Neufeld   | Reeve                  |
| Dicky Driedger | Councillor, Chair      |
| Elmer Derksen  | Councillor, Vice Chair |
| Eric Jorgensen | Councillor             |
| Jacque Bateman | Councillor             |

**ALSO PRESENT:**

|                   |                                |
|-------------------|--------------------------------|
| Joulia Whittleton | Director of Corporate Services |
| John Klassen      | Director of Operations         |
| Grant Smith       | Agricultural Feldman           |
| Byron Peters      | Project Superintendent         |

**CALL TO ORDER:**

**1. a) Call to Order**

Chair D. Driedger called the meeting to order at 9:06 a.m.

**AGENDA:**

**2. a) Adoption of Agenda**

**MOTION 03-12-12**

**MOVED** by Councilor Derksen

That the agenda be approved with the following addition:

5. c) Meeting with Ministers during AAMD&C

**CARRIED**

**MINUTES:**

**3. a) Minutes from the January 11, 2012 Committee Meeting**

**MOTION 03-12-13**

**MOVED** by Councilor Bateman

That the minutes of January 11, 2012 Agricultural Land Use Planning Committee meeting be approved as amended.

**CARRIED**

**DELEGATION:**

**4. a) None**

**BUSINESS:**

**5. a) Rural Road Network Plan (Draft)**

Brian Locher of DCL Siemens presented the draft plan to the committee via teleconferencing.

The use of temporary bridges was discussed.

**MOTION 03-12-14**

**MOVED** by Councilor Jorgensen

That the draft plan be accepted for information and it be presented to Council at their regular March 15, 2012 meeting.

**CARRIED**

Chair Driedger recessed the meeting at 10:02 a.m. and reconvened the meeting at 10:15 a.m.

**b) Rural Road Access – Policy and Agreement**

John Klassen, Director of Operations described the challenges the Operations Department is experiencing regarding administering the road access agreement due to the alternative motives of some ratepayers other than the road clearance for access purpose.

**MOTION 03-12-15** **MOVED** by Councilor Bateman

That the Policy PW019 Road Construction Eligibility and the agreement be presented to council with the following changes:

1. Clarify what is required to be done in a right of way in order to provide access – a vehicular access must be provided (min 25 feet);
2. An agreement be granted on first time first serve basis and up to the property only;
3. An expiration date of a County Road Allowance agreement to coincide with an applicant's Local Timber Permit from Alberta Sustainable Resource Development.

**CARRIED**

**c) Meeting with Ministers During AAMD&C**

**MOTION 03-12-16** **MOVED** by Councilor Bateman

That a meeting be requested with Deputy Premier, Minister of Sustainable Resource Development, Minister of Agriculture, and Minister of Transportation during AAMD&C spring convention to review the proposed Rural Road Network Plan.

**CARRIED**

**NEXT MEETING DATE:**

6. a) **Next Meeting Date – March 5, 2012 at 1:00 p.m. at the Mirage Hotel in High Level**

**ADJOURNMENT:**

7. a) **Adjournment**

**MOTION 03-12-17** **MOVED** by Councilor Jorgensen

That the meeting be adjourned. (11:23 a.m.)

**CARRIED**

These minutes were adopted at April 27, 2012 committee meeting.

\_\_\_\_\_  
Dicky Driedger, Chair  
Councillor

\_\_\_\_\_  
Joulia Whittleton,  
Director of Corporate Services/Recording  
Secretary



**Mackenzie County  
Agricultural Land Use Planning Committee Meeting  
Monday, March 5, 2012, 1:00 p.m.  
Hotel Mirage Meeting Room, High Level, Alberta**

**PRESENT:** Bill Neufeld Reeve  
Dicky Driedger Councillor, Chair  
Elmer Derksen Councillor, Vice Chair  
Eric Jorgensen Councillor  
Jacquie Bateman Councillor

**ALSO PRESENT:** None

**CALL TO ORDER:** 1. a) **Call to Order**

Chair D. Driedger called the meeting to order at 1:20 p.m.

**AGENDA:** 2. a) **Adoption of Agenda**

**MOTION 03-12-18** **MOVED** by Councilor Derksen

That the agenda be approved as presented.

**CARRIED**

**MINUTES:** 3. a) **None**

**CARRIED**

**DELEGATION:** 4. a) **None**

**BUSINESS:** 5. a) **Rural Road Network Plan (Draft)**

**MOTION 03-12-19** **MOVED** by Councilor D. Driedger

That the following change be incorporated into the draft plan:

- the phases identified in the plan are for planning purposes only and not necessarily the order in which the roads will be built as priorities could change.

**CARRIED**

b) **Policy PW019 Road Construction Eligibility and Road Allowance**

**MOTION 03-12-20** **MOVED** by Reeve Neufeld

That a recommendation be taken to Council to approve the following amendments to Policy PW019 Road Construction and Road Allowance:

- the land owner be permitted to clear the road allowance adjacent to their land for the purpose of access;
- Windrows must be to the property line of the road allowance on the pin side.

**CARRIED**

**NEXT MEETING DATE:**

6. a) **At a call of the Chair**

**ADJOURNMENT:**

7. a) **Adjournment**

**MOTION 03-12-21**

**MOVED** by Councilor Derksen

That the meeting be adjourned. (1:46 p.m.)

**CARRIED**

These minutes were adopted at April 27, 2012 committee meeting.

---

Dicky Driedger, Chair  
Councillor

---

Joulia Whittleton,  
Director of Corporate Services/Recording  
Secretary



## MACKENZIE COUNTY REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                         |
| <b>Meeting Date:</b> | <b>June 12, 2012</b>                                   |
| <b>Presented By:</b> | <b>Joulia Whittleton, Chief Administrative Officer</b> |
| <b>Title:</b>        | <b>Municipal Planning Commission Meeting Minutes</b>   |

### **BACKGROUND / PROPOSAL:**

Information item. The adopted minutes of the May 10, 2012 meeting are attached.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the Municipal Planning Commission meeting minutes of May 10, 2012 be received for information.

Author: C. Gabriel Review by: \_\_\_\_\_ CAO \_\_\_\_\_



**Mackenzie County  
Municipal Planning Commission Meeting**

**Mackenzie County Office  
La Crete, AB**

**Thursday, May 10, 2012 @ 10:00 a.m.**

**PRESENT**

|                  |   |
|------------------|---|
| John W. Driedger | Chair, Councillor, MPC Member               |
| Wally Schroeder  | Vice-Chair, MPC Member (via teleconference) |
| Jacque Bateman   | MPC Member, Councillor                      |
| Beth Kappelar    | MPC Member                                  |
| Danny Friesen    | MPC Member (via teleconference)             |

**ADMINISTRATION**

|                     |   |
|---------------------|---|
| Bill Kostiw         | Executive Director of Infrastructure Development & Government Relations |
| Liane Lambert       | Development Officer   |
| Christopher Wilcott | Planner   |
| Jennifer Braun      | Administrative Assistant  |
| John Klassen        | Director of Operations  |

**DELEGATIONS**

Airport Members  
John Fehr  
Abe Fehr  
Reynold Janzen  
Jake Neustaeter  
Ernie Driedger

Members of the public were present as well.

**1. CALL TO ORDER**

John W. Driedger called the meeting to order at 10:10 a.m.

**2. ADOPTION OF AGENDA**

**MOTION 12-065** **MOVED** by Jacque Bateman

That the agenda be adopted with the following addition;

**4c) Development Permit Application 104-DP-12  
Dwayne Wolfe; Automotive and Vehicle Services (Addition)  
Plan 952 5207, Block 1, Lot 1; La Crete**

**CARRIED**

**3. MINUTES**

**a) Adoption of Minutes**

**MOTION 12-066      MOVED** by Beth Kappelar

That the minutes of the April 26, 2012 Municipal Planning Commission meeting be adopted as presented.

**CARRIED**

**b) Business Arising from Previous Minutes**

No business arising from the previous Minutes.

**4. DEVELOPMENT**

**a) Development Permit Application 81-DP-12  
Fort Vermilion School Division; Institutional Use  
(Agricultural Education Program)  
NE & SE 16-109-14-W5M**

**MOTION 12-067      MOVED** by Jacquie Bateman

That Development Permit 81-DP-12 on NE & SE 16-109-14-W5M in the name of Fort Vermilion School Division be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

**1. This Approval is for an Institutional Use (Agriculture Education Program) containing:**

- a) 56' x 72' Barn,**
- b) 24' x 62 Greenhouse and a**
- c) 26' x 38' Dwelling – Single Family.**

**2. Minimum building setbacks are:**

- a) 41.15 meters (135 feet) from any road allowances, and**
- b) 15.24 meters (50 feet) from any other property lines.**

3. The buildings shall be constructed and finished with similar construction materials and shall compliment the natural features of the site and the aesthetics of the neighbouring buildings to the satisfaction of the Development Authority.
4. This permit may be revoked at any time if, in the opinion of the Development Authority, the proposed development has become detrimental or otherwise incompatible with the amenities of the neighborhood.
5. PRIOR to any new construction taking place on the subject property contact the Development Department for a Development Permit.
6. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
7. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.
8. If a sign is placed on the property the sign shall be located a minimum of:
  - a. 200 meters from regulatory signs, and
  - b. 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.
9. The sign shall be a minimum of 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.
10. The sign and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
11. The sign shall:
  - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
  - b. Not unduly interfere with the amenities of the district,
  - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
  - d. Not create visual or aesthetic blight.
12. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to

investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.

13. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

**CARRIED**

**b) Development Permit Application 105-DP-12  
Bernard Friesen; Shop – Farm with 50% Side Yard Setback Variance  
Part of NE 12-104-17-W5M**

**MOTION 12-068      MOVED** by Wally Schroeder

That Development Permit 105-DP-12 on Part of NE 12-104-17-W5M in the name of Bernard Friesen be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Approval of a Shop - Farm with setback variances as noted in conditions 2c.**
2. **Minimum building setbacks for Shop - Farm are:**
  - a. 41.2 meters (135 feet) from the front (Range Road 170) property line;
  - b. 15.2 meters (50 feet) north and south property lines, and
  - c. **7.62 meters (25 feet) side (west), from the property lines.**
3. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
4. **The Shop - Farm is approved for agricultural purposes only and no commercial activity is permitted in this building. If the developer/landowner/occupant or other person or persons intend to use the Shop - Farm for commercial or industrial uses, a new development permit is required prior to the commencement of the commercial or industrial use.**
5. The Shop – Farm shall not be used as a dwelling.
6. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.



7. **This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.**
8. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
9. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
10. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

- c) **Development Permit Application 104-DP-12  
Dwayne Wolfe; Automotive and Vehicle Services (Addition)  
Plan 952 5207, Block 1, Lot 1; La Crete**

**MOTION 12-069**     **MOVED** by Beth Kappelar

That Development Permit 104-DP-12 on Plan 952 5207; Block 1; Lot 1 in the name of Dwayne Wolfe be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Minimum building setbacks:**
  - a. **41.2 meters (135 feet) from any road allowances; and**
  - b. **15.2 meters (50 feet) from any other property lines or setbacks required by Safety Codes, whichever is greater. It is the developer's responsibility to find out the Safety Codes setback requirements.**
2. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
3. **This permit approval is subject to approval from the Alberta Motor Vehicle Industry Council (AMVIC). The developer is required to obtain written approval from the Alberta Motor**

**Vehicle Industry Council regarding the proposed development prior to commencement of the development. Failure to do so shall render this permit Null and Void.**

4. **All conditions and requirements by Alberta Infrastructure and Transportation are to be met to their specifications and standards. Failure to do so shall render this permit Null and Void.**
5. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
6. **This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developer's expense.**
7. **Provide adequate buffering (trees or fence) so the shop, additions and vehicles cannot be seen from the road.**
8. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 45 square meters (484 sq ft) of building area, which in this case is 10 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees, and, in addition to the abovementioned standards, sufficient vehicle stacking shall be provided on the site for a minimum of five (5) passenger vehicles or three (3) large trucks. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
9. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

5. **SUBDIVISION**

a) **Subdivision Application 12-SUB-12  
NW 31-108-16-W5M; High Level Rural  
Vanya Glessing**

**MOTION 12-070** **MOVED** by Beth Kappelar

That Subdivision Application 12-SUB-12 in the name of Vanya Glessing, on NW 31-108-16-W5M, be APPROVED with the following conditions:

1. This approval is for two single lot subdivisions, 10.05 acres (4.07 hectares) in size, and 14.33 acres (5.80 hectares) in size. **Total of 24.15 (.9.80 hectares).**
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
  - b) Provision of access to both parcels and to the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
  - c) A dedication of the most westerly 5.18 meters of the proposed subdivision is required for future road widening.
  - d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
  - e) Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.
  - f) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$2,500.00 per acre. Municipal reserve is charged at 10%, which is \$250.00 per subdivided acre. **10 acres times \$250.00 equals \$2,500.00.**
  - g) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.

- h) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

**CARRIED**

**b) Subdivision Application 15-SUB-12  
SW 19-107-13-W5M; Blumenort  
David & Dyan Froese**

**MOTION 12-071      MOVED** by Jacquie Bateman

That Subdivision Application 15-SUB-12 in the name of David and Dyan Froese, on SW 19-107-13-W5M, be APPROVED with the following conditions:

1. This approval is for a single lot subdivision, 10 acres (4.04 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
  - b) Provision of access to the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
  - c) A dedication of the most westerly 5.18 meters of the proposed subdivision is required for future road widening.
  - d) The current old sewer system shall be removed from the subject property.
  - e) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
  - f) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**

- g) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- h) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

**CARRIED**

- c) **Subdivision Application 16-SUB-12  
Part of NE 34-105-15-W5M; La Crete Rural  
Bennie & Jeannie Gerbrandt**

**MOTION 12-072**    **MOVED** by Jacquie Bateman

That Subdivision Application 16-SUB-12 in the name of Bennie and Jeannie Gerbrandt on NE 34-105-15-W5M, be TABLED until the lots are redesigns to meet acceptability by Alberta Environment and Water.

**CARRIED**

- d) **Subdivision Application 18-SUB-12  
Plan 902 3717, Block 1, Lot 1 (SE 1-106-15-W5M); Blumenort  
William & Gertrude Schmidt**

**MOTION 12-073**    **MOVED** by Danny Friesen

That Subdivision Application 18-SUB-12 in the name of Wilhelm and Gertrude Schmidt, on Plan 902 3717, Block 1, Lot 1 (SE 1-106-15-W5M), be APPROVED with the following conditions:

1. This approval is for a subdivision boundary adjustment, adding 0.57 acres (0.23 hectares) to the existing 4.99 acre (2.02 hectare) parcel for a total of 5.55 acres (2.25 hectares).
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:

- a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
- b) Provision of access to the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
- c) A dedication of the most easterly 5.18 meters of the proposed subdivision is required for future road widening.
- d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
  - i. **The pumpout sewer system shall be removed and replaced with a sewer system that meets the current Alberta Private Sewage Systems Standard of Practice setbacks prior to the registration of the subdivision.**
- e) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
- f) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- g) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- h) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

**CARRIED**

- e) **Subdivision Application 19-SUB-12  
SE 13-104-16-W5M; Blumenort  
Larry & Lois Neufeld**

**MOTION 12-074      MOVED** by Wally Schroeder

That Subdivision Application 19-SUB-12 in the name of Larry and Lois Neufeld, on SE 13-104-16-W5M, be APPROVED with the following conditions:

1. This approval is for a single lot subdivision, 12.65 acres (5.12 hectares) in size.
2. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the municipality.
3. Applicant/developer shall enter into a Developer's Agreement with the Municipal District of Mackenzie which may contain, but is not limited to:
  - a) Provision of access to the subdivision and the balance of the quarter in accordance to Alberta Transportation and Mackenzie County standards and at the developer's expense.
    - i. Dedication of a 20 meter wide service road right-of-way across the highway frontage of the proposed parcel by caveat.
  - b) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
  - c) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
  - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
  - e) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
  - f) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

**CARRIED**

- f) **Subdivision Application 22-SUB-12  
Plan 052 2048, Block 4, Lot 3 (10802-114 Ave.); La Crete  
Larry & Sandra Neufeld**

**MOTION 12-075    MOVED** by Wally Schroeder

That Subdivision Application 22-SUB-12 in the name of Larry & Sandra Neufeld, on Plan 052 2048, Block 4, Lot 3, be APPROVED with the following conditions:

1. This approval is for a 2 lot subdivision, 2.92 acres (1.18 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,
  - b) Provision of all sanitary systems including service lines, main and appurtenances as required by the Municipality,
  - c) Provision of all water lines, including all fittings and valves as required by the County,
  - d) Provision of municipal servicing (water and sanitary sewer) to each lot,
  - e) All drainage systems, provisions for weeping tile flow where a high water table or other subsurface conditions cause continuous flow in the weeping tile, and associated works, all as and where required by the County. Where trunk storm sewer mains are required, the County shall reimburse the Developer for the cost of the trunk storm sewer mains in accordance with current County policy;
  - f) The developer shall provide the municipality with a site drainage and surface water management plan that outlines the following:
    - (1) Drainage of internal road system,
    - (2) Erosion prevention systems, if required,
    - (3) Direction of site drainage, and
    - (4) Elevation plans for each lot
  - g) Provision of internal roads, sidewalks and other infrastructure as required by the County in accordance to Mackenzie County Engineering Guidelines and at Developers expense, such construction of roads to serve the lots to be created by



the subdivision;

- h) Provision of street lighting with underground wiring, design and location as required by the County,
- i) Engineered signage package,
- j) Provision of utilities (power, gas, telephone, etc.) to each lot. Such utilities to be provided in a location and to a standard to be approved by the appropriate utility company and the County. Responses from utilities companies are shown in Schedule "C" hereto attached. Written confirmation of the completed utility installation is required to be submitted to the County by each utility company prior to registration of the subdivision,
- k) Provision of and/or negotiation for utilities rights-of-way and/or easements as required by utilities companies. Any costs incurred for line relocation will be the responsibility of the developer. All utility lanes/lots must be accessible. All public utility lanes/lots shall be cleared to ground level with all tree stumps and debris removed and then landscaped. Where necessary, utility lanes/lots shall be excavated or landscaped to provide drainage for the subdivision. Any excavation or landscaping of the public utility lanes/lots shall be to engineered plans and completed prior to the installation of utilities,
- l) The developer is responsible for landscaping to design elevation and seeding with grass or other approved landscaping,
- m) Provision of an agreement with the adjacent landowners for utility lanes/lots if required,
- n) Any outstanding property taxes shall be paid in full prior to registration of title,
- o) Provision of off-site levies as required by the County as follows:
  - i) Subdivision Off-Site Levies (Bylaw 319/02) are imposed for the construction and maintenance of off-site municipal services, including:
    - a) new or expanded facilities for the storage, transmission, treatment or supplying of water;
    - b) new or expanded facilities for the treatment, movement or disposal of sanitary sewage;

- c) new or expanded storm sewage drainage facilities;
- d) new or expanded facilities for the storage, transfer, or disposal of waste;
- e) land required for or in connection with any facilities described in clauses (a) to (d); and
- f) ongoing maintenance of the facilities described in clauses (a) to (d).

The levy is calculated at \$1,000.00 per lot. one (1) lot at \$1,000 equals **\$1,000.00**,

**Total Levies = \$1,000.00**

- p) Security, in the form of an irrevocable letter of credit or certified cheque, in the amount of 25% of subsurface and surface infrastructure construction cost must be submitted to the County prior to installation and construction of any permanent infrastructure. Security amounts required in accordance with Mackenzie County's Multi-Lot/Urban Subdivision Construction and Registration Policy No, DEV003.

**CARRIED**

- g) Subdivision Application 25-SUB-11  
Part of 4-110-18-W5M; High Level Rural  
Bert & Val Boese**

**MOTION 12-076**     **MOVED** by Beth Kappelar

That Subdivision Application 25-SUB-11 in the name of Bert and Val Boese on Part of SW 4-110-18-W5M be APPROVED with the following conditions.

1. This approval is for a single lot subdivision, 24.36 acres (9.86 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with Mackenzie County which shall contain, but is not limited to:
  - a. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
  - b. Provision of access to the subdivision and the balance of the quarter in accordance to Mackenzie County standards and at the developer's expense.

- b. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
- c. **Prior to any further development, including sewage installation, contact Terry Sawchuk Alberta Environment and Water at (780) 427-7617, as the area may be subject to the Water Act Authorization.**
- d. **This Development Agreement shall be registered by Caveat, ensuring that Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of any proposed development. It is the responsibility of the applicant to ensure that adequate drainage and other precautions are taken to avoid water damage to any future development.**
- e. Provision of a storm water management plan. Please contact Liane Lambert, Development Officer, at (780) 927-3718 to discuss the requirements for your subdivision.
- f. Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$2,083.33.00 per acre. Municipal reserve is charged at 10%, which is \$208.33 per subdivided acre. 24 acres times \$208.33 equals **\$4,999.92**
- g. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
- h. Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- i. Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

**CARRIED**

**6. MISCELLANEOUS ITEMS**

**a) Bylaw 863-12 Plan Cancellation**

**Plan 022 7583, Block 15, Lot 14; La Crete**

**MOTION 12-077**    **MOVED** by John W. Driedger

That the Municipal Planning Commission recommends first reading be given to Bylaw 863-12, being a Plan Cancellation Bylaw to cancel Plan 022 7583, Block 15, Lot 14 in the Hamlet of La Crete, subject to public hearing input.

**CARRIED**

b) **Bylaw No. \_\_\_\_-12**  
**Creation of an Airport Land Use District**

**MOTION 12-078**    **MOVED** by Beth Kappelar

That MPC recommend to Council for the Planning and Development Department to amend the Land Use bylaw to create the proposed Airport District "AP" as outlined in Bylaw 8\_\_-12 hereto attached.

**CARRIED**

Bill Kostiw, Danny Friesen and Wally Schroeder left the meeting at 10:54 a.m. Danny Friesen and Wally Schroeder did not return.

7.    **DISCUSSION**

a) **SW 15-106-15-W5M**

**MOTION 12-079**    **MOVED** by Jacquie Bateman

That the Municipal Planning Commission go in camera at 10:54 a.m.

**CARRIED**

**MOTION 12-080**    **MOVED** by Beth Kappelar

That the Municipal Planning Commission go out of camera at 11:08 a.m.

**CARRIED**

Delegations arrived at 11:09 a.m.

**b) Airport Discussion**

Received for information.

Bill Kostiw and John Klassen arrived at 11:28 a.m.

Bill Kostiw, John Klassen and the delegations left at 11:40 a.m. and did not return.

**c) Soil Remediation**

Received for information.

**d) Action List**

The Action List of April 26, 2012 was reviewed.

**CARRIED**

**8. NEXT MEETING DATES**

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ May 24, 2012 at 10:00 a.m. in Fort Vermilion
- ❖ June 7, 2012 at 10:00 a.m. in La Crete
- ❖ June 28, 2012 at 10:00 a.m. in Fort Vermilion
- ❖ July 12, 2012 at 10:00 a.m. in La Crete
- ❖ July 26, 2012 at 10:00 a.m. in Fort Vermilion

**9. ADJOURNMENT**

**MOTION 12-081** **MOVED** by Beth Kappelar

That the Municipal Planning Commission meeting be adjourned at 11:52 a.m.

**CARRIED**

These minutes were adopted this 24<sup>th</sup> day of May, 2012.

**(Original Signed)** \_\_\_\_\_  
John W. Driedger, Chair





## MACKENZIE COUNTY REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                         |
| <b>Meeting Date:</b> | <b>June 12, 2012</b>                                   |
| <b>Presented By:</b> | <b>Joulia Whittleton, Chief Administrative Officer</b> |
| <b>Title:</b>        | <b>Mackenzie Library Board Meeting Minutes</b>         |

### **BACKGROUND / PROPOSAL:**

Information item. The adopted minutes of the April 5, 2012 meeting are attached.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the Mackenzie Library Board meeting minutes of April 5, 2012 be received for information.

**Author:** C. Gabriel      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_





**Mackenzie County Library Board (MCLB)**  
**April 5<sup>th</sup>, 2012 Board Meeting Minutes**  
**Fort Vermilion Library**  
**Fort Vermilion, Alberta**

**Present:** Lisa Wardley, Wally Schroeder, Beth Kappelar, John W. Driedger,  
La Dawn Dachuk, Susan McNeil, Lorraine Peters.

**Absent:** Jake Wiebe , Daryl Zielsdorf (excused)

**1.0 Call to Order:** The meeting was called to order by Beth Kappelar at 7:02 p.m.

**2.0 Approval of Agenda:**

- Add 8.1 Board member resignation, 8.2 Fort Vermilion Library

**MOTION #2012-03-01** John Driedger moved the approval of the agenda as revised.

**CARRIED**

**3.0 Approval of the Minutes:**

**MOTION #2012-03-02** Lisa Wardley moved the approval of the Feb 13/12 minutes as presented.

**CARRIED**

**4.0 Review of Action Items:**

- The action items of the previous MCLB meeting were reviewed.

**5.0 Financial:**

**5.1 Financial report as of Mar. 31/2012:**

- Balance brought forward: \$ 34,653.82
- Total Revenues \$ 93,384.53
- Total Expenses \$ 92,405.91
- Ending Bank Balance \$ 35,632.44

**MOTION #2012-03-03** La Dawn Dachuk/Susan McNeil moved to accept the financial report as presented.

**CARRIED**

**5.2 MCLB 2011 Audited Financial Statements:**

**MOTION #2012-03-04** John Driedger/Lisa Wardley moved to approve the 2011 audited financial statements as presented

**CARRIED**

**6.0 Library Reports:**

**6.1 La Crete:**

- Financials to Apr 2/12: Income of \$34 K, Expenses of 14 K, Net income, \$20K.
- The Blankets and Books program has held 4 sessions since Mar 7/12. Two had good attendance.
- Connie Friesen has completed her report detailing the operating costs of a standalone library and has submitted it to Al Hoggan.
- Four quotes were received for the Salmon Grill fund raiser entertainment. One will be chosen shortly. Businesses will be asked to sponsor the entertainment.
- The Town and Country Fund Raiser is going well.
- A "Friends of the Library" cook book is being planned for completion in early September.
- The Senior Tea will occur June 4/12. Barb Holick will give a report on her trip to Haiti and Rebecca Koester will provide the music. Rustic Roots Greenhouse will again be asked to donate the flowers.
- Six to 8 units of shelving will be purchased at \$500.00 per unit.

**6.2 Fort Vermilion:**

- Susan McNeil has been hired to work in the library.
- Weeded books are being sold.
- Services offered by the library have been advertised in the local papers.

**6.3 Zama:**

- They are looking at keeping the winter hours during the summer.
- A draw is being held for residents who fill out the library survey,

**6.4 High Level:**

- The Society chair toured the Zama library.
- They are trying to rearrange the shelves to get more room.

**MOTION #2012-03-05** Lorraine Peters moved to accept the library reports as presented.

**CARRIED**

...2

**7.0 Old Business:**

**7.1 La Crete Library Building:**

- Al Hoggan has sent an analysis of the operating costs a standalone library for La Crete. The La Crete Library Society will be asked to respond to the document.
- Ken Feser will be asked to assess the La Crete library when he comes to visit.

**MOTION #2012-03-06** John Driedger moved that the letter from Al Hoggan be received as information. **CARRIED**

**7.2 MCLB Service Plan:**

- Lisa Wardley shared the Zomerang Survey results received to date
- The survey can be filled out on line or on hard copies left at various locations throughout the County.
- A Board working day will be planned in Sept. to complete the Service Plan.
- The survey will run until the end of June

**MOTION #2012-03-07** Susan McNeil/Lorraine Peters moved that the 3 libraries be given \$100.00 each to use for prizes for completing the survey. **CARRIED**

**7.3 Service Agreement with High Level Library:**

- Beth Kappelar and Lisa Wardley will meet with the High Level Library Board to renegotiate a new service agreement.

**7.4 Policy Review:**

- The policy review will occur during a MCLB meeting in Sept. 2012.

**8.0 New Business:**

**8.1 MCLB Member Resignation:**

**MOTION #2012-03-08** John Driedger moved the acceptance of Jake Wiebe's resignation email dated Apr 4/12.

**CARRIED**

**8.2 Fort vermilion Library Society:**

- The Fort Vermilion Library Society has hired Susan McNeil, a MCLB member, to work in their library. The MCLB determined that there was not a pecuniary interest conflict and therefore she could continue serving on the MCLB.

**9.0 Correspondence:**

- 9.1 Youth Write Competition poster.
- 9.2 GOA Senior's Week Poster

**MOTION #2012-03-09** Susan McNeil/Lorraine Peters moved the MCLB cover the cost of the overnight program fee for one student winner of the Youth Write Competition. **CARRIED**

**10.0 In Camera:**

- Not required

**11.0 Next Meeting Date and Location:** La Crete Library, June 11/12 at 6:00 p.m. (The La Crete Library Society will be invited to a supper meeting)

**12.0 Adjournment:**

**MOTION # 2012-03-10** John W. Driedger moved the meeting adjourned at 8:50 p.m.

**CARRIED**

**These minutes were adopted this 11<sup>th</sup> day of June, 2012**

---

**Beth Kappelar, Chair**



## MACKENZIE COUNTY REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                                  |
| <b>Meeting Date:</b> | <b>June 12, 2012</b>  |
| <b>Presented By:</b> | <b>Al Hoggan, Director of Community and Protective Services</b> |
| <b>Title:</b>        | <b>Bylaw 866-12 Hamlet Residential Waste Collection</b>         |

### **BACKGROUND / PROPOSAL:**

Bylaw 864-12 Hamlet Residential Waste Collection received all three readings on May 23, 2012.

However, as a result of some clerical errors and the absence of the table indicating the streets exempted from the Bylaw (only the avenues were presented), a new bylaw is being brought forward for approval.

### **OPTIONS & BENEFITS:**

N/A

### **COSTS & SOURCE OF FUNDING:**

N/A

### **RECOMMENDED ACTION:**

#### **Motion 1**

That first reading be given to Bylaw 866-12 being a Hamlet Residential Waste Collection bylaw for Mackenzie County.

**Author:** C. Gabriel      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_

**Motion 2**

That second reading be given to Bylaw 866-12 being a Hamlet Residential Waste Collection bylaw for Mackenzie County.

**Motion 3** (requires unanimous)

That consideration be given to go to third reading of Bylaw 866-12 being a Hamlet Residential Waste Collection bylaw for Mackenzie County.

**Motion 4**

That third and final reading be given to Bylaw 866-12 being a Hamlet Residential Waste Collection bylaw for Mackenzie County.

Author: C. Gabriel Review by: \_\_\_\_\_ CAO \_\_\_\_\_

**BYLAW NO. 866-12**

**BEING A BYLAW OF  
MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF REGULATING AND CONTROLLING THE HANDLING,  
COLLECTION AND DISPOSAL OF ASHES, GARBAGE, REFUSE, AND OTHER  
WASTE IN THE MUNICIPALITY OF MACKENZIE COUNTY**

**WHEREAS**, under the authority of the Municipal Government Act being Chapter M-26, RSA 2000 and any amendments thereto, a Municipal Council may pass By-laws establishing and maintaining a system for collection, removal and disposal of garbage, ashes and waste throughout the municipality;

**AND WHEREAS**, the Municipal Council of the Municipality of Mackenzie County in the Province of Alberta recognizes the importance of and encourages an animal proof waste handling system, waste reduction and recycling while also supporting the user-pay system for waste collection;

**NOW THEREFORE**, the Municipal Council of the Municipality of Mackenzie County in the Province of Alberta, duly assembled, hereby enacts as follows:

**PART 1 TITLE AND APPLICATION**

- 1.1 This By-law may be cited as the “Hamlet Residential Waste Collection Bylaw”.
- 1.2 This By-law applies to all waste produced, accumulated, stored, collected delivered or disposed of within the Municipality.

**PART 2 DEFINITIONS**

In this By-law, unless the context otherwise requires, the term:

- 2.1 **“Animal Attractant”** means foodstuff or bait of any kind excluding Birdseed, but including suet balls for purposes of feeding any and all species of animal.
- 2.2 **“Animal Proof Waste Container”** means a receptacle for disposing of Residential Waste or Commercial Waste which meets the specification for an animal proof waste container.
- 2.3 **“Approved Storage Location”** means a location within a Residential Unit, or a Multi-Residential Dwelling Unit, or a Commercial Premise, or any accessory

structure that is deemed to be animal proof by the Chief Administrative Officer or designate.

2.4 **“Apartment House”** means a residential building which is occupied or intended to be occupied by more than four families living independently of each other and includes, but is not limited to:

- a) Structures known as townhouses or row-houses;
- b) Senior citizens self contained units in a complex of more than four units;
- c) Licensed boarding houses, lodging houses and rooming houses, terraces of dwellings and any other type of residential premises where more than four families reside or dwell, and;

which is neither a dwelling house nor a condominium as defined in this By-law.

2.5 **“Ashes”** means cold residue from burning of wood, coal and other like material.

2.6 **“Billing Period”** shall be the same as the monthly period for which the consumer is charged for services.

2.7 **“Birdseed”** means a mixture of seeds for the purpose of attracting and feeding birds.

2.8 **“Biological Waste”** means waste that is created in a hospital, necropsy facility or biological research laboratory and contains or may contain pathogenic agents that may cause disease in persons exposed to the waste.

2.9 **“Building Waste”** means all refuse produced in the process of constructing, demolishing, altering or repairing a building and shall include, but not be limited to: earth, vegetation and rock displaced during the process of building.

2.10 **“By-Law Enforcement Officer”** means person appointed by the Municipal Council to enforce offenses of this By-law.

2.11 **“Collection”** includes acquisition of refuse by the Municipality, or where the context implies by a private hauler, by picking up, collecting or gathering together, and includes the removal and transportation of the same to a disposal site and “collect” shall have comparable meaning.

2.12 **“Collector”** means a person who collects refuse within the Municipality as an agent, contractor or employee of the Municipality.

- 2.13 **“Collection Area”** means the location within the corporate limits of the Municipality of Mackenzie County.
- 2.14 **“Commercial Premises”** means a building, structure or premises used for the conduct of some profession, business, manufacturing process or other undertaking, and which includes: any institutional, industrial, commercial, restaurant and retail premises, a Residential Dwelling Unit or units if attached and includes areas designated as a Mobile Home Park in accordance with the Land Use By-law.
- 2.15 **“Commercial Unit”** means one self-contained working space having any or all of the following amenities: a separate entrance, office space, bay/work area, receiving and shipping area, washroom, kitchen and common area in a Commercial Premise or complex.
- 2.16 **“Condominium”** means a residential property divided into individually owned units as described in the Condominium Property Act, Revised Statutes of Alberta, 2000, and amendments thereto, and for the purpose of this By-law only each unit shall be deemed to be a dwelling house.
- 2.17 **“Dangerous Goods”** mean dangerous goods as defined in the Transportation of Dangerous Goods Act and Regulations.
- 2.18 **“Dwelling House”** means any premises which:
- a) are actually used as a residence;
  - b) consist of four (4) or less self-contained units;
  - c) collectively produce less than 0.75 cubic meters of refuse per week;
  - d) has one storage location for all refuse disposed of from the premises, and;
  - e) is constructed to permit refuse collection to be made directly from a street.
- 2.19 **“Executive Officer of the Local Board of Health”** is a member designated by Alberta Health Services for the purpose of carrying out the Public Health Act and Regulations and may include a Health Inspector.
- 2.20 **“Fire Chief”** means the authorized and appointed Fire Chief or Fire Chiefs of the Municipality of Mackenzie County.

- 2.21 **“Garbage”** means refuse composed of animal or vegetable matter. It is refuse produced as a by-product of the preparation, consumption, or storage of food.
- 2.22 **“Industrial Properties”** means places that carry on one or more of the following activities; the manufacturing, processing, assembling, cleaning, repairing, servicing, testing, storage, warehousing, distribution or trans shipment of materials, goods, products and/or equipment.
- 2.23 **“Litter”** means:
- a) Rubbish, waste materials, paper, packages, containers, bottles, cans or parts thereof; or
  - b) Any article, product, machinery, motor vehicle or other manufactured goods which is dumped, discarded, abandoned or otherwise disposed of.
- 2.25 **“Municipality”** means the corporation of Mackenzie County or the area contained within the boundaries thereof, as the context requires.
- 2.26 **“Occupant”** means any Person occupying a Residential Unit, Multi-Residential Dwelling Unit or Commercial Unit whether they are in fact the Owner, renter, tenant or lessee of the dwelling unit.
- 2.27 **“Owner”** has the same meaning as in the Municipal Government Act”.
- 2.28 **“Peace Officer”** means a member of the Royal Canadian Mounted Police, a By-Law Enforcement Officer or Special Constable appointed pursuant to the provisions of the Police Act, Chapter P-17 of the Revised Statutes of Alberta, 2000 and amendments or successor legislation thereto.
- 2.29 **“Premises”** means land, including any buildings erected thereon.
- 2.30 **“Private Hauler”** means any person who transports or causes to be transported any refuse within the Municipality other than those persons employed or contracted by the Municipality.
- 2.31 **“Recycling Depot”** means a waste sorting station approved under the Public Health Act where designated waste is compacted, shredded, ground, processed or sorted.
- 2.32 **“Recyclable Material”** means materials that are acceptable for recycling in this Municipality as set out in Schedule “C” hereto.



- 2.33 **“Refuse”** means any discarded or abandoned organic or inorganic material and without restricting the generality of the foregoing, includes garbage, ashes and all forms of grass, tree and hedge cuttings and clippings, broken household dishes and utensils, empty or partly empty tins, boxes, cartons, bottles and containers, discarded paper and fabric and other materials.
- 2.34 **“Refuse Receptacle”** means a container designed for containing refuse awaiting collection and disposal and is deemed animal proof.
- 2.35 **“Residential Property”** means land with improvements designated, intended or used for residential occupancy including condominiums, but excluding apartment houses.
- 2.36 **“Street”** means public thoroughfares within the Municipality and includes sidewalks and borders of the street and all portions thereof appearing in any registered plan pursuant to the Land Titles Act, or any private roadway on any bare-land condominium site.
- 2.37 **“Waste or Waste Material”** means ashes, garbage, refuse or trade refuse as herein defined and includes any other matter or material suitable for disposal by the Municipality waste disposal system.
- 2.38 **“Waste Receptacle”** means a container which is not a commercial container and which is designed to facilitate the disposal of refuse and which is approved pursuant to the provisions of this Bylaw for the disposal of refuse or any particular type of refuse.
- 2.39 **“Wet Garbage”** means the kitchen garbage containing liquids originating from hotels, boarding houses and restaurants but excludes drained kitchen garbage which has been properly packaged.
- 2.40 **“White Metals”** means any household appliance such as stove, dishwasher, refrigerator, and deep freezers.
- 2.41 **“Yard Waste”** means refuse that is organic matter formed as a result of gardening or horticultural pursuits and includes grass, leaves, tree and hedge clippings and cuttings.

### **PART 3 INTERPRETATIONS**

- 3.1 Schedules “A”, attached hereto, form part of this Bylaw.
- 3.2 The captions and headings in this Bylaw are for convenience of reference use only, and shall not affect the interpretation of any provision of this Bylaw.

- 3.3 Nothing in this Bylaw shall operate to relieve any person from complying with any Federal, Provincial or other Municipal Law, Order, regulation or Bylaw and such person shall comply with all conditions or obtain any necessary consents at his/her own expense.
- 3.4 Except as provided herein to the contrary no person shall:
- a) Store or deposit any refuse on any premises owned or occupied by the Municipality or on any street; or
  - b) Store or place any waste receptacle or commercial container on any street.
- 3.5 Section 3.4 shall not apply:
- a) In respect of any refuse stored or deposited at any disposal site designated pursuant to this Bylaw;
  - b) In respect of any waste receptacle placed or stored on a street for use by the public by or with the consent in writing of the Chief Administrative Officer or designate; or
  - c) To a person who is actively engaged in loading or unloading any waste receptacle or commercial container.
- 3.6 Any person who deposits any refuse on a street shall forthwith remove such refuse from the street at his/her own expense.

#### **PART 4 AUTHORITY**

- 4.1 The Municipality shall;
- a) Supervise the collection, removal and disposal of refuse, and;
  - b) Direct the days and times that collections shall be made from different portions of the municipality, and;
  - c) Decide as to the quantities and classes of refuse to be removed from any premises or as accepted by the Municipality for disposal.
- 4.2 Subject to the provisions of this Bylaw, the decision of the Municipality as to:
- a) The amount of refuse which has been removed from any premises, and;
  - b) The amount and types of refuse which the Municipality is obliged to remove from any premises or class of premises shall be final and conclusive subject only to the superior statutory authority of another entity.

## **PART 5 MUNICIPAL COLLECTION AND REMOVAL OF REFUSE**

- 5.1 Subject to the provisions of the Bylaw the Municipality:
- a) Shall cause refuse to be collected from each dwelling house each week in accordance with the rates and fees specified in the "Fee Schedule By-law ", and
  - b) May cause refuse to be collected from premises other than a dwelling house each week in accordance with the rates and fees specified in the "Fee Schedule By-law ".
- 5.2 Unless special arrangements are authorized by the Municipal Council, the Municipality shall not remove from premises on which a dwelling house is located;
- a) Discarded furniture, discarded automobile parts including tires, and other private vehicles, white metals, and household equipment;
  - b) Tree trunks, tree limbs, whole shrubs or bushes or portion of hedges;
  - c) Fences, gates and other permanent and semi-permanent fixtures on the premises;
  - d) Without limiting the foregoing, any discarded household chattel, material or equipment which has an overall weight of more than 34 kilograms or an overall length of more than 1.25 metres.
- 5.3 Unless other arrangements are authorized by the Municipal Council, except as otherwise provided in this Bylaw, the Municipality shall not remove from any premises;
- a) Building materials and building waste
  - b) Dead animals
  - c) Sod
  - d) Liquid waste
  - e) By-products of manufacturing
  - f) Dangerous goods
  - g) White metals
- 5.4 The Municipality shall ensure that the equipment used for waste collection and the manner in which waste is collected and disposed of by Mackenzie County shall comply with the regulations of the Health Authority.
- 5.5 The Municipality may enter into a contract or contracts with any person or organization for the collection of the whole or a portion of the refuse accumulated within the Municipal limits.

## **PART 6 CLEAN – UP CAMPAIGN**

- 6.1 The Municipal Council of Mackenzie County may authorize a clean-up campaign in the spring and/or fall of each year at which time all refuse will be picked up to a maximum of one half ton truck load. Additional loads, car bodies will not be accepted as part of these clean-up campaigns.

## **PART 7 REFUSE RECEPTACLES, WEIGHT OF, LOCATION AND REFUSE ENCLOSURES**

- 7.1 Occupants of residential dwelling units in Mackenzie County, in areas prescribed for residential waste collection, shall provide and maintain in good condition a number of refuse receptacles conforming to the specifications prescribed in this By-law sufficient to hold a minimum of one week's accumulation of refuse from the premises.
- 7.2 Except as otherwise provided no person shall place refuse from a building or premises elsewhere than in refuse containers which comply with the requirement of the By-law.
- 7.3 Refuse receptacles required to be supplied by the Occupant shall either:
- a) Be made of galvanized metal or rigid plastic waste receptacles with a watertight cap cover, with rigid fixed handles, a smooth rim at the top and circular design; and
  - b) Not greater than 0.7 metres in diameter at the top, tapered to a lesser diameter at the bottom with a maximum height of 0.8 metres; and
  - c) Not less than 0.4 metres at the top, tapered to lesser diameter at the bottom with a maximum height of 0.5 metres; and
  - d) Not greater than 6.0 kilograms weight when empty.
  - e) Not hold volume of greater than 84 litres.
  - f) Shall be an approximate size of 30" x 37"
- 7.4 Occupants of residential dwelling units shall ensure refuse is stored in an approved storage location at all times other than when the waste is being transferred to a Collection container.
- 7.5 Where the owner or occupant of the premises places refuse in a receptacle other than one which meets the specifications set out in this By-law, the collectors are entitled to consider such receptacles as refuse and to remove them with the refuse.

- 7.6 The collector at his/her discretion shall have the right to refuse to remove materials where the container does not meet the necessary requirements or is in a dilapidated, unsafe, or unsanitary condition.
- 7.7 A collector shall not be required to remove any refuse receptacle which, together with its contents, exceeds thirty-four (34) kilograms.
- 7.8 Except as otherwise provided herein, no person shall place or keep refuse receptacles upon any travelling surface of any street or lane. Any refuse receptacles improperly left in the street or lane may be removed and disposed of by Mackenzie County.
- 7.9 The occupant of residential premises shall place and keep refuse for collection in such a place that the collectors shall have convenient access thereto without the necessity of entering upon private property.
- 7.10 Where premises from which refuse is to be collected do not abut a lane or where special conditions make it impracticable to keep and place such receptacles at the rear of the premises the occupant of such premises shall place the refuse receptacles immediately inside the property line at the front of the premises.
- 7.11 The occupant of premises from which refuse is to be collected
- a) Shall place or locate the refuse receptacle for collection in such a manner that they will not overturn or be likely to be overturned;
- 7.12 The occupant of premises from which refuse is to be collected shall not place more than two (2) refuse receptacles out for collection. The collector shall have the right to refuse to collect more than two (2) refuse receptacles from any premises.

## **PART 8 PREPARATION OF WASTE FOR COLLECTION**

- 8.1 An owner or occupant of premises from which refuse is to be collected shall:
- a) Thoroughly drain all household garbage and place it in either plastic garbage bags or securely tie the parcel before disposing of it in the waste receptacle;
  - b) Place all quenched ashes, sawdust and other powdery or fine material in either securely tied plastic bags or parcels before disposing of it in the waste receptacle

8.2 No occupant shall:

- a) Mix combustible and non-combustible matter in the refuse receptacles or containers, or
- b) Place any explosives, dangerous goods or highly flammable materials in any receptacle for collection, or
- c) Place for collection, ashes which are not properly quenched.

**PART 9 DUTIES OF COLLECTORS**

9.1 Collectors shall:

- a) Be as careful as is reasonably possible not to damage or misuse any waste receptacle;
- b) Replace emptied receptacles and the lids in approximately the same location where it was picked up;
- c) Not leave refuse on the ground which has spilled from the receptacle or the collection vehicle; and
- d) No person employed in the collection of waste materials shall pick, or sort any ashes, garbage, refuse or discarded material from the collection vehicle or the owner's or occupant's premises

**PART 10 CONSTRUCTION REFUSE, COVERING OF REFUSE AND PLACEMENT ON STREETS**

- 10.1 Any person(s) carrying out the construction, demolition or alteration of buildings or other building operations on any property shall do so in a manner as to not permit building materials or building refuse to remain loose, free or uncontrolled on the property.
- 10.2 The owner of the building site shall be responsible for the actions of any contractor, subcontractor or tradesman who fail to comply with subsection 10.1.
- 10.3 Any building material or building refuse material which blows free from the building site shall be re-captured, returned to the building site and deposited in a refuse receptacle.
- 10.4 The owner of a building site shall be responsible for the term of construction in providing a suitable refuse receptacle capable of receiving all building refuse material and maintaining the same in a safe condition.

- 10.5 The Chief Administrative Officer or designate may direct the person carrying out construction or alteration of a building to provide a fence of a type that will trap any building material in such a manner as to prevent it from escaping from the building site.
- 10.6 No person shall convey through any street in Mackenzie County any refuse of whatever nature except in the properly covered metal receptacle or in a vehicle which is covered with canvas or tarpaulin, or other covering as approved by the Municipality, so constructed and arranged as to prevent the contents thereof or any portion thereof from being wind borne or falling on the streets, to protect the content from flies and to minimize as much as practicable the escape of any offensive odours. It shall not be necessary that a vehicle carrying solely soil, sand, gravel or concrete be covered with a canvas or a tarpaulin other than required by other legislation or regulation.
- 10.7 Except for sand, cinder or other similar materials in reasonable quantities placed on any slippery streets or sidewalks, no person shall place refuse of any type or direct or allow it to be placed upon any portion of a street.

#### **PART 11 CHARGES FOR COLLECTION AND DISPOSAL, NO OPTION FOR USE AND EXEMPTIONS**

- 11.1 The occupant of any premises in Mackenzie County within such an area and pick-up frequency as may be designated by the Chief Administrative Officer or designate for the provision of garbage collection services, shall pay to Mackenzie County a monthly charge as set out in the "Fee Schedule By-law", and the Municipality shall collect refuse from only one pick-up point from each premises.
- 11.2 Accounts for refuse collection service shall be forwarded monthly to the occupier of the premises and shall be payable to Mackenzie County. The payment of any charges provided by this By-law may be enforced by action in any court of competent jurisdiction.
- 11.3 The rates or charges levied pursuant to this By-law shall be applied to each dwelling unit within the specified areas of the Municipality with no option for use of this service, except where specific property has been exempted from the provisions of this By-law as designated in Schedule "A"
- 11.4 Non-receipt of a utility bill will not exempt the owner or occupant from payment for the service received.

## **PART 12 NOTICES AND PENALTIES**

- 12.1 In any case where Mackenzie County is required to give notice to owner or occupant pursuant to this By-law, notice shall be effected by service either;
- a) By causing a written copy of the notice to be delivered to and left in a conspicuous place at or about the effected property, or
  - b) By causing a written notice to be mailed by mail or delivered to the last known address of the owner.
- 12.2 Where a Peace Officer or By-law Enforcement Officer who has reasonable grounds to believe that an owner or occupant has contravened any provision of this By-law, the Peace Officer or By-law Enforcement Officer may serve upon such person, a summons as outlined in this By-law.
- 12.3 An owner or occupant who contravened any provision of this By-law by:
- a) Doing something that is prohibited in this By-law;
  - b) Failing to do something that is required in this By-law; or
  - c) Doing something in a manner different from that which is required or permitted in this By-law.
- is guilty of an offense and liable upon summary conviction to a fine of not less than One Hundred Dollars (\$100.00) or not more than Two Thousand Five Hundred Dollars (\$2,500.00) or as otherwise stated in the "Fee Schedule By-law" whichever is less.
- 12.4 Any owner or occupant served with a summons pursuant to Section 12.3 of this By-law may, where a specified penalty is indicated on the summons, avoid prosecution by remitting payment of the specified penalty as noted on the summons on or before the appearance date noted on the summons. The specified penalty shall be the amount the Municipality will accept in lieu of prosecution.
- 12.5 Any owner or occupant who does not pay the specified penalty on or before the appearance date noted on the summons is liable to a fine as set out in the "Fee Schedule By-law".
- 12.6 Where a specified penalty is not noted in the summons, the person served with the summons is liable to a fine as set out in the "Fee Schedule By-law".
- 12.7 Where a contravention of this By-law is of a continuing nature, further summons, with the appropriate specified penalties, may be issued provided that no more



than one summons shall be issued for each calendar day that the contravention continues.

- 12.8 Nothing in this By-law shall prevent a Peace Officer or By-law Enforcement Officer from issuing a summons for the mandatory court appearance of any person who contravenes any provision of this By-law.

### **PART 13    GENERAL**

- 13.1 A Peace Officer or By-law Enforcement Officer, witnessing a contravention of this By-law, may cause the contravention to be remedied.
- 13.2 When expenses are incurred by the Municipality for any work performed as a result of a direction of a Peace Officer or By-law Enforcement Officer under Section 13.1, Mackenzie County may serve a statement of expenses, together with a demand for payment to the person or persons responsible for the contravention, including all legal costs on a solicitor and their own client basis.
- 13.3 Whenever, in this By-law, it is directed that an owner or occupant of any building or premises shall do any matter of thing, then in default of its being done, either the owner or occupant, or both, or if there are several owners or occupants, any or all such owners or occupants shall be liable to prosecution; and it shall be no defense for any owner or occupant so prosecuted to allege that any other person is responsible for such default.
- 13.4 If any term, clause, or condition of this By-law or application thereof, to any thing or circumstance shall to any extent be invalid or unenforceable, the remainder of this By-law or application of such term, clause or condition to any thing or circumstance, other than those to which it is held as invalid or unenforceable, shall not be affected thereby and each other term, clause or condition of this By-law shall be enforced to the fullest extent permitted.
- 13.5 This Bylaw hereby rescinds Bylaw 864-12 and shall come into full force and effect on the day of its final passing.

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

READ a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

---

Bill Neufeld  
Reeve

---

Joulia Whittleton  
Chief Administrative Officer

**Schedule “A”  
 Businesses and Properties Exempt from the Hamlet  
 Residential Waste Pick Up & Associated Fees**

1. Hamlet of La Crete

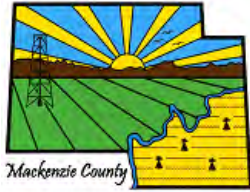
| 94-AVENUE                       | 98-AVENUE | 99-AVENUE | 100-AVENUE | 101-AVENUE  | 102-AVENUE | 104-AVENUE |
|---------------------------------|-----------|-----------|------------|-------------|------------|------------|
| NW 4-106-15-5                   | 9809-9801 | 10001     | 10001      | 10013-10009 | 9501       | 10402      |
| 092-2495-3,3                    | 10101     | 10201     | 10011      | 10101       |            |            |
| 962-413                         | 10002     | 10305     | 10015 A    | 10106       |            |            |
| 10602                           |           | 10010     | 10017      | 10102       |            |            |
| 10402                           |           | 10014     | 10101      | 10101-10102 |            |            |
| 10302                           |           | 9905      | 10105      | 10005       |            |            |
| 10202                           |           | 10102     | 10601      | 9809        |            |            |
| 9210 4                          |           | 10002     | 10018      | 10010       |            |            |
| 10001-10005                     |           | 10004     | 10010      | 9705        |            |            |
| 10003                           |           | 10006     | 10006      | 9701        |            |            |
| 10105                           |           |           | 10102      |             |            |            |
| 9107                            |           |           | 10106      |             |            |            |
| 9507                            |           |           |            |             |            |            |
| 9401                            |           |           |            |             |            |            |
| 9402                            |           |           |            |             |            |            |
| KNELSEN SAND & GRAVEL STOCKYARD |           |           |            |             |            |            |

| 111-STREET | 108-STREET | 105-STREET | 104-STREET | 101-STREET | 100-STREET | 99-STREET | 97-STREET | 95-STREET |
|------------|------------|------------|------------|------------|------------|-----------|-----------|-----------|
| 9704       | 9912       | 9802       | 9810       | 10608      | 11102      | 10704     | 9802      | 10804     |
|            | 9908       | 9801       | 9806       | 10502      | 10902      | 10604     | 9806      | 10604     |
|            | 9904       |            | 9801       | 10506      | 10402      | 10502     | 9810      | 10511     |
|            |            |            |            | 10510      | 10302      | 9902      | 9805      | 10507     |
|            |            |            |            | 10510      | 10202      | 9806      | 9905      | 10503     |
|            |            |            |            | 10514      | 10106      | 9802      |           | 10304     |
|            |            |            |            | 10202      | 9702       | 9706      |           | 10203     |
|            |            |            |            | 10106      | 9606       | 9905      |           |           |
|            |            |            |            | 10105      | 9602       | 9702      |           |           |
|            |            |            |            | 10102      | 10703      | 9602      |           |           |
|            |            |            |            | 10205      | 10603      | 9502      |           |           |
|            |            |            |            | 10502      | 10105      | 9402      |           |           |
|            |            |            |            | 10604      | 10209      | 9401      |           |           |
|            |            |            |            | 10518      | 10201      | 9501      |           |           |
|            |            |            |            | 10306      | 10101      | 9601      |           |           |
|            |            |            |            |            | 10009      | 9705      |           |           |
|            |            |            |            |            | 10005      | 9701      |           |           |
|            |            |            |            |            | 10003      | 9801      |           |           |
|            |            |            |            |            | 10001      | 9805      |           |           |
|            |            |            |            |            | 9905       | 9804      |           |           |
|            |            |            |            |            | 9901       | 9901      |           |           |
|            |            |            |            |            | 9913       | 9905      |           |           |
|            |            |            |            |            | 9801       | 10005     |           |           |
|            |            |            |            |            | 9705       | 10101     |           |           |
|            |            |            |            |            | 9701       | 10105     |           |           |
|            |            |            |            |            | 9505       | 10201     |           |           |
|            |            |            |            |            | 9501       | 10205     |           |           |
|            |            |            |            |            | 9401       | 10209     |           |           |
|            |            |            |            |            | 10508      | 10301     |           |           |
|            |            |            |            |            | 10507      | 20305     |           |           |
|            |            |            |            |            | 10503      | 10401     |           |           |
|            |            |            |            |            |            | 10501     |           |           |
|            |            |            |            |            |            | 10511     |           |           |
|            |            |            |            |            |            | 10515     |           |           |
|            |            |            |            |            |            | 10519     |           |           |
|            |            |            |            |            |            | 10601     |           |           |
|            |            |            |            |            |            | 10605     |           |           |
|            |            |            |            |            |            | 10701     |           |           |
|            |            |            |            |            |            | 10705     |           |           |

2. Hamlet of Fort Vermilion
3. Hamlet of Zama City
4. Hamlet Country Residential (HCR) Zoning 1, 2, and 3







## MACKENZIE COUNTY REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>              |
| <b>Meeting Date:</b> | <b>June 12, 2012</b>                        |
| <b>Presented By:</b> | <b>John Klassen, Director of Operations</b> |
| <b>Title:</b>        | <b>Policy PW009 – Dust Control Policy</b>   |

### **BACKGROUND / PROPOSAL:**

The dust control policy was in discrepancy with the fee schedule bylaw and therefore requires some verbiage changes, which is attached for Council approval. We also took this opportunity to add a schedule "A" to the policy which forms an agreement between ratepayers and the County outlining the requirements for private residents to apply dust control themselves on County roads.

### **OPTIONS & BENEFITS:**

To provide an approval process for County ratepayers and a form of control for Mackenzie County.

### **COSTS & SOURCE OF FUNDING:**

N/A

### **RECOMMENDED ACTION:**

That Policy PW009 Dust Control Policy be adopted as presented.

Author: John Klassen Review Date: \_\_\_\_\_ CAO \_\_\_\_\_





## Mackenzie County

|       |              |            |       |
|-------|--------------|------------|-------|
| Title | DUST CONTROL | Policy No: | PW009 |
|-------|--------------|------------|-------|

|                       |                                      |
|-----------------------|--------------------------------------|
| Legislation Reference | Municipal Government Act, Section 18 |
|-----------------------|--------------------------------------|

### Purpose

To establish the procedures and standards for dust control on municipal roads.

### Policy Statement and Guidelines

#### 1. Definitions:

For the purpose of this Policy terms shall be defined as follows:

- a) A Senior Citizen residence is a residence where the adults are over the age of 65.
- b) High Traffic Roads are those gravel surfaced roads which are through roads or have a minimum of 4 residences that travel past the applicant's property.
- c) Property Owners are those private residents that own property in the County that is fronted by a municipal road. Dust Control may ONLY be applied on the municipal road fronting the applicant's property.

#### 2. Dust control:

- a) The municipality may apply dust control at their own cost on an annual basis, provided there is funding in the budget, in the following areas:
  - i) Hamlet Residential (including Hamlet Country Residential)
  - ii) Hamlet Commercial
  - iii) Hamlet Industrial
  - iv) High traffic zones within the hamlets
  - v) School zones
  - vi) 1 passing zone every 30 km and at major intersections along County roads built to provincial highway standards.
  - vii) Areas where the County identifies a safety concern. ie. County haul roads, intersections
- ~~b) The municipality shall consider extending their dust control service on municipal roads to Property Owners at a fee established by the Fee Schedule Bylaw. This dust control product will be Calcium Chloride. The length of application shall be a maximum of 200 linear meters for any applicant and/or property owner.~~

- b) The municipality shall consider extending their dust control service on municipal roads to Property Owners at a fee established by the Fee Schedule Bylaw on a first come, first serve basis. This dust control product will be Calcium Chloride. The length of application shall be a maximum of 200 linear meters for any applicant and/or property owner.
- c) Rural commercial/industrial ventures must apply dust control, at their own cost, to problem areas as determined by the municipality. Non-compliance of this policy shall result in the area being serviced by the municipality on a full cost recovery basis.

### 3. Dust Control for Seniors

- a) ~~Once annually and at the municipality's expense, the municipality may provide dust control for Senior Citizens who live adjacent to high traffic gravel surfaced roads. All residents at the site must be senior citizens for the site to qualify under this policy. The residence must be within 100 meters from the roadway.~~
- a) Once annually the municipality may provide dust control for Senior Citizens at a cost, as outlined in the Fee Schedule Bylaw who live adjacent to high traffic gravel surfaced roads. All residents at the site must be senior citizens for the site to qualify under this policy. The residence must be within 100 meters from the roadway.

### 4. Type of Dust Control Application

- a) Unless approved otherwise, the municipality's dust control agents shall be applied once in late spring. The application rate shall be as determined by the municipality. For Calcium Chloride this is normally 2.5 liters per square meter.
- b) The municipality shall consider the impact on the environment and the financial resources available when it chooses dust control agents. Dust control agents must be approved by the appropriate government agency and be used in accordance with any relevant regulations and specifications.
- c) The municipality may authorize petroleum companies to spread oily by-products on municipal roads provided that
  - (i) the petroleum company has authorization from Alberta Environmental Protection, and other appropriate government agencies,
  - (ii) the application can be coordinated with municipal road maintenance programs, and
  - (iii) the application will not negatively impact the road.
- d) The municipality may authorize private residents to apply dust control on municipal roads adjacent to their property, as outlined in the attached Schedule "A"

5. Advertising

- a) A notice in the local newspaper in the spring prior to the establishment of the dust control program shall advise the ratepayers of this policy, its costs, and the procedure to have a dust control product applied on a road.
- b) Application forms for the first dust control application shall be submitted by April 30 annually.
- c) Late or subsequent dust control requests may be considered, on a first come first served basis, provided the County has an opportunity to accommodate the request.

|                 | <b>Date</b> | <b>Resolution Number</b> |
|-----------------|-------------|--------------------------|
| <b>Approved</b> | 05-Sep-00   | 00-489                   |
| <b>Amended</b>  | 07-May-02   | 02-314                   |
| <b>Amended</b>  | 12-Jun-03   | 03-387                   |
| <b>Amended</b>  | 02-Dec-03   | 03-588                   |
| <b>Amended</b>  | 25-May-05   | 05-285                   |
| <b>Amended</b>  | 08-May-07   | 07-426                   |
| <b>Amended</b>  | 13-Feb-12   | 12-02-093                |
| <b>Amended</b>  |             |                          |

**Private Dust Control Application on Municipal Roads**

This agreement pertains to the application of private dust control on municipal roadways, as per Policy PW009. The Applicant herein agrees to follow the procedures for coordinating and applying the product to the road, as outlined herein:

1. Dust Control agents must be approved by the appropriate government agency and be used in accordance with any relevant regulations and specifications.
2. Notify the County’s public works department that you wish to apply the dust control. The County will grade the area if needed, as determined by the County.
3. The individual or business applying the product must provide adequate road signage, barricades, etc. to provide other motorists with adequate notification of fresh oil and of equipment working on the roadway.
4. The product shall not be permitted to pond on the road surface; it shall evenly coat the road surface.
5. All OH&S, Federal, Provincial and County safety requirements must be adhered to while working on a County road.
6. Should the County not be notified of the work occurring on a Municipal road, the individual and/or business shall be liable for all costs associated with remediation of the roadway should the product need to be removed for any reason.
7. Mackenzie County maintains the right to perform maintenance of any and all County roads, as required.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, in the Hamlet of \_\_\_\_\_, in the Province of Alberta.

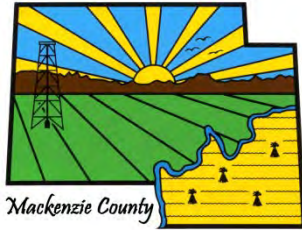
\_\_\_\_\_  
(Witness)

\_\_\_\_\_  
(Applicant)

**MACKENZIE COUNTY**

\_\_\_\_\_  
(Witness)

\_\_\_\_\_



## MACKENZIE COUNTY REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>   |
| <b>Meeting Date:</b> | <b>June 12, 2012</b>   |
| <b>Presented By:</b> | <b>William (Bill) Kostiw – Executive Director of Infrastructure Development &amp; Government Relations</b> |
| <b>Title:</b>        | <b>New Centerline Culvert - Highway 697 / AJA Road Intersection</b>  |

**BACKGROUND / PROPOSAL:**

In years of heavy spring runoff Highway 697 floods at the AJA Intersection. Alberta Transportation may now be able to fund this project as the AJA water management is complete.

**OPTIONS & BENEFITS:**

The options are to request Alberta Transportation to fund the project this year or to proceed with County funding. The benefit will be to have a new culvert at a lower elevation to reduce farmland flooding.

**COSTS & SOURCE OF FUNDING:**

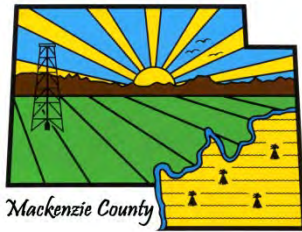
The estimated cost of this project is \$35,000 - \$40,000 depending on the final length and diameter. The funding would come from either the 2012 or 2013 budgets. If Alberta Transportation pays we could get it in by 2012 otherwise we may have to wait until the 2013 budget.

**RECOMMENDED ACTION:**

That administration be authorized to proceed with a request to Alberta Transportation to provide funding and install the culvert at the intersection of AJA Road and Highway 697.

**Author:** W. Kostiw      **Review Date:** \_\_\_\_\_      **CAO** \_\_\_\_\_





## MACKENZIE COUNTY REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>   |
| <b>Meeting Date:</b> | <b>June 12, 2012</b>   |
| <b>Presented By:</b> | <b>William (Bill) Kostiw – Executive Director of Infrastructure Development &amp; Government Relations</b> |
| <b>Title:</b>        | <b>Tompkins Crossing Bridge Project</b>  |

### **BACKGROUND / PROPOSAL:**

Over the past several years traffic has increased significantly and the current ferry system is very inadequate for the volume and size of traffic. With the pending completion of paving on Highway 88 the County may wish to pursue other large provincial projects and the Tompkins Crossing bridge could be one of them.

### **OPTIONS & BENEFITS:**

The options are many from the Government of Alberta, P-3's or private investors. The benefit of a new bridge would be tremendous and greatly enhance commercial & industrial development opportunities in the County.

### **COSTS & SOURCE OF FUNDING:**

The estimated cost of completing an "A" estimate by a professional Engineering firm is \$15,000 - \$20,000. This money would come from the 2012 operating budget. This estimate is similar to what we did to get Highway 88 moving forward.

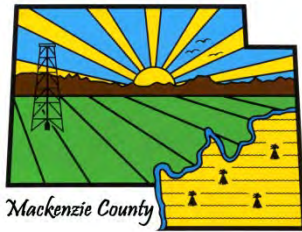
### **RECOMMENDED ACTION:**

That administration be authorized to proceed with requesting at least three firms to provide their engineering cost for an "A" estimate for the Tompkins Crossing Bridge Project and instruct the most suitable engineering firm to proceed if within budget.

**Author:** W. Kostiw      **Review Date:** \_\_\_\_\_      **CAO** \_\_\_\_\_







## MACKENZIE COUNTY

### REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>   |
| <b>Meeting Date:</b> | <b>June 12, 2012</b>   |
| <b>Presented By:</b> | <b>William (Bill) Kostiw – Executive Director of Infrastructure Development &amp; Government Relations</b> |
| <b>Title:</b>        | <b>Roads &amp; Water Management for New Farm Lands</b>   |

**BACKGROUND / PROPOSAL:**

Further to the sale of new farm lands the County wishes to provide assistance with stream crossings and especially on fish bearing creeks. Administration recently met with several government departments organized by Alberta Agriculture. The tentative plan is to prepare an RFP and hire a consultant engineer to complete a water management strategy based on two drainage basins (north east to the Bear River and south west to the Peace and eventually the Beaver Ranch area).

**OPTIONS & BENEFITS:**

There are probably many other options but this process is supported by the government agencies. The benefit will be for the County to have an overall plan that we can use as we progress with development.

**COSTS & SOURCE OF FUNDING:**

The estimated cost is \$100,000 - \$150,000 and we are requesting government assistance which may or may not be forthcoming. The suggestion by the committee is to request funding and for the County to front the whole amount in order to progress this year. There is a risk we would not get cost sharing and we probably have to amend the budget.

**RECOMMENDED ACTION:**

For information only. We hope to finalize the plan with the government agencies on June 19, 2012. Administration intends to include this item on the June 27, 2012 Council agenda for a decision.

**Author:** W. Kostiw      **Review Date:** \_\_\_\_\_      **CAO** \_\_\_\_\_





## MACKENZIE COUNTY REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>   |
| <b>Meeting Date:</b> | <b>June 12, 2012</b>   |
| <b>Presented By:</b> | <b>Liane Lambert, Development Officer</b>  |
| <b>Title:</b>        | <b>Bylaw 865-12 Land Use Bylaw Amendment for the Creation of an Airport Land Use District (AP)</b> |

### **BACKGROUND / PROPOSAL:**

As a part of the ongoing revamp of Mackenzie County’s local airport policies (redesign of the La Crete Airport and creation of the AVPAs for the High Level, Fort Vermilion, La Crete, and Zama air facilities), the Planning and Development Department has decided that the current practice of utilizing Hamlet Commercial 1 (HC1) setbacks to determine the building footprints on airport properties is not a desirable practice.

This practice is not custom designed to meet the needs of our airports’ development and, as the land most of our airports are located on is currently zoned for agricultural purposes, the County is contradicting its own Land Use Bylaw by continuing this practice. Furthermore, this current practice would not likely stand up if challenged in an appeal board scenario.

As a result, the Planning and Development Department has decided to move forward with the creation of an Airport District “AP” within the Mackenzie County Land Use Bylaw 791-10. This entails the creation of the zoning district as well as adding a definition to the Land Use Bylaw as outlined in Schedule ‘A’ of this proposed bylaw.

This proposed Airport District “AP” is based on a similar district from the City of Grande Prairie’s Land Use Bylaw which is included for background.

### **OPTIONS & BENEFITS:**

#### **Benefits:**

The benefits of this proposed bylaw is that the Planning and Development Department would have a clearly defined definition of how to proceed with development of the County’s air facilities. This land-use district would also be much more likely to stand up

**Author:** C. Wilcott      **Reviewed by:** B. Kostiw      **CAO** J. Whittleton

to appeal as opposed to the current practice of using HC1 setbacks in areas zoned for Agriculture.

On May 10<sup>th</sup>, the MPC reviewed this proposed Bylaw and passed the following motion:

*That MPC recommend to Council for the Planning and Development Department to amend the Land Use bylaw to create the proposed Airport District "AP" as outlined in Bylaw 8\_\_-12 hereto attached.*

Bylaw No. 865-12 has since been assigned to this proposed Bylaw.

Upon further review and consultation with stakeholders and administration staff, the Planning and Development Department also proposes to amend this Bylaw at first reading to include consideration for the on-site parking requirements as the current general parking requirements will require an excessive amount of parking spots for this use.

**Option 1:**

Council can give the proposed Bylaw 865-12 first reading as was presented and accepted by the MPC.

**Option 2:**

Council can give the proposed alternative Bylaw 865-12 first reading as presented to allow for on-site parking requirements. The added parking requirements are highlighted on the attached Schedule "A".

**COSTS & SOURCE OF FUNDING:**

N/A – Staff Time

**RECOMMENDED ACTION:**

That first reading be given to Bylaw 865-12, being a land use bylaw amendment to establish an Airport Land Use district as presented including provisions for parking requirements.

**Author:** C. Wilcott      **Reviewed by:** B. Kostiw      **CAO** J. Whittleton

**BYLAW NO. 865-12**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO AMEND THE**  
**MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009 by Bylaw 735-09, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw 791-10 in 2011, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to establish a land-use district to permit the orderly development of the County's Aerodromes and Airports.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. This Bylaw establishes an Airport District – "AP" Land Use District;
2. The definition and uses of "HANGARS AND TERMINAL FACILITIES", attached to and forming part of this bylaw as Schedule "A"; and
3. This bylaw shall come into force and take effect upon the date of third reading by Mackenzie County Council.

READ a first time this \_\_\_ day of \_\_\_\_\_, 2012.

READ a second time this \_\_\_ day of \_\_\_\_\_, 2012.

READ a third time and finally passed this \_\_\_ day of \_\_\_\_\_, 2012.

---

Bill Neufeld  
Reeve

---

Joulia Whittleton  
Chief Administrative Officer

**BYLAW No. 865-12**

**SCHEDULE “A”**

**3.3 Definitions**

“**HANGARS AND TERMINAL FACILITIES**” means a development, which provides services to aircraft, aircraft passengers and air freight usually located adjacent to the runway. Services provided within these facilities may include but not be limited to airport operations and administration, food and personal services, freight and baggage handling, as well as aircraft maintenance and repair.

**7.31 Parking**

**Table B – Minimum Parking Standards**

| Use                             | Minimum Parking Requirements  |
|---------------------------------|---|
| HANGARS AND TERMINAL FACILITIES | 1 stall per 162.6 sq m (1,750 sq ft) of gross FLOOR AREA plus 1 parking stall per full time employee and 1 parking stall per 2 part time employees. |

**8.28 Airport District - AP**

The general purpose of this LAND USE DISTRICT is to regulate DEVELOPMENT and to provide for the orderly operation and development of Mackenzie County’s MUNICIPAL AIRPORTS.

| A. PERMITTED USES   | B. DISCRETIONARY USES  |
|---|--|
| a) ACCESSORY BUILDING<br>b) COMMUNICATION TOWER<br>c) ENVIRO - TANK<br>d) HANGARS AND TERMINAL FACILITIES | a) AUTOMOTIVE EQUIPMENT AND VEHICLE SERVICES<br>b) BULK FUEL/PROPANE SALES<br>c) BUS DEPOT<br>d) CONVENIENCE STORE<br>e) PUBLIC USE<br>f) RESTAURANT<br>g) RETAIL STORE<br>h) SERVICE STATION<br>i) TOURIST INFORMATION FACILITY |

**C. DISTRICT REGULATIONS**

In addition to the Regulations contained in Section 7, the following standards shall apply to every DEVELOPMENT in this LAND USE DISTRICT.

**(a) LOT Area:**

At the discretion of the Development Authority.

**(b) Minimum Setbacks:**

From a HIGHWAY, ROAD or undeveloped ROAD allowance:

41.2 m (135 feet) from right-of-way, or

64 m (210 feet) from centre line

**Or as specified by Alberta Transportation, whichever is greater**

From an INTERNAL SUBDIVISION ROAD:

6.1 m (20 feet)

All other property lines: 1.52 m (5 feet)

The Development Authority may require greater setbacks than the minimum as decided on a case-by-case basis.

- (c)** The maximum height for any use and development including all appurtenances and temporary construction equipment shall not penetrate the Approach/Departure Surfaces for each runway.

**D. ADDITIONAL REQUIRMENTS**

- (a)** In addition to Section 7.28 of this BYLAW. The Development Authority may require any DISCRTIONARY USE to be screened from view with a vegetated buffer strip and/or other screening of a visually pleasing nature, satisfactory to the Development Authority;
- (b)** Uses and developments on airport property must comply with the respective airport plans as amended from time to time and the requirements of all other authorities, either Federal or Provincial, having jurisdiction;

- (c) Uses, which would cause excessive discharge of toxic, noxious or other particulate matter into the atmosphere; radiation or interference by the use of electric or electronic equipment; fire and explosive hazards; lighting , and accumulation of any material or waste edible by, or attractive to birds, shall not be approved;
- (d) Approval of development shall be at the discretion of the Development Authority. The impact of the proposed development on the operations of the airport, and the impact of the airport operations on the proposed development shall be the primary considerations of the Development Authority.

**E. OTHER REQUIRMENTS**

The Development Authority may decide on such other requirements as are necessary having due regard to the nature of the proposed DEVELOPMENT and the purpose of this LAND USE DISTRICT.



**Section 94 Airport District - AP**

94.1 Purpose

*To provide for the orderly operation and development of the Grande Prairie Airport.*

| 94.2 Permitted Uses   | 94.3 Discretionary Uses   |
|---|---|
| <ul style="list-style-type: none"> <li>• Accessory Building and Use</li> <li>• Aircraft Sale/Rental</li> <li>• Bulk Chemical and Fuel Storage</li> <li>• Communication Tower</li> <li>• Essential Public Service</li> <li>• Fleet Service</li> <li>• Hangars and Terminal Facilities</li> </ul> | <ul style="list-style-type: none"> <li>• Eating and/or Drinking Facility (Minor)</li> <li>• Extensive Agriculture</li> <li>• Gas Bar</li> <li>• Office (Minor)</li> <li>• Outdoor Storage</li> <li>• Public Utility</li> <li>• Restaurant</li> <li>• Retail Store (Convenience)</li> <li>• Surveillance Suite</li> </ul> <p style="text-align: right;">(Bylaw C-1100-87 - March 12, 2007)</p> |

94.4 Site Provisions

In addition to the General Regulations contained in Part Seven and Part Eight, the following standards shall apply to every development in this district.

- (a) Minimum site area and yard setbacks are at the discretion of the Development Authority;
- (b) The maximum height for any use and development including all appurtenances and temporary construction equipment shall not penetrate the Approach/Departure Surfaces for each runway.

94.5 Additional Requirements

- (a) The Airport District is considered as within the Airport Vicinity Overlay (Schedule D) and, therefore, is subject to the provisions of such Overlay;
- (b) Uses and developments on airport property must comply with the Grande Prairie Airport Master Plan as amended from time to time and the requirements of all other authorities, either Federal or Provincial, having jurisdiction;
- (c) Uses, which would cause excessive discharge of toxic, noxious or other particulate matter into the atmosphere; radiation or interference by the use of electric or electronic equipment; fire and explosive hazards; lighting, and accumulation of any material or waste edible by, or attractive to birds, shall not be approved;
- (d) Approval of development shall be at the discretion of the Development Authority. The impact of the proposed development on the operations of the airport, and the impact of the airport operations on the proposed development shall be the primary considerations of the Development Authority.





## MACKENZIE COUNTY REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>  |
| <b>Meeting Date:</b> | <b>June 12, 2012</b>  |
| <b>Presented By:</b> | <b>Joulia Whittleton, Chief Administrative Officer</b>                          |
| <b>Title:</b>        | <b>Policy DEV004 Minimum Construction Value for Safety Codes Permits Policy</b> |

### **BACKGROUND / PROPOSAL:**

Mackenzie County is an accredited municipality under the Alberta Safety Codes Act.

### **OPTIONS & BENEFITS:**

Mackenzie County delivers the safety services under a contract with the Superior Safety Codes.

Building Permit fees are currently calculated using a declared construction value as specified by an applicant. Therefore, there are often inconsistencies in the value of a building permit for the applicants constructing similar buildings. Some ratepayers expressed concerns about fairness of the fees.

In order to reduce these inconsistencies, administration recommends establishing a policy with the minimum construction values to be used for the purpose of the building permit fee calculations.

Please note that the minimum values will be used when the declared construction value is below the minimum value calculation.

### **COSTS & SOURCE OF FUNDING:**

Revenue for the building permits fees is budgeted annually. The County retains 30% of the fee to offset the administrative support cost; 70% is the County's professional fees expense paid to the contractor (Superior Safety Codes).

**Author:** J. Whittleton      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_

**RECOMMENDED ACTION:**

That Policy DEV004 Minimum Construction Value for Safety Codes Permits be approved as presented.

Author: J. Whittleton Review by: \_\_\_\_\_ CAO \_\_\_\_\_

# Mackenzie County

|              |  |                   |               |
|--------------|--|-------------------|---------------|
| <b>Title</b> | <b>Minimum Construction Value for Safety Codes Permits</b> | <b>Policy No:</b> | <b>DEV004</b> |
|--------------|--|-------------------|---------------|

**Legislation Reference**    **Municipal Government Act**

## **Purpose**

To establish guidelines for calculating the minimum construction value of commercial, industrial, institutional, and residential building projects.

## **Policy Statement and Guidelines**

### **1. Policy Statement**

Mackenzie County is an accredited municipality under the Alberta Safety Codes Act and as such is responsible for the administration of the Safety Codes Act in its jurisdiction.

Mackenzie County supports a consistent approach for the purpose of a building permit fee calculation.

### **2. Guideline**

Mackenzie County shall use Schedule A to determine the value of a Safety Codes Permit when the project value on the application is lower than the project value calculated in Schedule A.

### **3. Calculation**

(Total square ft/m of project) X (\$ sq ft/m in Schedule A) = Project Value

Note: The calculated building permit fee does not include the Safety Codes Levy Fee. The Safety Codes Levy Fee must be added to the calculated Permit Fee which will then result in the Total Permit Fee.

### **4. Administrative Responsibilities**

The Chief Administrative Officer or Designate shall be responsible for monitoring compliance with this policy.

### **5. Policy Review**

This Policy shall be reviewed annually by Council to verify the relevance of the established minimum values.

|                 | <b>Date</b> | <b>Resolution Number</b> |
|-----------------|-------------|--------------------------|
| <b>Approved</b> |             |                          |
|                 |             |                          |
|                 |             |                          |

**Policy DEV004 – Schedule “A”  
Minimum Construction Value for Safety Codes Permits Policy**

| <b>Minimum Construction Value Factors</b>   | <b>Per Square foot</b> | <b>Per Square Meter</b> |
|---|------------------------|-------------------------|
| <b>Residential Housing</b>  |                        |                         |
| Single Family   | <b>\$125.00</b>        | <b>\$1,343.75</b>       |
| Basement Development  | <b>\$40.00</b>         | <b>\$430.00</b>         |
| Multi-Family (3 storeys or less)  | <b>\$125.00</b>        | <b>\$1,343.75</b>       |
| Multi-Family (more than 3 storeys)  | <b>\$100.00</b>        | <b>\$1,075.00</b>       |
| Townhouses or Rows  | <b>\$125.00</b>        | <b>\$1,343.75</b>       |
| Garages (attached or detached)  | <b>\$70.00</b>         | <b>\$752.50</b>         |
| Carport   | <b>\$40.00</b>         | <b>\$430.00</b>         |
| Renovations   | <b>\$60.00</b>         | <b>\$645.00</b>         |
| <b>Apartments</b>   |                        |                         |
| Concrete Construction   | <b>\$125.00</b>        | <b>\$1,343.75</b>       |
| Masonry and Wood Construction   | <b>\$125.00</b>        | <b>\$1,343.75</b>       |
| Basement Parkade  | <b>\$60.00</b>         | <b>\$645.00</b>         |
| Above-Ground Parkade  | <b>\$60.00</b>         | <b>\$645.00</b>         |
| <b>Commercial (Offices, Restaurants, Service Stations, Strip Malls, Warehouses)</b> |                        |                         |
| Concrete Construction   | <b>\$150.00</b>        | <b>\$1,612.50</b>       |
| Masonry Construction  | <b>\$150.00</b>        | <b>\$1,612.50</b>       |
| Masonry and Wood or Steel Construction  | <b>\$125.00</b>        | <b>\$1,343.75</b>       |
| Steel Construction  | <b>\$125.00</b>        | <b>\$1,343.75</b>       |
| Wood Construction   | <b>\$135.00</b>        | <b>\$1,451.25</b>       |
| Renovations   | <b>\$60.00</b>         | <b>\$645.00</b>         |
| <b>Churches, Hotels, Schools</b>  |                        |                         |
| Concrete Construction   | <b>\$150.00</b>        | <b>\$1,612.50</b>       |
| Masonry and Wood or Steel Construction  | <b>\$150.00</b>        | <b>\$1,612.50</b>       |
| Wood Construction   | <b>\$135.00</b>        | <b>\$1,451.25</b>       |
| <b>Hospitals</b>  |                        |                         |
| Concrete Construction   | <b>\$200.00</b>        | <b>\$2,150.00</b>       |
| Masonry and Wood or Steel Construction  | <b>\$175.00</b>        | <b>\$1,881.25</b>       |
| Wood Construction   | <b>\$175.00</b>        | <b>\$1,881.25</b>       |







## MACKENZIE COUNTY REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>   |
| <b>Meeting Date:</b> | <b>June 12, 2012</b>   |
| <b>Presented By:</b> | <b>Liane Lambert, Development Officer</b>  |
| <b>Title:</b>        | <b>119-DP-12 Development Permit – Restaurant Plan 922 0928, Block 6, Lot 39 (Fort Vermilion)</b> |

### **BACKGROUND / PROPOSAL:**

The Planning Department has received an application for a Business License in a Direct Control District.

The applicant is planning on re-opening the recently closed restaurant business, “The Trappers Shack” located on River Road in Fort Vermilion.

The Trappers Shack Restaurant has been in operation since 2007, with the issuance of Development Permit 69-DP-07 for a 24 seat restaurant. Later an application was received by the applicant to rezone the land to Direct Control in which to operate a Licensed Restaurant. Bylaw 692/08 rezoning Plan 922 0928, Block 6, Lot 39 from Hamlet Commercial 1”HC1” to Direct Control 2 “DC2” was approved on February 25, 2009.

Shortly thereafter, the restaurant closed down. It was re-opened in 2010, Business License 20-BP-10, operating as a licensed restaurant. During this time, the upper stairs portion of the building was renovated and opened to the public as a lounge. No Development Permit was ever issued for this lounge.

The location of The Trapper Shack building is 225 feet east of the Murray Building, formally home to First Town Foods and the Fort Vermilion Public School Learning Store, and it is 385 feet east of the Fort Vermilion Public Library (a public facility). Behind both First Town Foods and the Library, is the Senior Citizen Park.

At this time the applicants are not applying to open a licensed restaurant or to open the upstairs to the public.

**Author:** Liane Lambert, Development Officer      **Reviewed by:** \_\_\_\_\_      **CAO** \_\_\_\_\_

**OPTIONS & BENEFITS:**

In the past, adequate parking has been a constraint on the use of the subject lot. Detering one applicant from opening up additional seating and the upstairs as a sports bar. According to the Real Property Report provided for the previous Development Permit 69-DP-07 for a restaurant, the applicant has only enough space for ten (10) parking stalls. Unless the applicant is able to prove additional legal parking space, the restaurant is limited to 24 seats.

Option 1) Approve Development Permit 119-DP-10 with proposed conditions.

Option 2) Approve Development Permit 119-DP-10 with other conditions.

Option 3) Refuse Development Permit 119-DP-10.

**COSTS & SOURCE OF FUNDING:**

All costs are at the applicant’s expense.

**RECOMMENDED ACTION:**

That Development Permit 119-DP-11 in the name of Jodie Toews and Travis Miller on Plan 922 0928, Block 6, Lot 39 be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This Development Permit is for the APPROVAL of a 24 Seat Restaurant located on the main floor of the Trapper Shack Building.
2. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
3. Building must be brought up to All Safety Code requirements. This includes Building, Electrical, Gas and Plumbing. Failure to do so will result in this Development permit to be null and void.
4. Comply with applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at 926-7000.

**Author:** Liane Lambert,  
Development Officer

**Reviewed by:** \_\_\_\_\_

**CAO** \_\_\_\_\_

5. Refer the application to the Protection and Stewardship section of Alberta Community Development in order to ascertain whether a Historical Resources Impact Assessment is required.
6. **Provide adequate off street parking as follows: The minimum parking standards are 1 customer parking stall per 3 seats and 1 parking stall per permanent employee. According to the Real Property Report supplied, there is enough space for 10 parking stalls; therefore you are allowed 24 seats with two stall for employees. "One parking space, including the driveway area, shall occupy 300 square feet."**
7. The Municipality has assigned the following address to the noted property (**5003-River Road**). You are required to display the address (**5003**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
8. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

Author: Liane Lambert,  
Development Officer

---

Reviewed by:

---

CAO

---



**BYLAW NO. 692/08**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO AMEND THE**  
**MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 1995, revised 2003, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate a licensed liquor sales establishment.

**NOW THEREFORE**, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as Plan 922 0928; Block 6; Lot 39 be rezoned from Hamlet Commercial District "HC1" to Direct Control District 2 "DC2" as outlined in attached Schedule A.

READ a first time this 28<sup>th</sup> day of January, 2009.

READ a second time this 25<sup>th</sup> day of February, 2009.

READ a third time and finally passed this 25<sup>th</sup> day of February, 2009.

(original signed)

---

Greg Newman  
Reeve

(original signed)

---

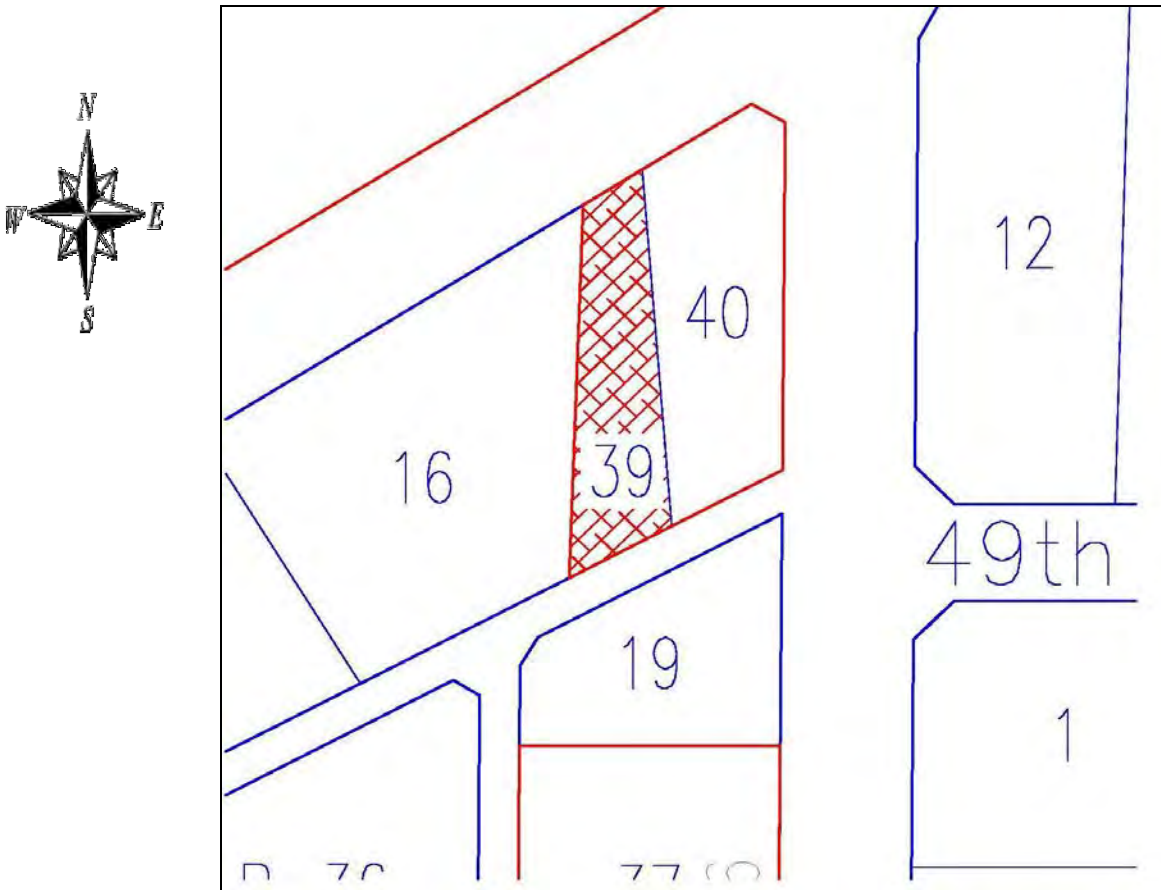
William Kostiw  
Chief Administrative Officer

**BYLAW No. 692/08**

**SCHEDULE "A"**

1. That the land use designation of the following property known as:

Plan 992 0928, Block 6, Lot 39 (5003 River Road) be rezoned from Hamlet Commercial District "HC1" to Direct Control District 2 "DC2" to accommodate a liquor license for a restaurant within the Hamlet of Fort Vermilion.



(original signed)  
\_\_\_\_\_  
Greg Newman  
Reeve

(original signed)  
\_\_\_\_\_  
William Kostiw  
Chief Administrative Officer

Effective this 25<sup>th</sup> day of February, 2009.









10511 – 103 Street  
High Level, Alberta  
T0H 1Z0  
Tel: (780) 926-2201  
Fax: (780) 926-2899  
E-mail: ddesimone@highlevel.ca

May 16, 2012

Mackenzie County  
Box 640  
Fort Vermilion, AB  
T0H 1N0

Attention: Liane Lambert



### **Land Use Bylaw Amendment Application Bylaw 922-12**

The Town of High Level is considering a Land Use Bylaw amendment to add:

1. “The definition of “mobile home” under Section 2 of Land Use Bylaw 661-97 amended to:  
means a prefabricated detached dwelling unit that meets Canadian Standards Association (CSA) Z240 and A277 standards, and meets the requirements of the Alberta Building Code. This definition applies to both single section and multi-section models, but does not apply to modular homes, recreational vehicles or industrial camp trailers.
2. The definition of “mobile home, double wide” under Section 2 of Land Use Bylaw 661-97 amended to:  
means a prefabricated detached dwelling unit that meets Canadian Standards Association (CSA) Z240 and A277 standards, and meets the requirements of the Alberta Building Code. This definition applies to both single section and multi-section models, but does not apply to modular homes, recreational vehicles or industrial camp trailers.
3. The definition of “modular home” under Section 2 of Land Use Bylaw 661-97 amended to:  
means a prefabricated or factory built building or section of a building. More specifically, a modular unit has no chassis, running gear or wheels. The units or sections may be stacked horizontally or vertically and completed to form one or more complete units for year round occupancy. Modular home does not refer to a mobile home or double wide mobile, any other structure can be built using modular construction.

*HIGH LEVEL... at the crossroads of northern opportunity  
...where the future of Alberta begins.*



10511 – 103 Street  
High Level, Alberta  
T0H 1Z0  
Tel: (780) 926-2201  
Fax: (780) 926-2899  
E-mail: [d-desimone@highlevel.ca](mailto:d-desimone@highlevel.ca)

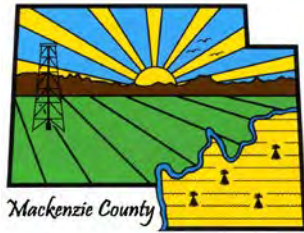
Administration is requesting Council to give second and third reading to the bylaw.

In accordance with the Inter-Municipal Development Plan we are providing you notification and requesting comments from the County. Please provide comments before 4:30 p.m. June 11<sup>th</sup>, 2012.

Yours truly,

David Desimone

*HIGH LEVEL . . . at the crossroads of northern opportunity  
. . . where the future of Alberta begins.*



## MACKENZIE COUNTY

### REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>   |
| <b>Meeting Date:</b> | <b>June 12, 2012</b>   |
| <b>Presented By:</b> | <b>Liane Lambert, Development Officer</b>  |
| <b>Title:</b>        | <b>PUBLIC HEARING<br/>Bylaw 857-12 Land Use Amendment Bylaw (Equestrian Uses<br/>in Urban Fringe (UF) Land Use District)</b> |

#### **BACKGROUND / PROPOSAL:**

The Planning and Development Department has received an application for a Land Use Bylaw amendment, either in the form of a temporary use bylaw or for a minor variance bylaw, to allow for the keeping horses in the Hamlet of La Crete on an undeveloped parcel of land. The applicant is proposing to keep 5 horses on 40 acres of land.

The Planning and Development Department is reluctant to consider the idea of a temporary use bylaw or a minor variance bylaw for reasons of legality and to prevent having temporary permit applications from going before Council on a regular basis.

That being stated, it is thought that the keeping of horses in the rural properties within Hamlet boundaries on a limited basis would not present the same nuisance concerns that pigs or cattle would in terms of odor and noise pollution.

While the Land Use Bylaw does allow for the keeping of livestock as a discretionary use in Rural Country Residential land use districts (RC1, RC2 and RC3) on parcels as small as 3 acres, the Land Use Bylaw is inflexible when it comes to the keeping of livestock on large parcels of land within Hamlet boundaries.

Currently in the Rural Country Residential land use district livestock is limited to:

*“no more than one (1) animal unit per 0.40 ha (1 acre) or part thereof, to a maximum of three (3) animal units as defined in the following table:*

**Author:** C. Wilcott                      **Reviewed by:** \_\_\_\_\_ **CAO** J. Whittleton  
Page 1 of 2

| Type of LIVESTOCK              | Number of Animals Equivalent to One Animal Unit |
|--------------------------------|---|
| Cow (Plus calf under 6 months) | 1   |
| Horse                          | 1   |
| Sheep/Goats                    | 2   |
| Pigs                           | 2   |
| Fowl                           | 12  |

These regulations are proposed to be adjusted to allow for the keeping of horses in Hamlet boundaries.

Furthermore, the keeping of horses would also be in line with the MDP's objective of keeping the rural character of the County as well as the objective of preserving the County's agricultural heritage.

While the keeping of horses within Hamlet boundaries does present some concerns in terms of noise and waste, it is important to bear in mind that the ability to keep horses for recreational purposes is an attractive feature for a community to have and that several jurisdictions do allow equestrian properties within their boundaries.

This proposal was brought before the MPC where the following motion was made:

*That the MPC recommend to Council for the Planning and Development Department to amend the Land Use Bylaw to permit equine animals within the Hamlet boundaries on a very limited basis.*

On March 28<sup>th</sup>, this bylaw was brought before Council where the following motion was made:

*That first reading be given to Bylaw 857-12, being a Land Use Bylaw amendment to amend the County Land Use Bylaw (791-10), to permit equestrian uses in the Urban Fringe (UF) Land Use District as amended.*

On April 26<sup>th</sup>, the IMPC reviewed this proposed bylaw and made the following motion:

*That the IMPC recommends to Council for the Planning and Development Department to amend the Land Use bylaw to permit horses within the Hamlet boundaries on a very limited basis as written in proposed Bylaw 857-12.*

In accordance with the MGA, a public hearing for this bylaw has been advertised scheduled for 1:00 p.m. on June 12<sup>th</sup>, 2012.

**Options**

Council can recommend for the Planning and Development Department to amend the Land Use bylaw to permit horses within the Hamlet boundaries on a very limited basis as well as advising the applicant to have a portion of his land to be rezoned to the Urban Fringe (UF) land use district once final reading of the amendment has passed.

**RECOMMENDED ACTION:**

Motion 1:

That second reading be given to Bylaw 857-12, being a Land Use Bylaw amendment to amend the County Land Use Bylaw (791-10).

Motion 2:

That third reading be given to Bylaw 857-12, being a Land use Bylaw amendment to amend the County Land Use Bylaw (791-10).

**Mackenzie County**

**PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT**

**BYLAW 857-12**

**Order of Presentation**

\_\_\_\_\_ This Public Hearing will now come to order at \_\_\_\_\_.

\_\_\_\_\_ Was the Public Hearing properly advertised?

\_\_\_\_\_ Will the Development Authority \_\_\_\_\_, please outline the proposed Land Use Bylaw Amendment and present his submission.

\_\_\_\_\_ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

\_\_\_\_\_ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ If YES: Does the Council have any questions of the person(s) making their presentation?

\_\_\_\_\_ This Hearing is now closed at \_\_\_\_\_.

**REMARKS/COMMENTS:**

**BYLAW NO. 857-12**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO AMEND THE**  
**MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to allow for certain non-domestic animals to be kept within Hamlet boundaries on undeveloped parcels of land on a very limited basis.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Land Use Bylaw Section 7.3 Animals be amended to:
  - (a) No person shall keep, or permit to be kept, in any part of any HAMLET **with the exception of lands within the URBAN FRINGE (UF) LAND USE DISTRICT**:
    - i) LIVESTOCK, with the exception of dogs, cats, and such other usual domestic pets as are kept, providing that these pets are kept under the condition that they do not act as a nuisance or reduce the amenities of the area; and
    - ii) any pets or domestic animals on a commercial basis, except for an approved pet store or KENNEL.
  - (b) **Within the URBAN FRINGE (UF) LAND USE DISTRICT in which LIVESTOCK is allowed, the following shall apply:**
    - i) **LIVESTOCK shall be limited to no more than one (1) animal unit per 3.24 ha (8 acres) or part thereof, to a maximum of six (6) animal units as defined in the following table:**

| Type of LIVESTOCK               | Number of Animals Equivalent to One Animal Unit |
|---------------------------------|---|
| Horses and Other Equine Animals | 1   |

- ii) **Adequate fencing and/or buffering shall be constructed to the satisfaction of the Development Authority to ensure the on-site confinement of LIVESTOCK and to reduce the impact of noise, odour or visual presence on surrounding properties.**
  - iii) **Adequate measures, if required by Alberta Agriculture, Food and Rural Development and/or the local Health Authority, for the disposal of animal wastes shall be provided to the satisfaction of the Development Authority.**
- (c) In any RURAL COUNTRY RESIDENTIAL LAND USE DISTRICT in which LIVESTOCK is allowed, the following shall apply:
- i) LIVESTOCK shall be limited to no more than one (1) animal unit per 0.40 ha (1 acre) or part thereof, to a maximum of three (3) animal units as defined in the following table:

| Type of LIVESTOCK                      | Number of Animals Equivalent to One Animal Unit |
|--|---|
| Cow (Plus calf under 6 months)         | 1   |
| <b>Horses and Other Equine Animals</b> | 1   |
| Sheep/Goats                            | 2   |
| Pigs                                   | 2   |
| Fowl                                   | 12  |

- ii) Adequate fencing and/or buffering shall be constructed to the satisfaction of the Development Authority to ensure the on-site confinement of LIVESTOCK and to reduce the impact of noise, odour or visual presence on surrounding properties.
  - iii) Adequate measures, if required by Alberta Agriculture, Food and Rural Development and/or the local Health Authority, for the disposal of animal wastes shall be provided to the satisfaction of the Development Authority.
2. That the Mackenzie County Land Use Bylaw Section 8.27 URBAN FRINGE “UF” be amended to:



- |   |
|---|
| <p><b>A. DISCRETIONARY USES</b></p> <ul style="list-style-type: none"><li>a) ANCILLARY BUILDING/SHED</li><li>b) BED AND BREAKFAST BUSINESS</li><li>c) CHURCH</li><li>d) COMMUNICATION TOWER</li><li>e) CEMETERY</li><li>f) DWELLING - SINGLE FAMILY</li><li>g) EXTENSIVE AGRICULTURE</li><li>h) FARM SUBSIDIARY BUSINESS</li><li>i) GARAGE - ATTACHED</li><li>j) GARAGE - DETACHED</li><li>k) GARDEN SUITE</li><li>l) HOME BASED BUSINESS</li><li>m) INSTITUTIONAL USE</li><li>n) INTENSIVE AGRICULTURE 1</li><li><b>o) KEEPING OF LIVESTOCK</b></li><li>p) MANUFACTURED HOME - SINGLE WIDE</li><li>q) MANUFACTURED HOME - DOUBLE WIDE</li><li>r) MANUFACTURED HOME - MODULAR</li><li>s) TEMPORARY/PORTABLE UNIT</li><li>t) VETERINARY CLINIC</li></ul> |
|---|

READ a first time this 28<sup>th</sup> day of March, 2012.

READ a second time this \_\_\_ day of \_\_\_\_\_, 2012.

READ a third time and finally passed this \_\_\_ day of \_\_\_\_\_, 2012.

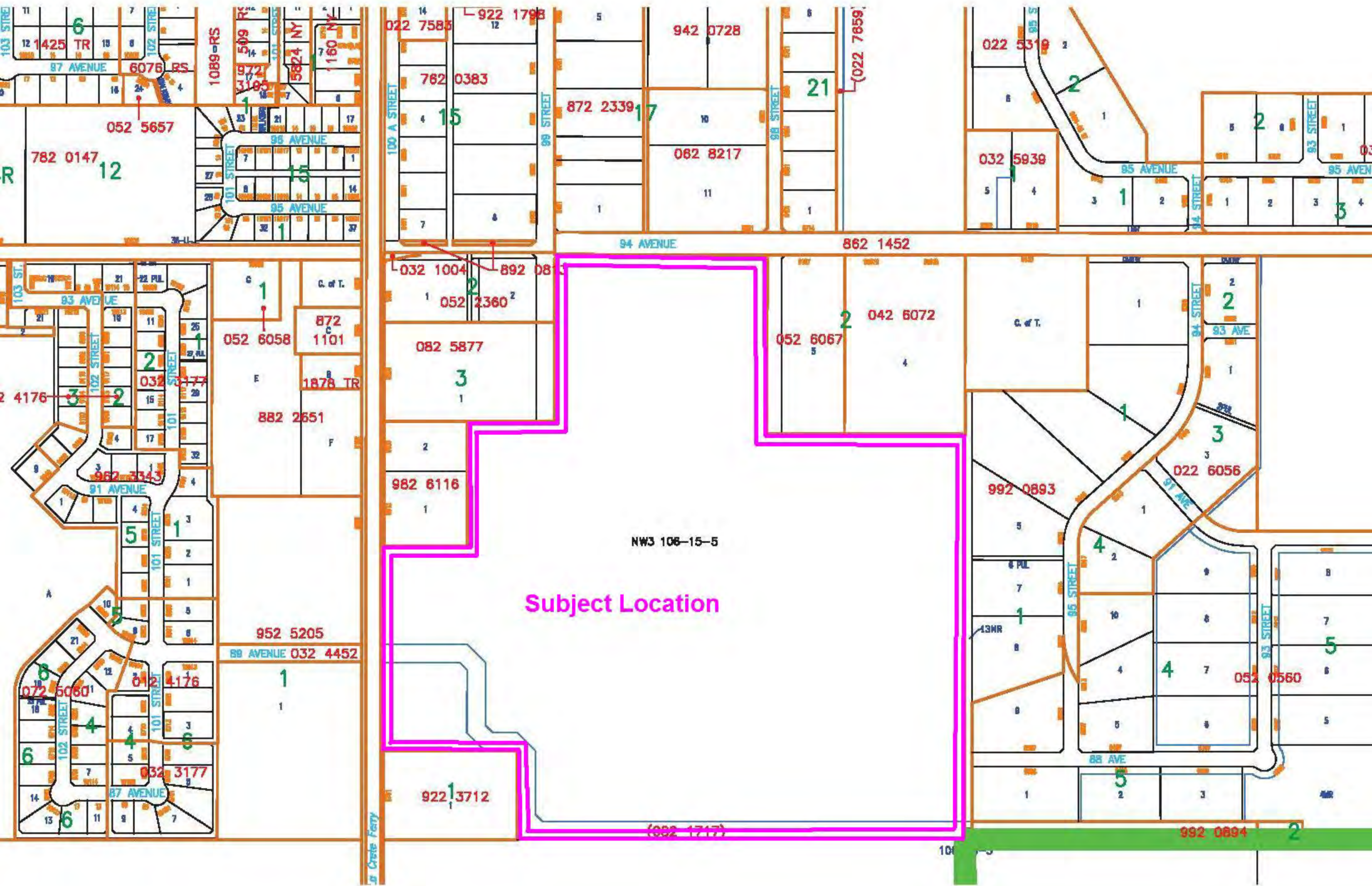
---

Bill Neufeld  
Reeve

---

Joulia Whittleton  
Chief Administrative Officer

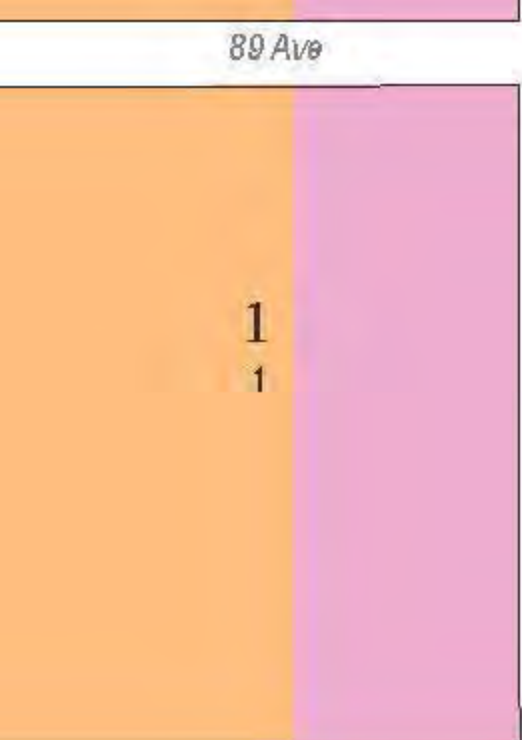
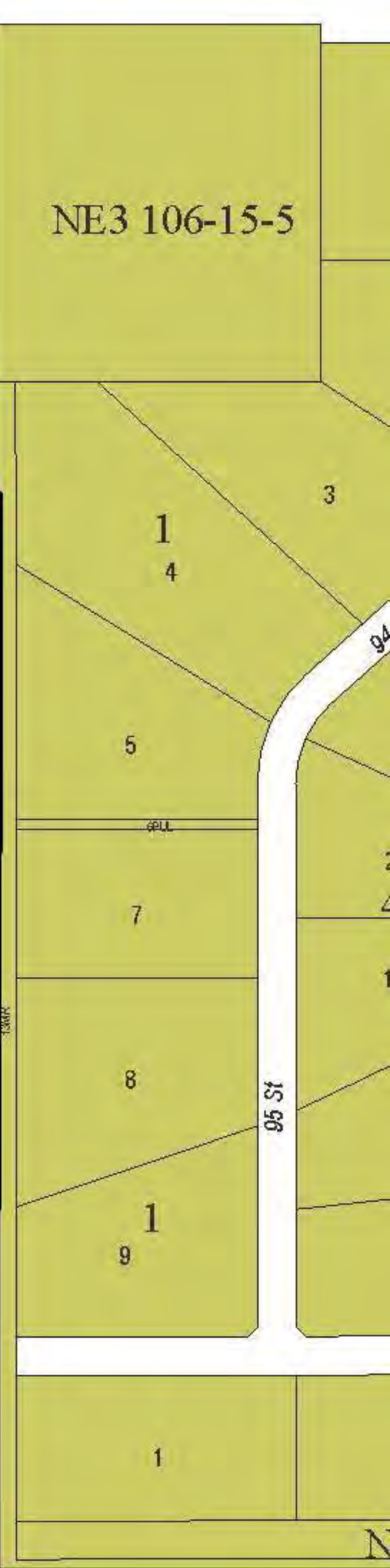
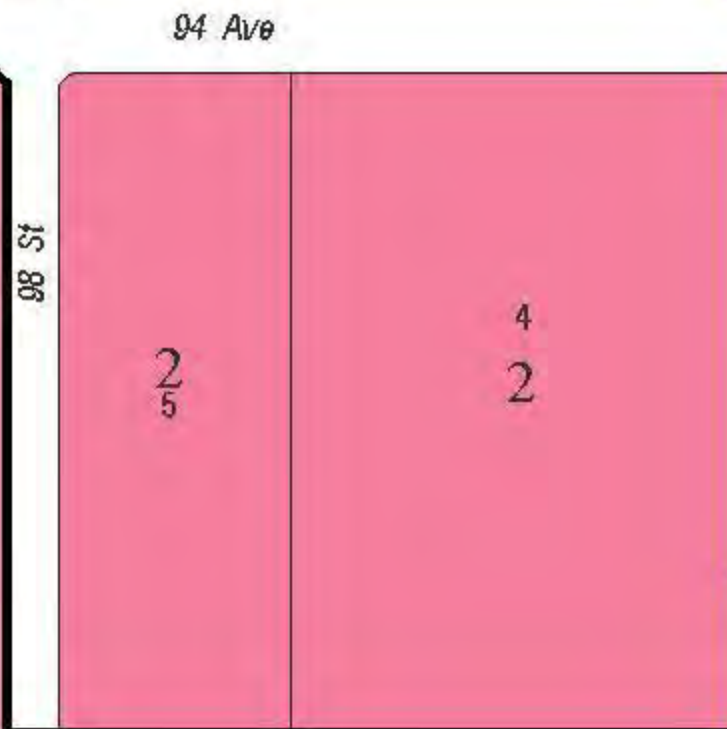
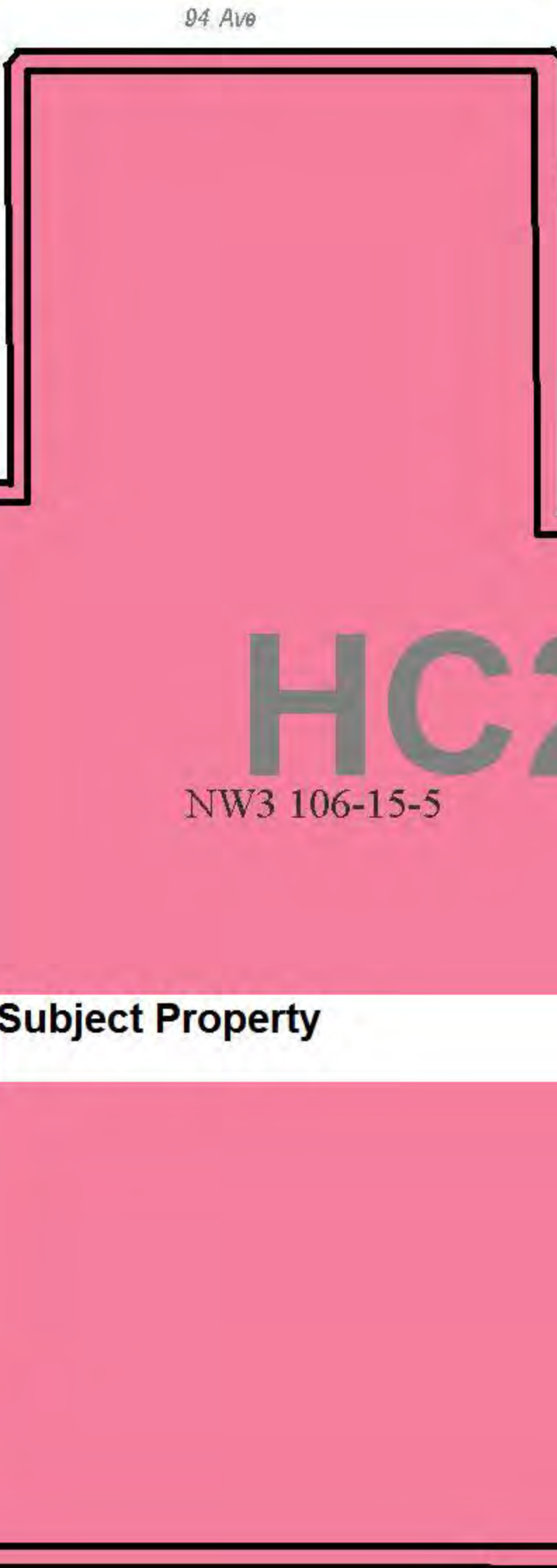
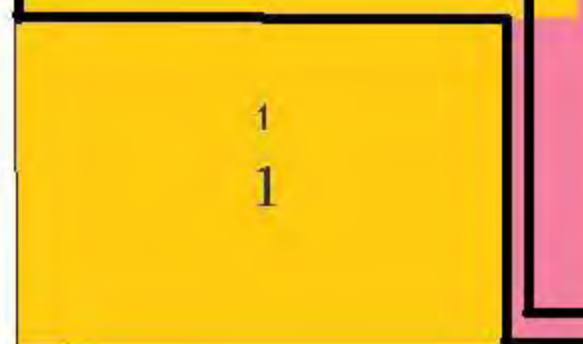
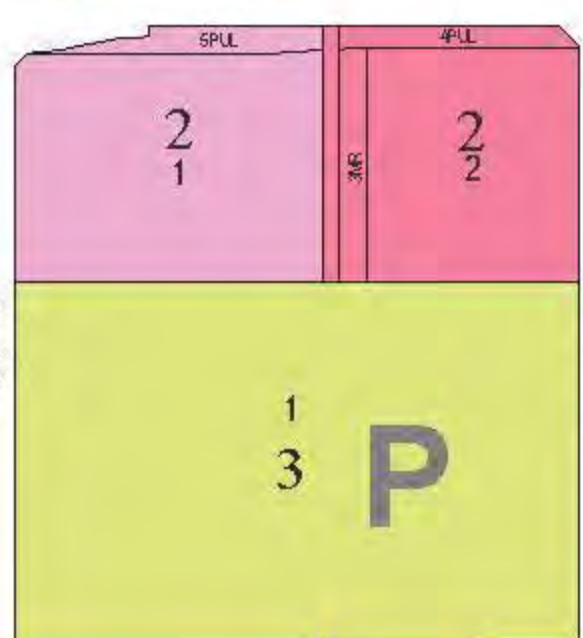
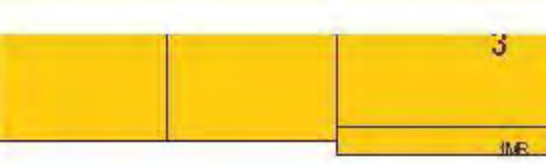
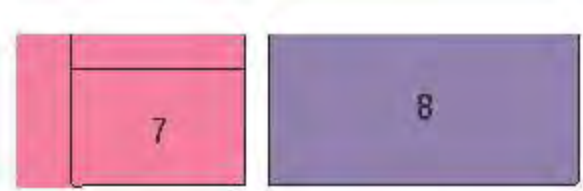
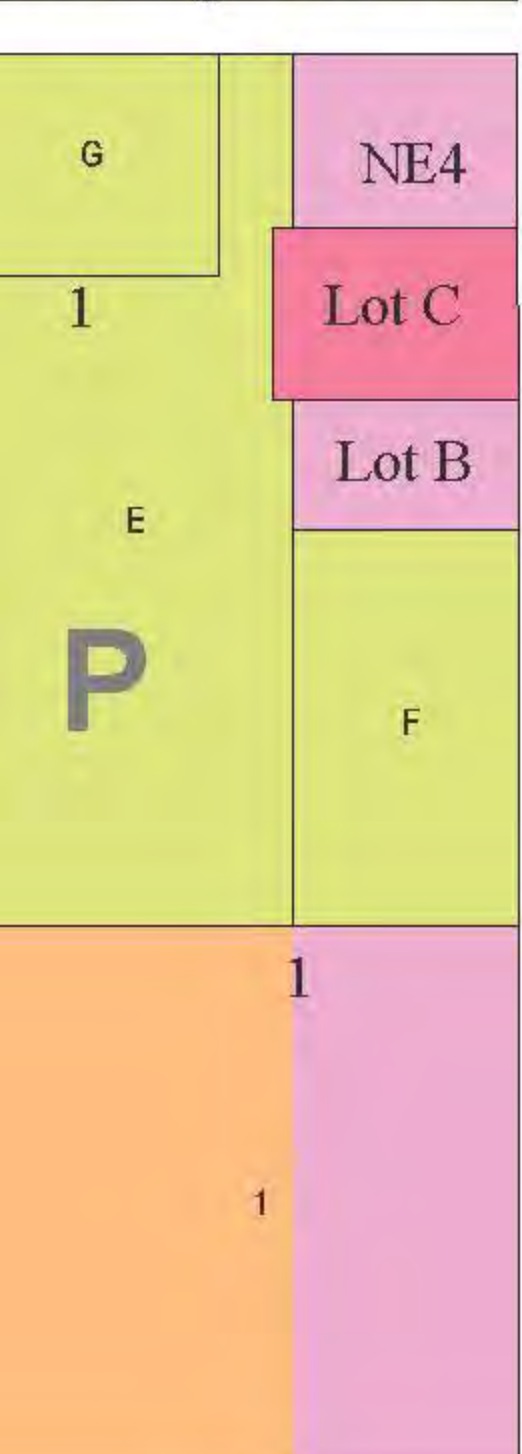




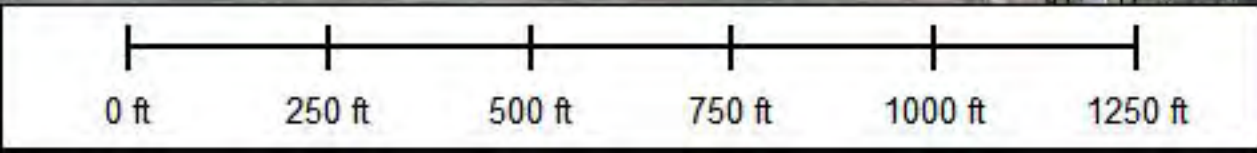
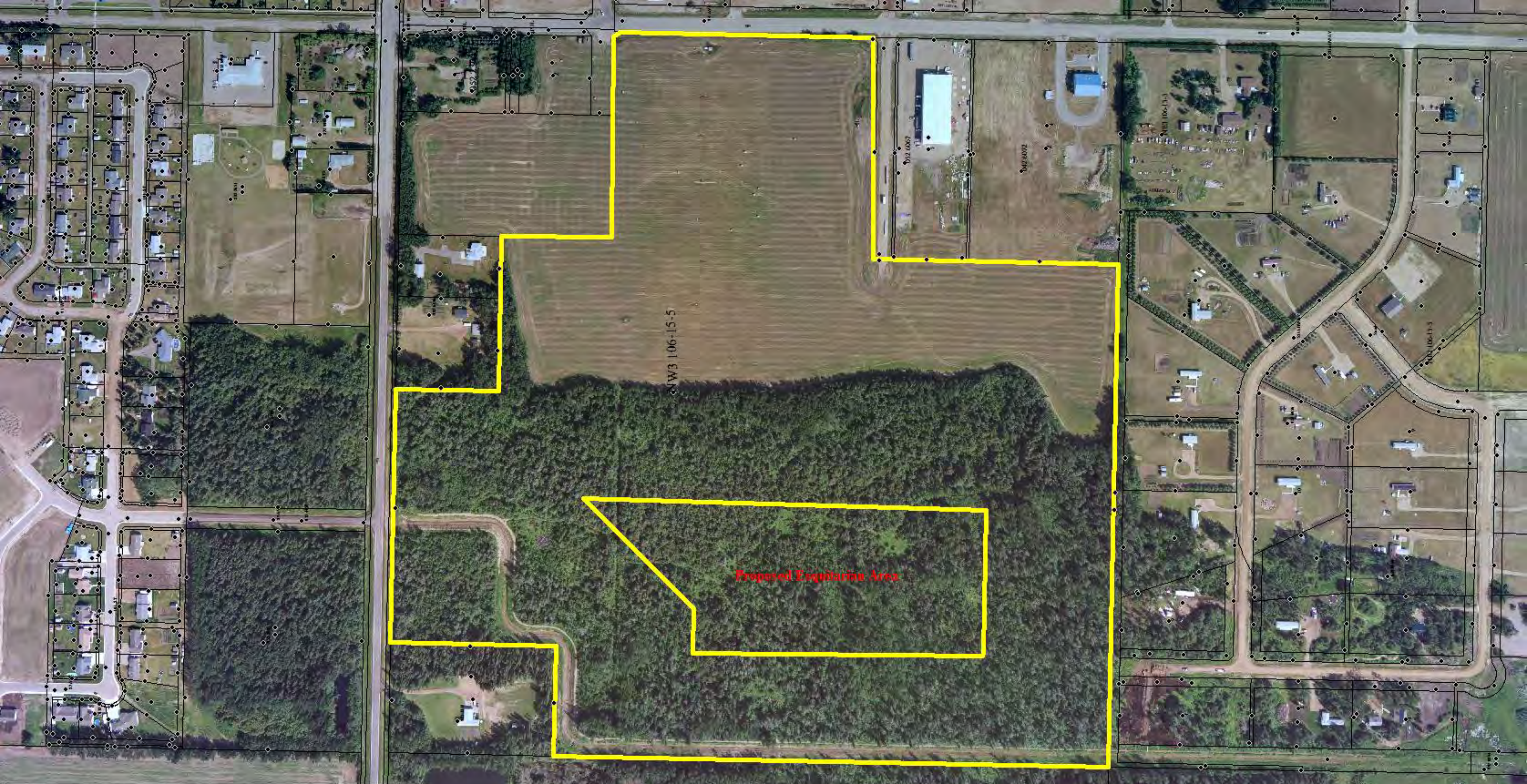
Subject Location

NW3 106-15-5













# LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. \_\_\_\_\_

|                                      |                          |                  |
|--------------------------------------|--------------------------|------------------|
| NAME OF APPLICANT<br>GEORGE F JANZEN |                          |                  |
| ADDRESS<br>Box 543                   |                          |                  |
| TOWN<br>LA CRETE, ALBERTA            |                          |                  |
| POSTAL CODE<br>T0H-2H0               | PHONE (RES.)<br>928-3047 | BUS.<br>928-3750 |

|                                      |              |      |
|--------------------------------------|--------------|------|
| COMPLETE IF DIFFERENT FROM APPLICANT |              |      |
| NAME OF REGISTER OWNER               |              |      |
| ADDRESS                              |              |      |
| TOWN                                 |              |      |
| POSTAL CODE                          | PHONE (RES.) | BUS. |

### LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

|                |           |             |             |         |    |      |     |     |
|----------------|-----------|-------------|-------------|---------|----|------|-----|-----|
| QTR./LS.<br>NW | SEC.<br>3 | TWP.<br>106 | RANGE<br>15 | M.<br>5 | OR | PLAN | BLK | LOT |
|----------------|-----------|-------------|-------------|---------|----|------|-----|-----|

### LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: No rezoning requested TO: \_\_\_\_\_

### REASONS SUPPORTING PROPOSED AMENDMENT:

This application is for a temporary use bylaw or minor variance agreement to allow the keeping of livestock, preferably 5 animal units, on a 40 acre plot as indicated on attached drawing.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00 RECEIPT NO. \_\_\_\_\_

George Janzen  
APPLICANT

Feb 2/12  
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

George Janzen  
REGISTERED OWNER

Feb 2/12  
DATE

February 2, 2012

George F Janzen  
Box 543  
La Crete, Alberta  
T0H 2H0

Mackenzie County  
Development Office

In the event of a tract of land being annexed to a hamlet within Mackenzie County, the existing land use bylaw is unduly rigid in its requirement that the use of annexed land instantly conform to the bylaws regulations, without regard of the fact that development of the land may be a process spanning multiple, or possibly even decades of years. During these transition years, in which it is quite possible that there be no development of the land at all, the land owner is expected to cease all activity that does not conform to the regulations of the new land classification, even though the continued activity would in no way interfere with the surrounding community. In subsequent stages of development where the activity would cause conflict, the need of conformance to the bylaw is understandable. The County Land Use Bylaw needs to be amended at some point in time to address this issue.

In regards to the land parcel of NW 3-106-15-W5M, a large portion of the property is undeveloped and the portion referred to in the attached amendment application is separated from adjacent properties by mature forest. To use this land as indicated in the application until future development requires otherwise, should not in any way interfere with any other nearby land use. That the authors of the Alberta Municipal Government Act were well aware of the potential problems of transitional phases of land use is evident by their inclusion of a clause in 640(6) a which states: ***“a land use bylaw may authorize a development authority to decide on an application for a development permit even though the proposed development does not comply with the land use bylaw or is a non conforming building if, in the opinion of the development authority, a) the proposed development would not unduly interfere with the amenities of the neighborhood”***. Other municipalities and counties allowing developmental variances through the use of “temporary use by-laws”, “temporary use permits”, and “minor variance” agreements evidence the efficacy of this clause.

An example of this would be a farmstead on the east boundary of a quarter section annexed to a hamlet bordering on the west boundary, effectively separating the farm from the nearest development by about 750m. The owner is allowed a temporary use permit to continue as before for a determined period, perhaps three years. At the time of permit renewal the land development has spread, bringing the separation distance to only 400m, and necessitating a change in the variance allowance, perhaps a limit of 20 chickens as compared to 200 previously. After another three years, development has expanded sufficiently to prohibit another temporary permit approval.

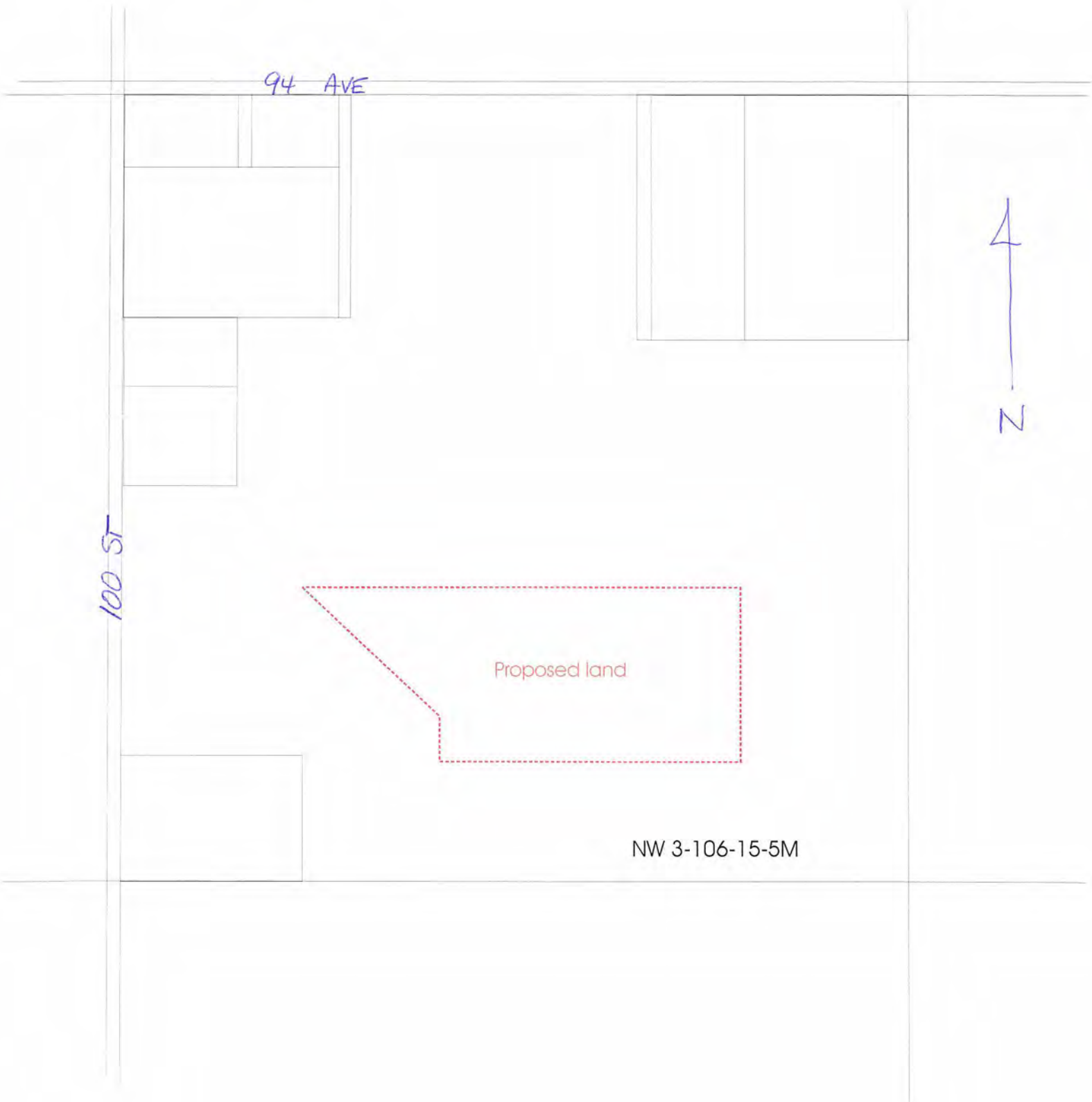
In the same manner, the attached application is not to change the land classification, but to acquire a form of variance or temporary use permit to allow the keeping of several horses on this plot of undeveloped land for a limited time period.

Please call me if you have any questions.

George Janzen







Continued from page 6...

# Mackenzie County Council Meeting Highlights

Company Chartered Accountants for the provision of services for the term 2012-14.

**Tourism Canada – the Ghost of Mac 2012 Voyage**  
 Council passed a motion to cover the cost of a barbecue for Tourism Canada, the Ghost of Mac 2012 Voyage land-ort Vermilion on June 15, subject to a non-profit group taking it.

**Forest Products Development & Roadmap**  
 A resolution was carried that Administration be instructed to hold a regional meeting including Town of Rainbow Lake, Town of High Level and major forest industries in Mackenzie Region.

The next regular council meeting will be held on Tuesday, June 5, at 10:00 a.m. at the Fort Vermilion Council Chamber.

## CHILD CIRCLE WORKER Child Circle Project Employment Opportunity

Fort Vermilion Public School  
 St. Mary's Elementary School

### Position:

The Child Circle Worker position is a part of a project funded in conjunction with Region 8 Child Family Services Authority. The goal of this project is to build meaningful relationships between school and home in order to resolve issues which hinder teaching and learning for children. This position will be 7 hours/day, 5 days/week at Fort Vermilion Public and St. Mary's Elementary Schools.

This is a temporary position covering a maternity leave.

### Qualifications:

- Reference will be given to applicants with the following qualifications:
- Grade 12 Diploma.
- Post-secondary courses (or experience) in working with children and families.
- A team player.
- A patient and caring individual.
- Willingness to take the initiative and work independently.
- Skills to build trusting relationships with students, parents, staff and community agencies.
- Competence in Microsoft Office
- A valid class 4 Drivers License with daily access to a vehicle in good working condition.
- Ability to recognize and respect the need for confidentiality.

### Wages Offered:


\$18.58 - \$30.44 per hour, depending upon qualifications and experience.  
 Benefits will be provided after the mandatory 3-month probationary period is successfully completed.

### Documents of Application Should Include:

- A cover letter including current address and telephone number.
- A resume outlining educational background and prior job experience.
- A listing of at least 2 recent employer references (if possible).
- Criminal Record Check and Child Welfare Check (C.Y.I.M.).

**Application Deadline: June 12, 2012**

Applications can be emailed, mailed, faxed or dropped off at the Fort Vermilion School Division Central Office, addressed to:

 Human Resources Department  
 Fort Vermilion School Division No. 52  
 P.O. Bag #1, 5213 River Road  
 Fort Vermilion, AB T0H 1N0  
 Ph: 780-927-3766 Fax: 780-927-4625  
 Email: gayled@fvscd.ab.ca

FORT VERMILION SCHOOL DIVISION No. 52



## MACKENZIE COUNTY NOTICE OF PUBLIC HEARING PROPOSED BYLAW NO. 857-12

Pursuant to the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 857-12 for an amendment to Land Use Bylaw No. 791-10. The proposed amendment is:

That the Mackenzie County Land Use Bylaw be amended as follows:

### 1. That the Mackenzie County Land Use Bylaw Section 7.3 **Animals** be amended to:

- (a) No person shall keep, or permit to be kept, in any part of any HAMLET with the exception of lands within the URBAN FRINGE (UF) LAND USE DISTRICT:
  - i) LIVESTOCK, with the exception of dogs, cats, and such other usual domestic pets as are kept, providing that these pets are kept under the condition that they do not act as a nuisance or reduce the amenities of the area; and
  - ii) any pets or domestic animals on a commercial basis, except for an approved pet store or KENNEL.
- (b) Within the URBAN FRINGE (UF) LAND USE DISTRICT in which LIVESTOCK is allowed, the following shall apply:

- i) LIVESTOCK shall be limited to no more than one (1) animal unit per 3.24 ha (8 acres) or part thereof, to a maximum of six (6) animal units as defined in the following table:

| Type of LIVESTOCK               | Number of Animals Equivalent to One Animal Unit |
|---------------------------------|---|
| Horses and Other Equine Animals | 1   |

- ii) Adequate fencing and/or buffering shall be constructed to the satisfaction of the Development Authority to ensure the on-site confinement of LIVESTOCK and to reduce the impact of noise, odour or visual presence on surrounding properties.
- iii) Adequate measures, if required by Alberta Agriculture, Food and Rural Development and/or the local Health Authority, for the disposal of animal wastes shall be provided to the satisfaction of the Development Authority.

- (c) In any RURAL COUNTRY RESIDENTIAL LAND USE DISTRICT in which LIVESTOCK is allowed, the following shall apply:

- i) LIVESTOCK shall be limited to no more than one (1) animal unit per 0.40 ha (1 acre) or part thereof, to a maximum of three (3) animal units as defined in the following table:

| Type of LIVESTOCK               | Number of Animals Equivalent to One Animal Unit |
|---------------------------------|---|
| Cow (Plus calf under 6 months)  | 1   |
| Horses and Other Equine Animals | 1   |
| Sheep/Goats                     | 2   |
| Pigs                            | 2   |
| Fowl                            | 12  |

- ii) Adequate fencing and/or buffering shall be constructed to the satisfaction of the Development Authority to ensure the on-site confinement of LIVESTOCK and to reduce the impact of noise, odour or visual presence on surrounding properties.
- iii) Adequate measures, if required by Alberta Agriculture, Food and Rural Development and/or the local Health Authority, for the disposal of animal wastes shall be provided to the satisfaction of the Development Authority.

the

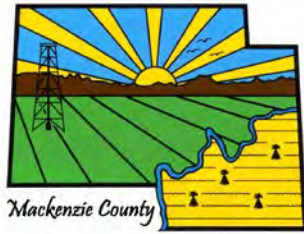
### 2. That the Mackenzie County Land Use Bylaw Section 8.27 **URBAN FRINGE "UF"** be amended to:

#### A. DISCRETIONARY USES

|                               |                                    |
|-------------------------------|------------------------------------|
| a) ANCILLARY BUILDING/SHED    | k) GARDEN SUITE                    |
| b) BED AND BREAKFAST BUSINESS | l) HOME BASED BUSINESS             |
| c) CHURCH                     | m) INSTITUTIONAL USE               |
| d) COMMUNICATION TOWER        | n) INTENSIVE AGRICULTURE 1         |
| e) CEMETERY                   | o) KEEPING OF LIVESTOCK            |
| f) DWELLING - SINGLE FAMILY   | p) MANUFACTURED HOME - SINGLE WIDE |
| g) EXTENSIVE AGRICULTURE      | q) MANUFACTURED HPME - DOUBLE WIDE |
| h) FARM SUBSIDIARY BUSINESS   | r) MANUFACTURED HOME - MODULAR     |
| i) GARAGE - ATTACHED          | s) TEMPORARY/PORABLE UNIT          |
| j) GARAGE - DETACHED          | t) VETERINARY CLINIC               |

The Public Hearing is to be held at 1:00 p.m. Tuesday, June 12<sup>th</sup>, 2012 in the Mackenzie County Council Chamber in Fort Vermilion (4511-46 Avenue). The proposed bylaw may be viewed at any Mackenzie County office during regular office hours. Please submit written submissions to the Planning and Development Department prior to 4:30 p.m., Friday, June 8<sup>th</sup>, 2012. If you have any questions regarding the hearing or the bylaw, please call the Planning and Development Department at 780-927-3718 or 780-929-3983.





## MACKENZIE COUNTY REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>  |
| <b>Meeting Date:</b> | <b>June 12, 2012</b>  |
| <b>Presented By:</b> | <b>Liane Lambert, Development Officer</b>   |
| <b>Title:</b>        | <b>PUBLIC HEARING<br/>Bylaw 860-12 Land Use Bylaw Amendment to Rezone Plan 992 5332; Block 1; Lot 3 from Rural Country Residential 2 “RC2” to Agricultural “A” (Rural La Crete)</b> |

**BACKGROUND / PROPOSAL:**

The Planning and Development Department has received a Development Permit Application to allow for an addition to a shop on Plan 992 5332; Block 1; Lot 3 which is a 7.88 acre parcel of land. This shop is and will be used to house the applicant’s carpentry business. As the property in question is zoned Rural Country Residential 2 (RC2), Owner/Operator Business 1 is not a permitted or discretionary use.

This property is directly adjacent to lands zoned Rural Country Residential 3 (RC3) which does allow for Owner/Operator Business 1 as a permitted use; however, the applicant cannot apply to rezone his parcel of land to RC3 as it is over the maximum lot size for that land use district of 5 acres.

As this parcel of land sits on a quarter section that only has one other property that is zoned for Agriculture (A) which does allow Tradesmen’s Businesses as a Discretionary Use; and seeing as the size of the parcel is between the 3 and 10 acres that is allowed in this Land Use district, the Planning and Development Department has advised the applicant to apply to have his parcel of land rezoned from RC2 to A.

The application was presented to the Municipal Planning Commission (MPC) at their March 29, 2012 meeting where the following motion was made:

*That the Municipal Planning Commission recommendation to Council be to approved Bylaw 8\_\_ -12, being a Land Use Bylaw amendment to rezone Plan*

**Author:** C. Wilcott \_\_\_\_\_ **Reviewed by:** \_\_\_\_\_ **CAO** J. Whittleton \_\_\_\_\_

*992 5332; Block 1; Lot 3 from Rural Country Residential 2 (RC2) to Agricultural (A), subject to public hearing input.*

On May 1, 2012, Council passed a motion stating:

*That first reading be given to Bylaw 860-12, being a Land Use Bylaw amendment to rezone Plan 992 5332; Block 1; Lot 3 from Rural Country Residential 2 (RC2) to Agricultural (A), subject to public hearing input.*

In accordance with the MGA, a public hearing for this bylaw was advertised for 1:00 p.m., June 12, 2012.

**OPTIONS & BENEFITS:**

Given the size of the property and the proposed development that the applicant would like to construct, the Planning and Development Department supports this rezoning application.

**COSTS & SOURCE OF FUNDING:**

All costs will be borne by the applicant.

**RECOMMENDED ACTION:**

Motion 1:

That second reading be given to Bylaw 860-12, being a Land Use Bylaw amendment to rezone Plan 992 5332; Block 1; Lot 3 from Rural Country Residential 2 (RC2) to Agricultural (A).

Motion 2:

That third reading be given to Bylaw 860-12, being a Land Use Bylaw amendment to rezone Plan 992 5332; Block 1; Lot 3 from Rural Country Residential 2 (RC2) to Agricultural (A).

Author: C. Wilcott Reviewed by: \_\_\_\_\_ CAO J. Whittleton

**Mackenzie County**

**PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT**

**BYLAW 860-12**

**Order of Presentation**

\_\_\_\_\_ This Public Hearing will now come to order at \_\_\_\_\_.

\_\_\_\_\_ Was the Public Hearing properly advertised?

\_\_\_\_\_ Will the Development Authority \_\_\_\_\_, please outline the proposed Land Use Bylaw Amendment and present his submission.

\_\_\_\_\_ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

\_\_\_\_\_ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ If YES: Does the Council have any questions of the person(s) making their presentation?

\_\_\_\_\_ This Hearing is now closed at \_\_\_\_\_.

**REMARKS/COMMENTS:**



**BYLAW NO. 860-12**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO AMEND THE**  
**MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate Tradesman's Businesses on suitable parcels of land.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Plan 992 5332; Block 1; Lot 3

to the west of La Crete, be rezoned from Rural Country Residential 2 "RC2" to Agricultural "A", as outlined in Schedule "A" hereto attached.

READ a first time this 1<sup>st</sup> day of May, 2012.

READ a second time this \_\_\_ day of \_\_\_\_\_, 2012.

READ a third time and finally passed this \_\_\_ day of \_\_\_\_\_, 2012.

---

Bill Neufeld  
Reeve

---

Joulia Whittleton  
Chief Administrative Officer

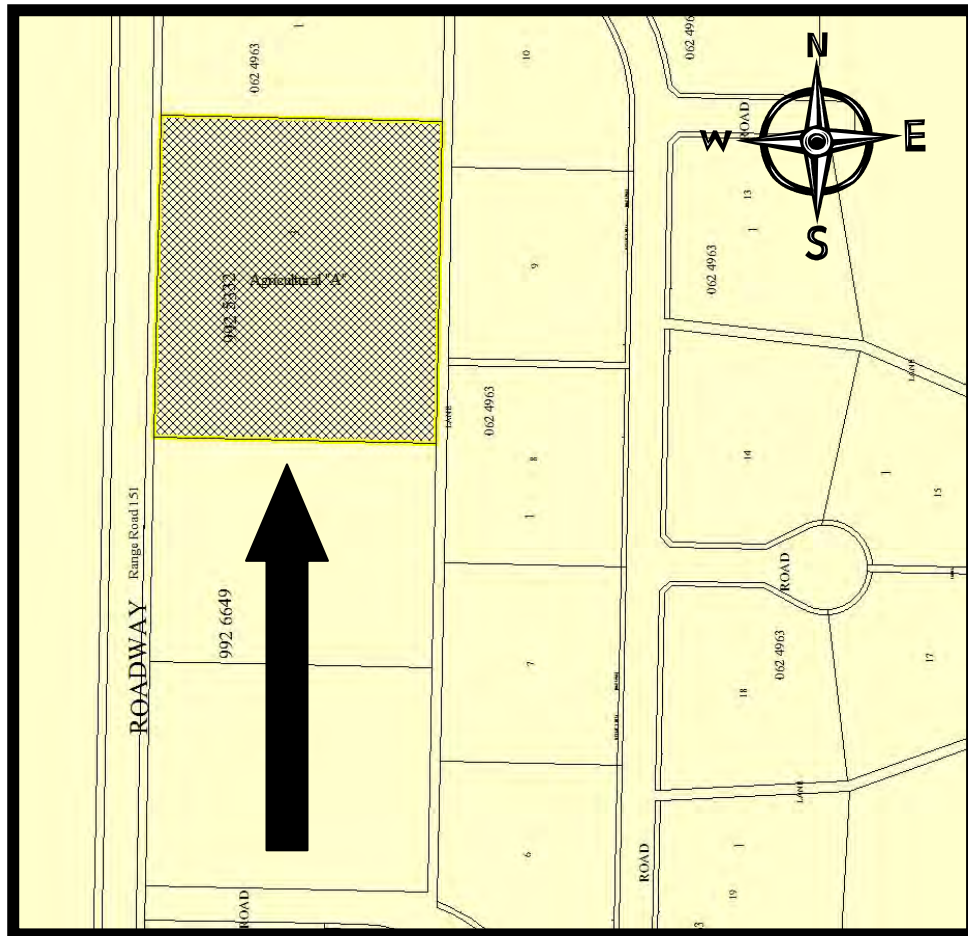
**BYLAW No. 860-12**

**SCHEDULE "A"**

1. That the land use designation of the following property known as:

Plan 992 5332, Block 1, Lot 3

west of the Hamlet of La Crete, be rezoned from Rural Country Residential 2 "RC2" to Agricultural "A"



FROM: Rural Country Residential 2 "RC2"

TO: Agricultural "A"

Subject Property



Wi  
H.

1291  
Alber

13

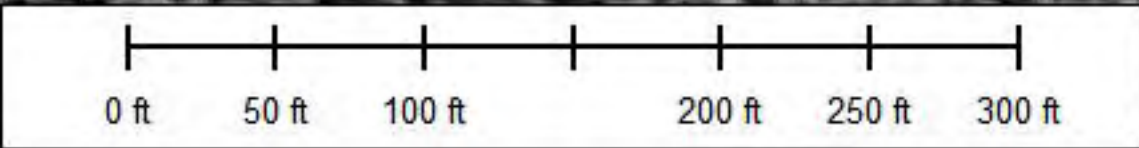
Greenwood  
Acres Ltd.

Alberta



Teichroeb





062 4

992 5332

Subject Property 7.88 Acres

Proposed Addition

200 ft

75 ft

LANE

062 4963

UTILITY ROW (062 4964)





# LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. \_\_\_\_\_

|  |                                     |                             |
|--|-------------------------------------|-----------------------------|
| NAME OF APPLICANT<br><i>Abe Jansen</i> |                                     |                             |
| ADDRESS<br><i>Box 1129</i>             |                                     |                             |
| TOWN<br><i>La Crete</i>                |                                     |                             |
| POSTAL CODE<br><i>T0A 2H0</i>          | PHONE (RES.)<br><i>780-928-3192</i> | BUS.<br><i>780-926-9470</i> |

COMPLETE IF DIFFERENT FROM APPLICANT

|                        |              |      |
|------------------------|--------------|------|
| NAME OF REGISTER OWNER |              |      |
| ADDRESS                |              |      |
| TOWN                   |              |      |
| POSTAL CODE            | PHONE (RES.) | BUS. |

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

|          |      |      |       |    |    |                      |              |              |
|----------|------|------|-------|----|----|----------------------|--------------|--------------|
| QTR./LS. | SEC. | TWP. | RANGE | M. | OR | PLAN <i>992 5332</i> | BLK <i>1</i> | LOT <i>3</i> |
|----------|------|------|-------|----|----|----------------------|--------------|--------------|

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: *R12* TO: *Agricultural*

REASONS SUPPORTING PROPOSED AMENDMENT:

- To allow for Tradesman's Shop in Property.
- Cannot rezone to R13 as lot is too large.
- Does not make sense to amend wording of R12 to allow for shops County-wide.

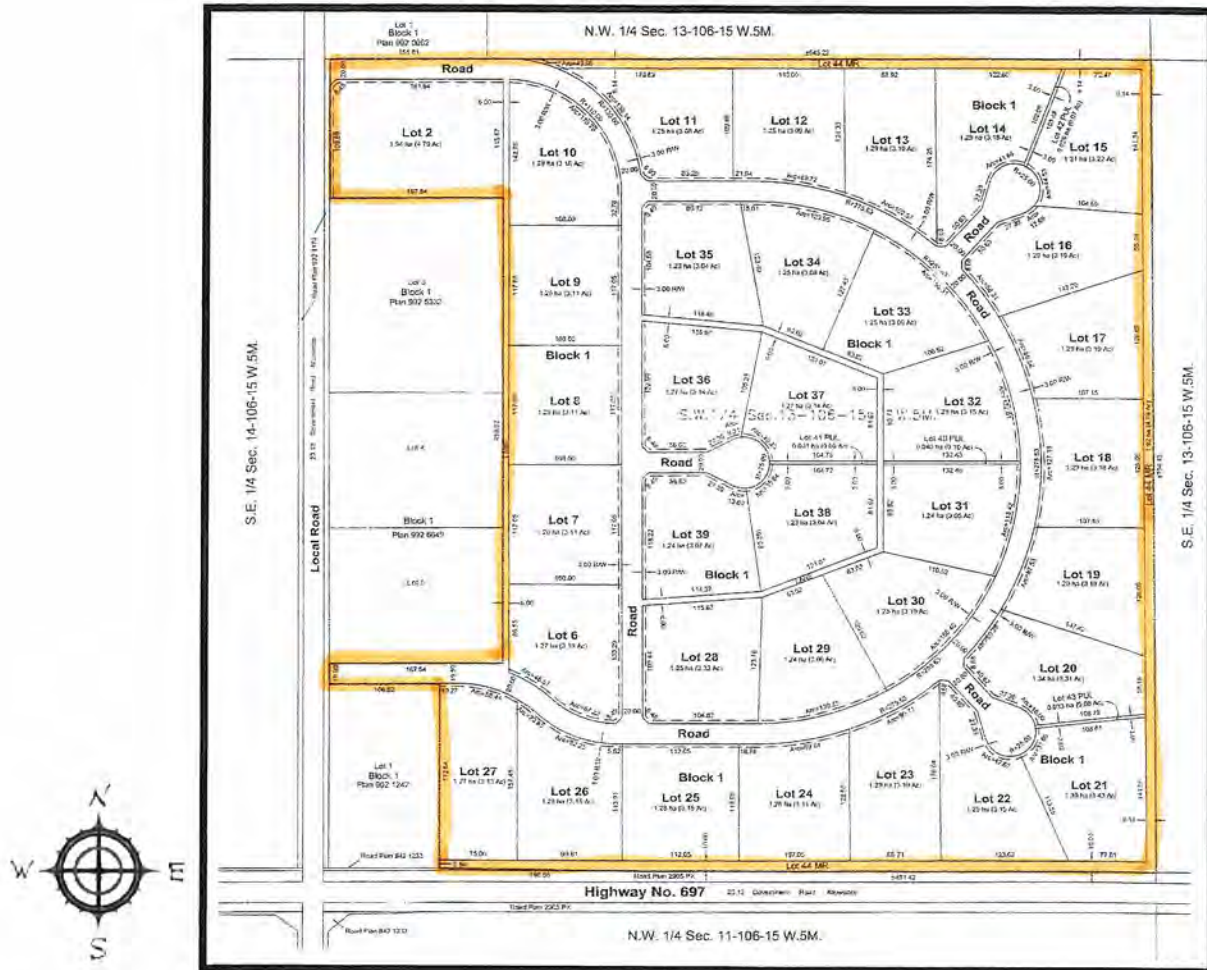
I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ *400.00* RECEIPT NO. \_\_\_\_\_

APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER *[Signature]* DATE *Mar 13/12*

# PT of SW 13-106-15-W5M



**Location:** *La Crete Rural*

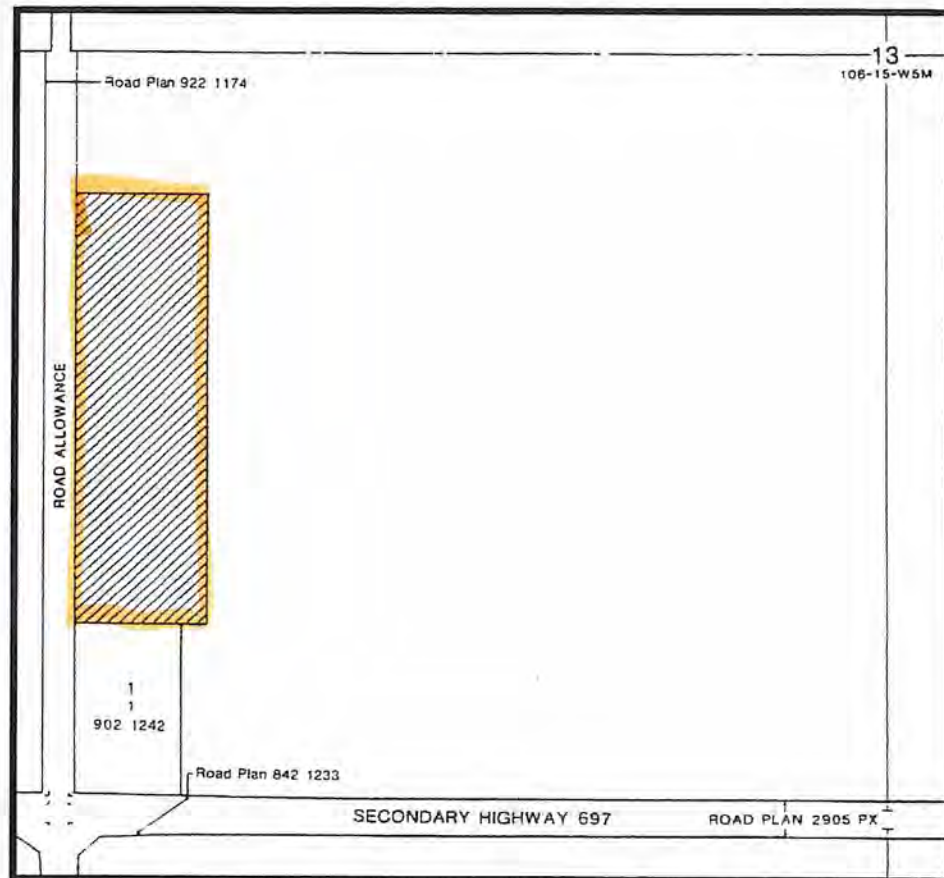
**Rezoned from:** *Agricultural District 1 "A1"*

**To:** *Country Residential District 4 "RC4"*

*("RC3" and "RC4" combined to form new  
Rural Country Residential 3 "RC3" by Bylaw 791-10)*

Bylaw 513/05, August 2005

# PT of SW 13-106-15-W5M



**Location:** *La Crete Rural*

**Rezoned from:** *Agricultural District "A1"*

**To:** *Country Residential District 1 "CR-1"*

*("CR-1" changed to Rural County Residential District "RC", "RC" changed to Rural Country Residential District 2 "RC2" by Bylaw 462/04)*

Bylaw 146/98, December 1998



**MACKENZIE COUNTY**  
**NOTICE OF PUBLIC HEARING**  
**PROPOSED LAND USE BYLAW NO. 860-12**

Pursuant to the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 860-12 for an amendment to Land Use Bylaw No. 791-10. The proposed amendment is:

That the property known as Plan 992 5332; Block 1; Lot 3 (Part of SW 13-106-15-W5M), north of Highway 697 in the Greenwood Estates subdivision area, be rezoned from Rural Country Residential District 2 "RC2" to Agricultural "A".

The adoption of this Bylaw is to permit the applicant to construct an addition to their existing Carpentry shop.

The adoption of this Bylaw will permit the development of Ancillary Building/Shed, Bunkhouse, Contractor's Business/Yard, Dwelling - Single Family, Dugout, Extensive Agriculture, Farm Subsidiary Business, Garage - Attached, Garage - Detached, Garden Suite, Home Based Business, Intensive Agriculture 1, Manufactured Home - (Modular, Single Wide & Double Wide), Sea Can, Shop - Farm, Storage Yard, Yard Site Development on this site.

The adoption of this Bylaw may permit an Auction Mart, Auto Salvage, Automotive Equipment and Vehicle Services, Bed and Breakfast Business, Cemetery, Church, Communication Tower, Enviro - Tank, Forestry Lookout Tower, Handicraft Business, Industrial Camp, Institutional Use, Intensive Recreational Use, Kennel, Natural Resource Extraction Industry, Pressure Vessel Storage, Public Use, Retail Store, Secondary Suite, Sewage Lagoon, Sewage Treatment Plant, Temporary/Portable Unit, Tradesmen's Business, Veterinary Clinic, Waste Transfer Station, and Water Reservoir Structure on this site. (All use definitions as found in the County's Land Use Bylaw 791-10.)



The Public Hearing is to be held at 1:00 p.m. Tuesday, June 12<sup>th</sup>, 2012 in the Mackenzie County Council Chamber in Fort Vermilion (4511-46 Avenue). The proposed bylaw may be viewed at any Mackenzie County office during regular office hours. Please submit written submissions to the Planning and Development Department prior to 4:30 p.m. Friday, June 8<sup>th</sup>, 2012. If you have any questions regarding the hearing or the bylaw, please call the Planning and Development Department at 780-927-3718 or 780-929-3983.

**CRIME STOPPERS**  
**1-800-222-TIPS**



**MACKENZIE COUNTY**  
**NOTICE TO THE ELECTORS**  
**OF MACKENZIE COUNTY**

**BYLAW NO. 816/11**  
**BEING A BYLAW OF THE MACKENZIE COUNTY,**  
**IN THE PROVINCE OF ALBERTA,**

This bylaw authorized council of MACKENZIE COUNTY to impose a local improvement tax for Curb, Gutter and Sidewalk on 100 Avenue from Plan 9523854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 7851076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 8622277 in the Hamlet of La Crete

**WHEREAS** the Council of Mackenzie County in the Province of Alberta has deemed it advisable to charge a local improvement charge for construction of Curb, Gutter and Sidewalk on 100 Avenue for Plan 9523854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 7851076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 8622277 in the Hamlet of La Crete.

**AND WHEREAS** the Council of the Mackenzie County in the Province of Alberta, duly assembled, has decided to issue a Bylaw pursuant to Section 397 of the Municipal Government Act to authorize a local improvement tax levy to pay for the Curb, Gutter and Sidewalk on 100 Avenue for Plan 9523854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 7851076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 8622277 in the Hamlet of La Crete.

**AND WHEREAS** the Local Improvement Plan has been prepared and the required notice of the project given to benefiting owners in accordance with the attached Schedule "A" and Schedule "B" and no sufficient objection to the construction of Curb, Gutter and Sidewalk on 100 Avenue for Plan 9523854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 7851076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 8622277 in the Hamlet of La Crete.

**AND WHEREAS** plans and specifications have been prepared. That the estimated sum of One Hundred Seventy Three Thousand Six Hundred Twenty Eight Dollars (\$173,628.00) is required for Curb, Gutter and Sidewalk on 100 Avenue for Plan 9523854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 7851076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 8622277 in the Hamlet of La Crete. The said project is subject to the local improvement charge of which 70% will be paid by Mackenzie County and 30% will be collected by way of local improvement assessment as follows:

|                   |              |
|-------------------|--------------|
| Mackenzie County  | \$121,539.60 |
| Benefiting Owners | \$ 52,088.40 |
| Total Cost        | \$173,628.00 |

**AND WHEREAS** all required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Province of Alberta.

**NOW, THEREFORE, THE COUNCIL OF THE COUNTY DULY ASSEMBLED, ENACTS AS FOLLOWS:**

- That for the purpose of completing Curb, Gutter and Sidewalk on Plan 9523854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 7851076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 8622277 in the Hamlet of La Crete as a local improvement project the sum of Fifty Two Thousand Eighty Eight Dollars and Forty Cents (\$55,088.40) be collected by way of annual, uniform local improvement tax rate assessed against the benefiting owners as provided in Schedule "A" attached.
- The local improvement tax will be collected for Ten (10) years and the total amount levied annually against the benefiting owners is Six Thousand Seven Hundred Forty Five Dollars and Sixty Nine Cents (\$6,745.69).
- The net amount levied under the bylaw shall be applied only to the local improvement project specified by this bylaw.
- That this bylaw shall come into force and take effect upon receiving third and final reading thereof.

Please direct all inquiries to John Klassen, Director of Operations, at 780-928-3983 or 780-841-1680.

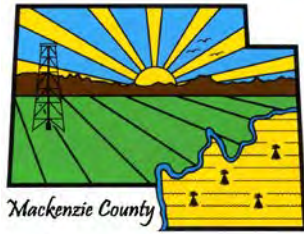
Schedule A to Bylaw No.

- Curb, Gutter and Sidewalk on 100 Avenue in the Hamlet of La Crete.

| Lot | Block | Plan    | Front  | Rear   | Average |
|-----|-------|---------|--------|--------|---------|
| 9   | 21    | 9523854 | 20.71  | 24.00  | 22.36   |
| 8   | 21    | 9523854 | 24.50  | 24.50  | 24.50   |
| 7   | 21    | 9523854 | 23.00  | 23.00  | 23.00   |
| 6   | 21    | 9523854 | 25.00  | 25.00  | 25.00   |
| 5   | 21    | 9523854 | 24.00  | 24.00  | 24.00   |
| 4   | 21    | 9523854 | 22.00  | 22.00  | 22.00   |
| 3   | 21    | 9523854 | 21.24  | 23.00  | 22.12   |
| 11  | 13    | 9523854 | 16.24  | 18.00  | 17.12   |
| 12  | 13    | 9523854 | 17.00  | 17.00  | 17.00   |
| 5   | 13    | 7821076 | 53.86  | 53.89  | 53.87   |
| 6   | 13    | 7821076 | 36.58  | 36.58  | 36.58   |
| 7   | 13    | 7821076 | 36.58  | 36.58  | 36.58   |
| 9   | 11    | 8622277 | 168.86 | 168.86 | 168.86  |
|     |       |         |        |        | 492.99  |

- Total Assessable Frontage 492.99 meters
- Total Assessment Per Front Meter Frontage \$ 105.66
- Annual Unit Rate Per Front Meter of Frontage to be payable for a period of 10 years calculated at 3.393%. \$ 13.68
- Total Yearly Assessment Against All Above Properties \$ 6,745.69

**ADVERTISING DEADLINE for The Northern Pioneer is... Fridays at NOON**



## MACKENZIE COUNTY REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>  |
| <b>Meeting Date:</b> | <b>June 12, 2012</b>  |
| <b>Presented By:</b> | <b>Liane Lambert, Development Officer</b>   |
| <b>Title:</b>        | <b>PUBLIC HEARING<br/>Bylaw 863-12 Plan Cancellation Plan 022 7583, Block 15, Lot 14 (La Crete)</b> |

### **BACKGROUND / PROPOSAL:**

Bylaw 863-12, being a Plan Cancellation Bylaw to cancel Lot 14, Block 15, Plan 022 7583 in the Hamlet of La Crete for the purpose of reverting back to the old original plan, received first reading at the May 23, 2012 Council meeting.

The Planning Department has received a Land Use Bylaw Amendment Application to cancel Plan 022 7583, Block 15, Lot 14 within the Hamlet of La Crete.

In 2002, an application was made to change the boundaries of Plan 762 0383, Block 15, Lot 1, to enlarge the lot by moving the property line 15.24 meters south.

Now the landowner would like to cancel this new plan and revert to the original plan in order to sell the 15.24 meters back to the landowner from the adjacent south property.

This application was presented to the Municipal Planning Commission (MPC) at their May 10, 2012 meeting where the following motion was made:

***MOTION 11-288*** That the Municipal Planning Commission recommendation to Council be for the approval of Bylaw 863-12, being a Plan Cancellation Bylaw to cancel Plan 022 7583, Block 15, Lot 14 in the Hamlet of La Crete, subject to public hearing input.

**Author:** L. Lambert      **Reviewed by:** \_\_\_\_\_ **CAO** \_\_\_\_\_

**OPTIONS & BENEFITS:**

A plan cancelation must be completed by Bylaw, and then submitted to Alberta Land titles for registration.

**COSTS & SOURCE OF FUNDING:**

All costs associated with the plan cancelation are the responsibility of the developer.

**RECOMMENDED ACTION:**

**MOTION 1**

That second reading be given to Bylaw 863-12, being a Plan Cancellation Bylaw to cancel Plan 022 7583, Block 15, Lot 14 in the Hamlet of La Crete.

**MOTION 2**

That third reading be given to Bylaw 863-12, being a Plan Cancellation Bylaw to cancel Plan 022 7583, Block 15, Lot 14 in the Hamlet of La Crete.

Author: L. Lambert Reviewed by: J. Whittleton CAO

**Mackenzie County**

**PUBLIC HEARING FOR PLAN CONSOLIDATION BYLAW**

**BYLAW 863-12**

**Order of Presentation**

\_\_\_\_\_ This Public Hearing will now come to order at \_\_\_\_\_.

\_\_\_\_\_ Was the Public Hearing properly advertised?

\_\_\_\_\_ Will the Development Authority \_\_\_\_\_, please outline the proposed Plan Consolidation Bylaw and present thier submission.

\_\_\_\_\_ Does the Council have any questions of the proposed Plan Consolidation Bylaw?

\_\_\_\_\_ Were any submissions received in regards to the proposed Plan Consolidation Bylaw? *If yes, please read them.*

\_\_\_\_\_ Is there anyone present who would like to speak in regards of the proposed Plan Consolidation Bylaw?

\_\_\_\_\_ If YES: Does the Council have any questions of the person(s) making their presentation?

\_\_\_\_\_ This Hearing is now closed at \_\_\_\_\_.

**REMARKS/COMMENTS:**





**BYLAW NO. 863-12**

**BEING A BYLAW OF  
MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CANCELLING A  
PLAN OF SUBDIVISION  
IN ACCORDANCE WITH SECTION 658 OF THE  
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,  
REVISED STATUTES OF ALBERTA 2000.**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

**WHEREAS**, Council of Mackenzie County has determined that a subdivision, as outlined in Schedule "A" hereto attached, be subject to cancellation, and

**WHEREAS**, the registered owner of Plan 0227583, Block 15, Lot 14, have requested that the lands be canceled; and

**NOW THEREFORE**, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That Subdivision Plan 022 7583, Block 15, Lot 14, as outlined in Schedule "A" hereto attached, is hereby cancelled in full.

READ a first time this 23<sup>rd</sup> day of May, 2012.

READ a second time this \_\_\_ day of \_\_\_\_\_, 2012.

READ a third time and finally passed this \_\_\_ day of \_\_\_\_\_, 2012.

---

Bill Neufeld  
Reeve

---

Joulia Whittleton  
Chief Administrative Officer

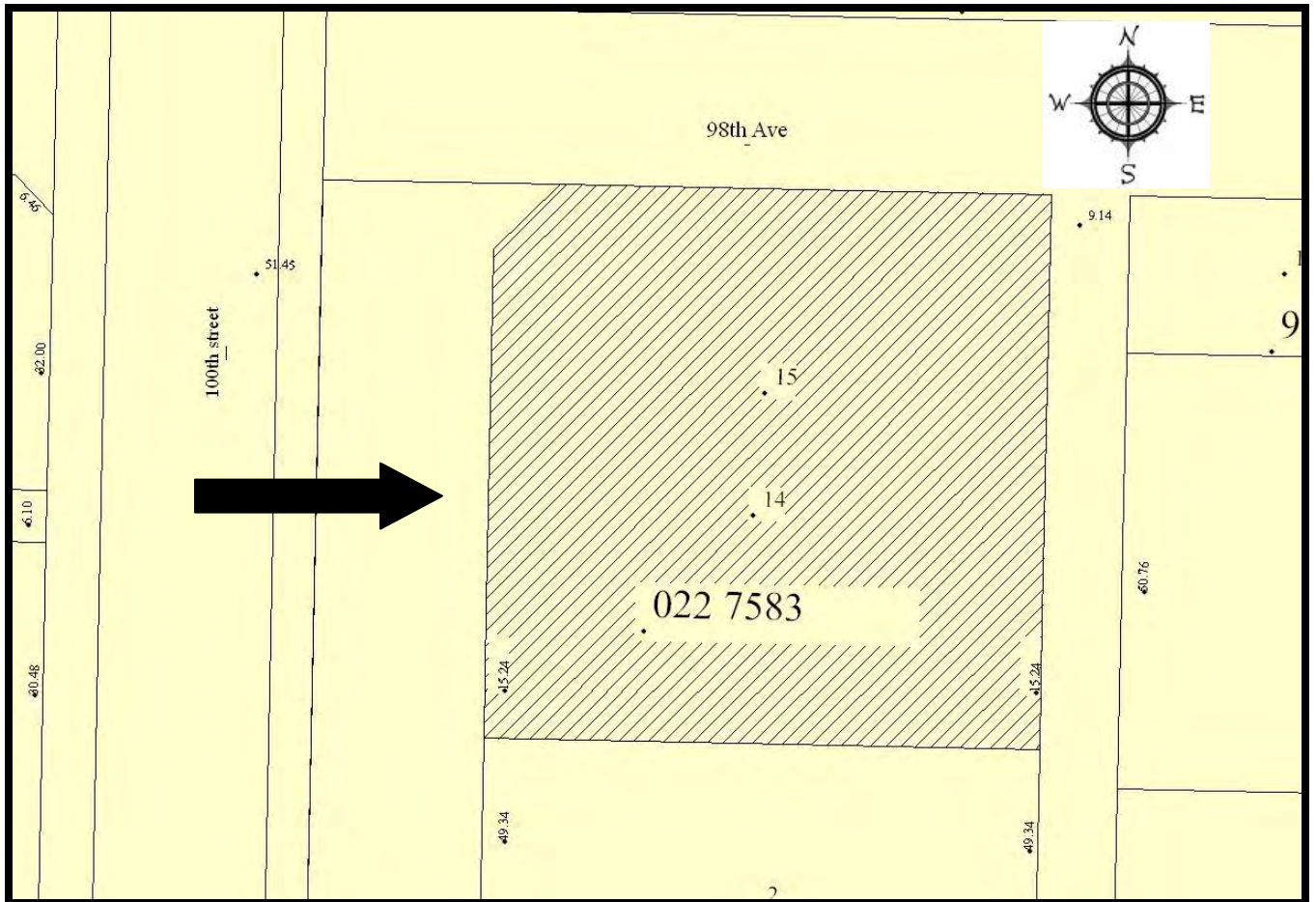
**BYLAW No. 863-12**

**SCHEDULE "A"**

1. That the Subdivision Plan, known as:

Plan 022 7583, Block 15, Lot 14

located within the Hamlet of La Crete, be cancelled in full.





# LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. 863-12

|  |                                     |                         |
|--|-------------------------------------|-------------------------|
| NAME OF APPLICANT<br><u>1522C Dyck</u> |                                     |                         |
| ADDRESS<br><u>Box 195</u>              |                                     |                         |
| TOWN<br><u>La Crete, AB</u>            |                                     |                         |
| POSTAL CODE<br><u>T0L2A0</u>           | PHONE (RES.)<br><u>280-928-3219</u> | BUS.<br><u>926-9155</u> |

COMPLETE IF DIFFERENT FROM APPLICANT

|                        |              |      |
|------------------------|--------------|------|
| NAME OF REGISTER OWNER |              |      |
| ADDRESS                |              |      |
| TOWN                   |              |      |
| POSTAL CODE            | PHONE (RES.) | BUS. |

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

| QTR./LS. | SEC. | TWP. | RANGE | M. | OR | PLAN            | BLK       | LOT      |
|----------|------|------|-------|----|----|-----------------|-----------|----------|
|          |      |      |       |    |    | <u>762 0383</u> | <u>15</u> | <u>1</u> |

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: N/A TO: N/A

REASONS SUPPORTING PROPOSED AMENDMENT:

Plan cancellation to revert to previous plan to  
allow for the sale of the southernmost 15.29m  
to the adjacent land own.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF ~~\$150.00~~ 400.00

RECEIPT NO. 144195

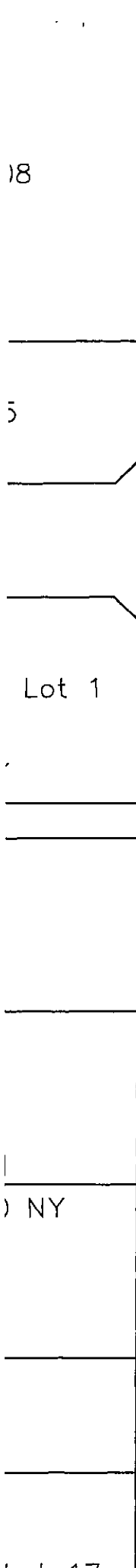
[Signature]  
 APPLICANT

[Signature] April 19, 201  
 DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER

DATE



Road Plan 3871 LZ

Government Road Allowance

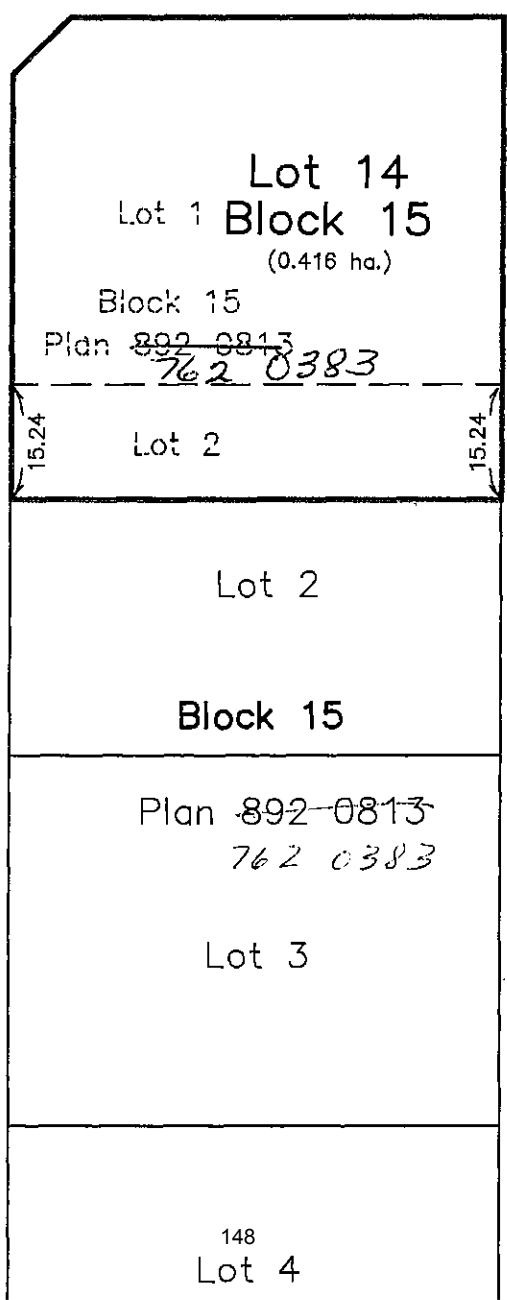
100th Street

Road Plan 3871 LZ

100th A Street

98th Avenue

Lot 18  
Block 5  
Plan 902 0454



Lot 14  
Lot 1 Block 15  
(0.416 ha.)

Block 15  
Plan ~~892-0813~~  
*762 0383*

Lot 2

Lot 2

Block 15

Plan ~~892-0813~~  
*762 0383*

Lot 3

148  
Lot 4

Lane

Lot 13  
Block 15  
Plan 922 1798

Plan 762 (

Block 15

Lo

Lc

D / W P L S S





14

Plan 022 7583, Bl 15, Lot 14

Old lot line

1160 NY

762 0383

022 1798

114.35

149

11

15

212.6 ft

50 ft

50 ft

49.34

49.34

64.88

69.08

60.76

18.29

9.14

63.09

13

15

25.91

30.48

6.10

59.44

30.48

30.48

64.01

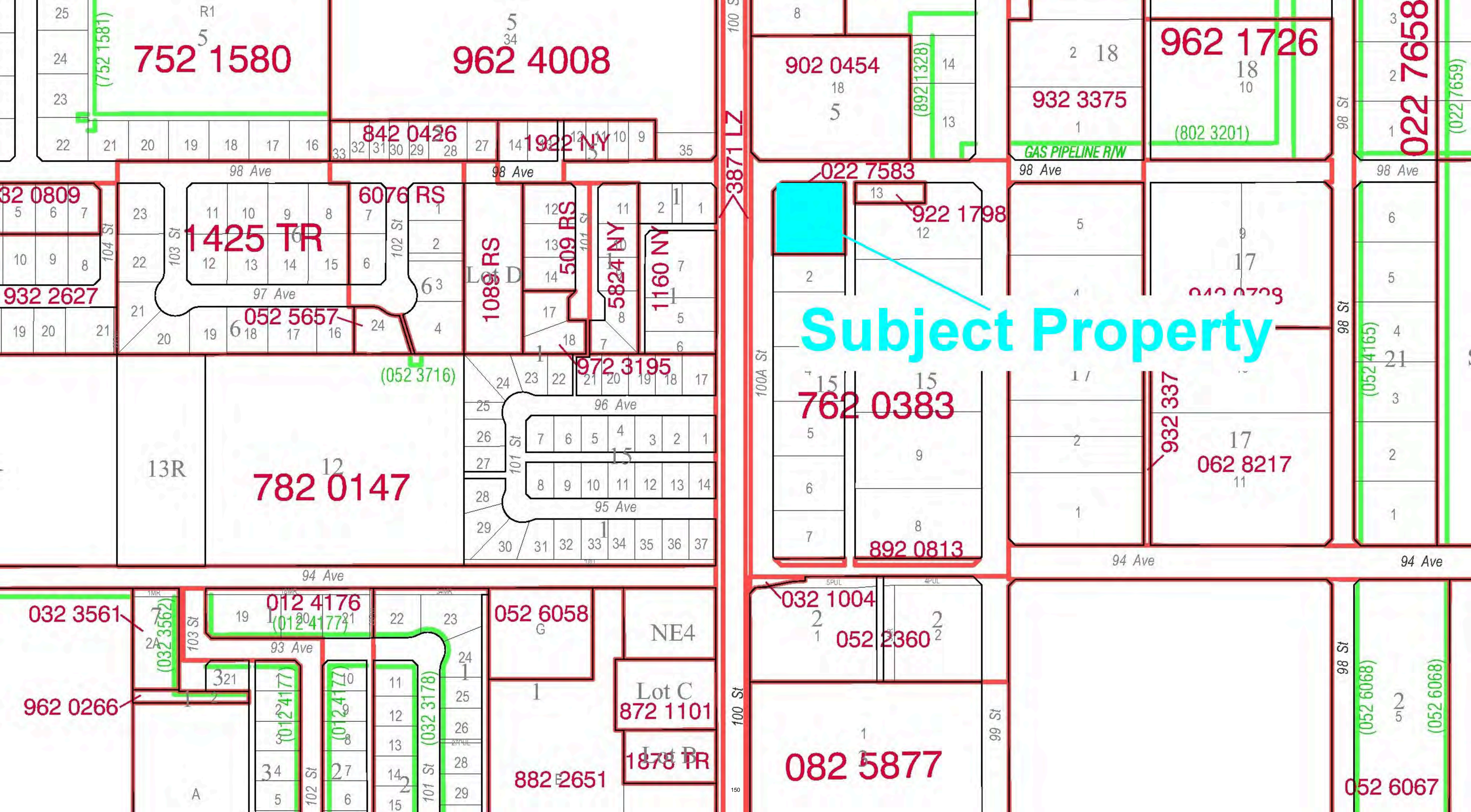
51.45

39.62

39.62

1





752 1580

962 4008

962 1726

022 7658

902 0454

932 3375

842 0426

1922 NY

022 7583

922 1798

82 0809

6076 RS

1425 TR

1089 RS

509 RS

5824 NY

1160 NY

932 2627

052 5657

972 3195

Subject Property

762 0383

042 0729

782 0147

932 337

062 8217

892 0813

032 3561

012 4176

052 6058

032 1004

052 2360

962 0266

872 1101

082 5877

882 2651

1878 TR

052 6067





## MACKENZIE COUNTY REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>  |
| <b>Meeting Date:</b> | <b>June 12, 2012</b>  |
| <b>Presented By:</b> | <b>Joulia Whittleton, Chief Administrative Officer</b>  |
| <b>Title:</b>        | <b>Bylaw 816-11 Local Improvement Tax for Curb, Gutter and Sidewalk on 100 Avenue for Plan 952 3854 Lots 3-9, Block 21 &amp; Lot 11, Block 13, and Plan 785 1076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 862 2277 in the Hamlet of La Crete</b> |

**BACKGROUND / PROPOSAL:**

Council approved undertaking a street improvement project in the Hamlet of La Crete in the County's 2011 Budget.

**OPTIONS & BENEFITS:**

The current County Policy is to impose a local improvement levy to the benefiting owners when a curb, gutter & sidewalk are installed. The levy is based on 30% cost recovery of the actual cost of the curb, gutter and sidewalk installation when a project is initiated by the County.

The draft bylaw including the estimated total cost, the benefiting properties and the unit rate was prepared and presented to Council at their May 31, 2011 meeting. Since the County's share of costs for this component exceeds 50%, the bylaw was advertised after its first reading. The notices of intention to construct were sent out in 2011 to the affected owners.

Please note that the actual cost are slightly higher than the estimated costs:

|           |           |                     |
|-----------|-----------|---------------------|
| Estimated | \$173,628 | (30% - \$52,088.40) |
| Actual    | \$189,119 | (30% - \$56,735.57) |

Under the MGA, a municipality is permitted to raise the local improvement tax rate, once over a life time of the local improvement, if it is discovered that the actual cost of the

**Author:** J. Whittleton      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_

local improvement is higher than the estimated cost. The attached bylaw reflects the actual cost of the local improvement.

**COSTS & SOURCE OF FUNDING:**

The project was completed in 2011.

**RECOMMENDED ACTION:**

Motion 1: (requires 2/3)

That second reading be given to Bylaw 816-11 being a local improvement tax for curb, gutter and sidewalk on 100 Avenue for Plan 952 3854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 785 1076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 862 2277 in the Hamlet of La Crete **as amended**.

Motion 2: (requires 2/3)

That third and final reading be given to Bylaw 816-11 being a local improvement tax for curb, gutter and sidewalk on 100 Avenue for Plan 952 3854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 785 1076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 862 2277 in the Hamlet of La Crete.

Author: J. Whittleton Review by: \_\_\_\_\_ CAO \_\_\_\_\_



**BYLAW NO. 816-11**

**BEING A BYLAW OF THE  
MACKENZIE COUNTY**

**IN THE PROVINCE OF ALBERTA**

**This bylaw authorized council of MACKENZIE COUNTY to impose a local improvement tax for Curb, Gutter and Sidewalk on 100 Avenue for Plan 952 3854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 785 1076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 862 2277 in the Hamlet of La Crete.**

**WHEREAS**, the Council of Mackenzie County in the Province of Alberta has deemed it advisable to charge a local improvement charge for construction of Curb, Gutter and Sidewalk on 100 Avenue for Plan 952 3854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 785 1076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 862 2277 in the Hamlet of La Crete; and

**WHEREAS**, the Council of the Mackenzie County in the Province of Alberta, duly assembled, has decided to issue a Bylaw pursuant to Section 397 of the Municipal Government Act to authorize a local improvement tax levy to pay for the Curb, Gutter and Sidewalk on 100 Avenue for Plan 952 3854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 785 1076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 862 2277 in the Hamlet of La Crete; and

**WHEREAS**, the Local Improvement Plan has been prepared and the required notice of the project given to benefiting owners in accordance with the attached Schedule "A" and Schedule "B" and no sufficient objection to the construction of Curb, Gutter and Sidewalk on 100 Avenue for Plan 952 3854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 785 1076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 862 2277 in the Hamlet of La Crete; and

**WHEREAS**, plans and specifications have been prepared and the estimated sum of ~~One Hundred Seventy Three Thousand Six Hundred Twenty Eight Dollars (\$173,628.00)~~ **One Hundred Eighty Nine Thousand One Hundred Nineteen Dollars (\$189,119.00)** is required to construct Curb, Gutter and Sidewalk on 100 Avenue for Plan 952 3854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 785 1076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 862 2277 in the Hamlet of La Crete. The said project is subject to the local improvement charge of which 70% will be paid by Mackenzie County and 30% will be collected by way of local improvement assessment as follows:

|                   |                         |                     |
|-------------------|-------------------------|---------------------|
| Mackenzie County  | \$121,539.60            | <b>\$132,383.43</b> |
| Benefiting Owners | <del>\$ 52,088.40</del> | <b>\$ 56,736.57</b> |
| Total Cost        | <del>\$173,628.00</del> | <b>\$189,119.00</b> |

Local Improvement Bylaw –100 Avenue from Plan 952 3854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 785 1076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 862 2277 in the Hamlet of La Crete

**WHEREAS**, all required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Province of Alberta.

**NOW, THEREFORE, THE COUNCIL OF THE COUNTY DULY ASSEMBLED, ENACTS AS FOLLOWS:**

1. That for the purpose of completing Curb, Gutter and Sidewalk on Plan 952 3854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 785 1076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 862 2277 in the Hamlet of La Crete as a local improvement project, the sum of ~~Fifty Two Thousand Eighty Eight Dollars and Forty Cents (\$52,088.40)~~ **Fifty Six Thousand Seven Hundred Thirty Five Dollars and Fifty Seven Cents (\$56,735.57)** be collected by way of annual, uniform local improvement tax rate assessed against the benefiting owners as provided in Schedule "A" attached.
2. The local improvement tax will be collected for Ten (10) years and the total amount levied annually against the benefiting owners is ~~Six Thousand Two Hundred Twenty Nine Dollars and Forty Five Cents (\$6,229.45)~~ **Seven Thousand Three Hundred Forty Seven and Fifty Two Cents (\$7,347.52)**.
3. The net amount levied under the bylaw shall be applied only to the local improvement project specified by this bylaw.
4. That this bylaw shall come into force and take effect upon receiving third and final reading thereof.

READ a first time this 31<sup>st</sup> day of May, 2011.

READ a second time this        day of        , 2012.

READ a third time and finally passed this        day of        , 2012.

---

Bill Neufeld  
Reeve

---

Joulia Whittleton  
Chief Administrative Officer

Local Improvement Bylaw –100 Avenue from Plan 952 3854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 785 1076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 862 2277 in the Hamlet of La Crete

**Schedule A to Bylaw No. 816-11**

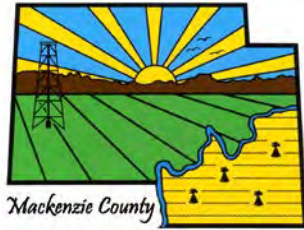
Curb, Gutter and Sidewalk on 100 Avenue in the Hamlet of La Crete.

| Lot | Block | Plan    | Front  | Rear   | Average |
|-----|-------|---------|--------|--------|---------|
| 9   | 21    | 9523854 | 20.71  | 24.00  | 22.36   |
| 8   | 21    | 9523854 | 24.50  | 24.50  | 24.50   |
| 7   | 21    | 9523854 | 23.00  | 23.00  | 23.00   |
| 6   | 21    | 9523854 | 25.00  | 25.00  | 25.00   |
| 5   | 21    | 9523854 | 24.00  | 24.00  | 24.00   |
| 4   | 21    | 9523854 | 22.00  | 22.00  | 22.00   |
| 3   | 21    | 9523854 | 21.24  | 23.00  | 22.12   |
| 11  | 13    | 9523854 | 16.24  | 18.00  | 17.12   |
| 12  | 13    | 9523854 | 17.00  | 17.00  | 17.00   |
| 5   | 13    | 7821076 | 53.86  | 53.89  | 53.87   |
| 6   | 13    | 7821076 | 36.58  | 36.58  | 36.58   |
| 7   | 13    | 7821076 | 36.58  | 36.58  | 36.58   |
| 9   | 11    | 8622277 | 168.86 | 168.86 | 168.86  |

492.99

|   |   |
|---|---|
| Total Assessable Frontage   | 492.99 meters                           |
| Total Assessment per Front Meter of Frontage  | <del>\$105.66</del> <b>\$115.09</b>     |
| Annual Unit Rate Per Front Meter of Frontage to be payable for a period of 10 years calculated at 5%. | <del>\$13.68</del> <b>\$14.90</b>       |
| Total Yearly Assessment Against All Above Properties  | <del>\$6,745.69</del> <b>\$7,347.52</b> |





## MACKENZIE COUNTY REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                         |
| <b>Meeting Date:</b> | <b>June 12, 2012</b>                                   |
| <b>Presented By:</b> | <b>Joulia Whittleton, Chief Administrative Officer</b> |
| <b>Title:</b>        | <b>Bylaw 867-12 Fee Schedule Bylaw</b>                 |

### **BACKGROUND / PROPOSAL:**

Mackenzie County established various fees for services under the Fee Schedule Bylaw.

### **OPTIONS & BENEFITS:**

A few amendments are proposed under the safety codes for the electrical permits (residential installations) and a new section is proposed for the replacement of gas appliances.

### **COSTS & SOURCE OF FUNDING:**

Revenue for the permits fees is budgeted annually. The County retains 30% of the fee to offset the administrative support cost; 70% is the County's professional fees expense paid to the contractor (Superior Safety Codes).

*Please note that in order to minimize the size of the council package, administration attached the Fee Schedule Bylaw's section for which an amendment is requested.*

### **RECOMMENDED ACTION:**

Motion 1: (requires 2/3)

That first reading be given to Bylaw 867-12 being the Fee Schedule Bylaw for Mackenzie County.

**Author:** J. Whittleton      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_

Motion 2: (requires 2/3)

That second reading be given to Bylaw 867-12 being the Fee Schedule Bylaw for Mackenzie County.

Motion 3: (requires unanimous)

That consideration be given to proceed to third reading of Bylaw 867-12 being the Fee Schedule Bylaw for Mackenzie County.

Motion 4: (requires 2/3)

That third reading be given to Bylaw 867-12 being the Fee Schedule Bylaw for Mackenzie County.

Author: J. Whittleton Review by: \_\_\_\_\_ CAO \_\_\_\_\_

**SAFETY CODES FEES (CONT)**

**ELECTRICAL PERMIT FEES**

| <b>RESIDENTIAL INSTALLATIONS</b>          |   |   |
|---|---|---|
| <b>Square footage of area to be wired</b> | <b>HOMEOWNER</b>  | <b>CONTRACTOR</b>   |
| Up to 1200                                | \$190.00  | \$160.00  |
| 1201 to 1500                              | \$250.00  | \$190.00  |
| 1501 to 2000                              | \$285.00  | \$240.00  |
| 2001 to 2500                              | \$315.00  | \$260.00  |
| Over 2500 2501 to 3000                    | \$315.00 plus<br>\$0.10/sq ft over 2500<br>sq ft \$340.00 | \$260.00 plus \$0.10/sq<br>ft over 2500 sq ft<br>\$280.00 |
| 3001 to 3500                              | \$365.00  | \$300.00  |
| 3501 to 4000                              | \$380.00  | \$320.00  |
| 4001 to 5000                              | \$400.00  | \$350.00  |

| <b>DESCRIPTION</b>                                       | <b>HOMEOWNER</b>    | <b>CONTRACTOR</b> |
|--|---------------------|-------------------|
| Mobile/Modular Home Connection only                      | \$100.00            | \$75.00           |
| Temporary and Underground Services (125<br>amps or less) | Contractor Required | \$75.00           |

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

| <b>OTHER THAN NEW RESIDENTIAL</b> |                  |                   |
|-----------------------------------|------------------|-------------------|
| <b>INSTALLATION COST</b>          | <b>HOMEOWNER</b> | <b>CONTRACTOR</b> |
| \$0 – 300                         | \$85.00          | \$75.00           |
| \$301 – 500                       | \$95.00          | \$85.00           |
| \$501 – 1,000                     | \$105.00         | \$95.00           |
| \$1,001 – 1500                    | \$115.00         | \$105.00          |
| \$1,501 – 2,000                   | \$125.00         | \$115.00          |
| \$2,001 – 2,500                   | \$135.00         | \$120.00          |
| \$2,501 – 3,000                   | \$140.00         | \$125.00          |
| \$3,001 – 3,500                   | \$147.00         | \$130.00          |

**SAFETY CODES FEES (CONT)**

**GAS PERMIT FEES**

**NON-RESIDENTIAL INSTALLATIONS**

**TEMPORARY HEAT**

| <b>BTU Input</b>   | <b>HOMEOWNER</b>    | <b>CONTRACTOR</b>   |
|--------------------|---------------------|---|
| 0 to 250,000       | Contractor Required | \$75.00   |
| 250,001 to 500,000 | Contractor Required | \$125.00  |
| Over 500,000       | Contractor Required | \$125.00 plus \$10.00 per 100,000 BTU (or portion thereof) over 500,000 BTU |

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

**REPLACEMENT GAS APPLIANCES**

| <b>BTU Input</b>     | <b>HOMEOWNER</b>    | <b>CONTRACTOR</b>  |
|----------------------|---------------------|--|
| 0 to 400,000         | Contractor Required | \$80.00  |
| 400,001 to 1,000,000 | Contractor Required | \$150.00   |
| Over 1,000,000       | Contractor Required | \$150.00 plus \$5.00 per 100,000 BTU (or portion thereof) over 1,000,000 BTU |



|   |            |
|---|------------|
| Failure to install cross connection control device  | \$500.00   |
| Failure to execute proper tapping or backfilling  | \$250.00   |
| Covering a water or sewer system prior to inspection  | \$250.00   |
| Failure to uncover a water or sewer system at the request of an authorized employee after it has been covered | \$500.00   |
| Failure to report broken seal to County   | \$50.00    |
| Obstruction of Fire Hydrants/Valves   | \$100.00   |
| Illegal disposal of water   | \$1,500.00 |
| Well or other source of water supply  | \$250.00   |
| Illegal disposal in sewer or storm drainage system  | \$2,500.00 |

Note: A person who contravenes a provision of the Water and Sewer Bylaw is guilty of an offence and liable on summary conviction to the penalty as prescribed in this Bylaw or, on summary conviction to a fine not less than fifty (\$50.00) dollars and not more than five thousand (\$5,000.00) dollars, and in the event of a failure to pay the fine to imprisonment for a period not exceeding six (6) months.

3. This Bylaw shall come into force and effect upon receiving third reading and shall repeal and replace **Bylaw 854-12**.

In the event that this bylaw is in conflict with any other bylaw, this bylaw shall have paramountcy.

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

READ a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

---

Bill Neufeld  
Reeve

---

Joulia Whittleton  
Chief Administrative Officer





## MACKENZIE COUNTY REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                         |
| <b>Meeting Date:</b> | <b>June 12, 2012</b>                                   |
| <b>Presented By:</b> | <b>Joulia Whittleton, Chief Administrative Officer</b> |
| <b>Title:</b>        | <b>Policy ADM050 Facility Rental Policy</b>            |

### **BACKGROUND / PROPOSAL:**

Mackenzie County Council establishes various policies associated with the County's programs and services.

### **OPTIONS & BENEFITS:**

Mackenzie County currently accommodates various requests for the County's boardroom or trailer rentals. There is no formal policy in place to address the day use or long term rentals.

Administration drafted a policy to address the rental options. Please review the attached draft.

### **COSTS & SOURCE OF FUNDING:**

Annual operating budget

### **RECOMMENDED ACTION:**

That Policy ADM050 Facility Rental Policy be approved as presented.

Author: J. Whittleton Review by: \_\_\_\_\_ CAO \_\_\_\_\_

## Mackenzie County

|              |                               |                   |               |
|--------------|-------------------------------|-------------------|---------------|
| <b>Title</b> | <b>Facility Rental Policy</b> | <b>Policy No:</b> | <b>ADM050</b> |
|--------------|-------------------------------|-------------------|---------------|

|                              |                                 |
|------------------------------|---------------------------------|
| <b>Legislation Reference</b> | <b>Municipal Government Act</b> |
|------------------------------|---------------------------------|

|   |
|---|
| <p><b>Purpose</b></p> <p>To establish a guideline for the County's facilities rental.</p> |
|---|

**Policy Statement:**

The County owns various facilities in the Hamlets. In order to provide space options when no other private alternative exist, whenever possible the County may rent or lease a facility to government organizations, non-profit groups, individuals, or entrepreneurs on a day-use or long term basis.

**Guidelines/Procedures:**

1. The following facilities may be made available for long-term rent:

| <b>Facility</b>  | <b>Day Use</b>                      | <b>Long Term Rent</b>               |
|--|-------------------------------------|-------------------------------------|
| Fort Vermilion Corporate Office Boardroom/Meeting Rooms  | <input checked="" type="checkbox"/> | N/A                                 |
| La Crete Municipal Office Boardroom/Meeting Room   | <input checked="" type="checkbox"/> | N/A                                 |
| La Crete Municipal Office – RCMP Office  | N/A                                 | <input checked="" type="checkbox"/> |
| Zama Cornerstone Building - Boardroom 102  | <input checked="" type="checkbox"/> | N/A                                 |
| Zama Cornerstone Building - Rooms 112, 113, 115, 116, 117, 119, 120<br><i>Note: day use will be based on availability and on first come first serve basis.</i> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| Zama Trailers  | N/A                                 | <input checked="" type="checkbox"/> |

2. Rental Priority

- a. A rental priority shall be given to a government agency and/or a non-profit group.

### 3. Day Use – Office Space

- a. A fee shall be charged as established by Council in the Fee Schedule Bylaw under Boardroom Rental. The Fee does not include the use any office equipment, office resources, or supplies.
- b. The users shall be responsible for obtaining and producing to the County any permits or insurance as may be required based on the nature of a function.

### 4. Long Term Rentals

- a. Office Space rental fees shall be charged at the market value for similar facilities. The fee shall be charged on a monthly basis. The fee shall be inclusive of utilities and janitorial services.
- b. Trailer rent shall be established at the market value for similar facilities. The fee shall be charged on a monthly basis. All utilities shall remain in the County's name and the County shall invoice the renter based on the actual cost of utilities on a monthly basis.
- c. A renter shall be required to enter into a formal rental agreement with the County for all long term leases.
- d. A damage deposit equivalent to one month rental fee and the first month's rent shall be required upon entering into the rental agreement.
- e. The County will carry insurance for the buildings and the renters shall be required to carry and provide proof of insurance for their contents or liability (if applicable).
- f. The County shall be responsible for all repair and maintenance costs of the facilities.
- g. Trailer renters shall be responsible for the grounds maintenance.
- h. The renters shall be responsible for all furnishings.
- i. The renters shall be responsible for notifying the County of any malfunction (leaky toilets, leaky tubs, etc.)
- j. Failure to pay any fees and charges within 30 (thirty) days of date of invoice shall be considered breach of the lease agreement and a

renter shall be requested to vacate the County's premises immediately.

5. Administrative Responsibilities

- a. The Chief Administrative Officer or Designate shall be responsible for monitoring compliance with this policy.

|                 | <b>Date</b> | <b>Resolution Number</b> |
|-----------------|-------------|--------------------------|
| <b>Approved</b> |             |                          |
| <b>Amended</b>  |             |                          |
| <b>Amended</b>  |             |                          |



## MACKENZIE COUNTY REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                         |
| <b>Meeting Date:</b> | <b>June 12, 2012</b>                                   |
| <b>Presented By:</b> | <b>Joulia Whittleton, Chief Administrative Officer</b> |
| <b>Title:</b>        | <b>Policy FIN031 Methods of Payments Policy</b>        |

**BACKGROUND / PROPOSAL:**

Mackenzie County Council established various policies associated with the County's programs and services.

**OPTIONS & BENEFITS:**

Mackenzie County currently accepts a variety of payment methods.

A few years ago the County started accepting credit card payments. The County's bank charges the County 1.89% for every credit card transaction. Due to an increase in credit card payments being received, the County's bank service fees have grown substantially.

Discussion was held at the Finance Committee and they passed a motion to recommend to Council that a policy be established to pass on the credit card service fees to the users.

Administration drafted a policy for Council consideration. Please review the attached draft.

**COSTS & SOURCE OF FUNDING:**

Annual operating budget

Author: J. Whittleton Review by: \_\_\_\_\_ CAO \_\_\_\_\_

**RECOMMENDED ACTION:** (requires 2/3)

That Policy FIN031 Methods of Payment Policy be approved as presented.

Author: J. Whittleton Review by: \_\_\_\_\_ CAO \_\_\_\_\_



## Mackenzie County

|              |                                  |                   |               |
|--------------|----------------------------------|-------------------|---------------|
| <b>Title</b> | <b>Methods of Payment Policy</b> | <b>Policy No:</b> | <b>FIN031</b> |
|--------------|----------------------------------|-------------------|---------------|

|                              |                                 |
|------------------------------|---------------------------------|
| <b>Legislation Reference</b> | <b>Municipal Government Act</b> |
|------------------------------|---------------------------------|

### **Purpose**

To define the methods of payments accepted by Mackenzie County.

### **Policy Statement:**

The Policy defines the methods of payments accepted by Mackenzie County.

### **Guidelines/Procedures:**

1. The following methods of payment shall be accepted by Mackenzie County:

- 1.1 Cash or cheque in Canadian currency
- 1.2 US currency cheques may be accepted and the exchange rate will be applied to the account
- 1.3 Debit Cards
- 1.4 On-line payments
- 1.5 Pre-authorized payment plans
- 1.6 Electronic Banking services including telephone and internet banking
- 1.7 Payroll deduction for employees (a written authorization from an employee is required)
- 1.8 Credit Cards (see Section 2)

2. Credit Card Payments

- 2.1 A two percent (2%) service fee shall be charged to the customer for Credit Card payments.

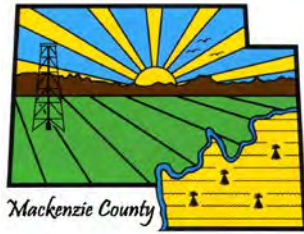
3. NSF Cheques or NSF Preauthorized Payment Fees

- 3.1 Thirty Five Dollars (\$35.00) fee shall be charged for each NSF cheque. The amount of the NSF cheque plus the \$35.00 NSF fee will be due immediately. NSF cheques not collected in a reasonable length of time (normally within 30 days) may be referred to a collection agency or taken to small claims court, or transferred to taxes if permitted under the Municipal Government Act.

4. Administrative Responsibilities

4.1 The Chief Administrative Officer or Designate shall be responsible for monitoring compliance with this policy.

|                 | <b>Date</b> | <b>Resolution Number</b> |
|-----------------|-------------|--------------------------|
| <b>Approved</b> |             |                          |
| <b>Amended</b>  |             |                          |
| <b>Amended</b>  |             |                          |



## MACKENZIE COUNTY REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                         |
| <b>Meeting Date:</b> | <b>June 12, 2012</b>                                   |
| <b>Presented By:</b> | <b>Joulia Whittleton, Chief Administrative Officer</b> |
| <b>Title:</b>        | <b>Request to Waive Penalty for Tax Roll 082975</b>    |

**BACKGROUND / PROPOSAL:**

The original 2011 Combined Assessment and Tax Notice was sent to Comtech Communication Technology (the person who requested the Development Permit to install the Communication Tower). This notice was subsequently returned "Moved/Unknown". A representative of Comtech finally contacted us and advised that the notices should have been sent to Apache. The notice was then sent to Apache for payment. In the mean time penalties accrued for July 2011 of \$35.07 and January 2012 of \$74.35 to total \$109.42. Payment for the 2011 levy was received on May 8, 2012.

Apache pays in excess of \$4 million in taxes annually on or before the due date. Had they received this notice in a timely manner the levy would have been paid.

**OPTIONS & BENEFITS:**

Administration recommends that the penalties be forgiven as evidence of good faith as Apache did not receive the notice until April 2012.

**COSTS & SOURCE OF FUNDING:**

Tax Write Offs

**RECOMMENDED ACTION:** (requires 2/3)

That a penalty of \$35.07 for 2011 be written off and a penalty of \$74.35 for 2012 be voided for the roll 082975.

**Author:**     D. Pawlik          **Review Date:** \_\_\_\_\_      **CAO** \_\_\_\_\_



May 22, 2012

Mackenzie County Council  
PO Box 640  
Fort Vermilion, AB  
T0H 1N0



Honorable Reeve and Members of Mackenzie County Council:

Re: **Request for waiver of penalties on late payment – Tax Roll 082975**

Immediately after receiving your letter dated April 18, 2012, we remitted our payment for the 2011 property taxes. However, we are requesting a waiver for the late payment penalties related to the aforementioned tax notice, which was delivered to us after the payment deadline, as it was originally sent to Comtech Communication Technology.

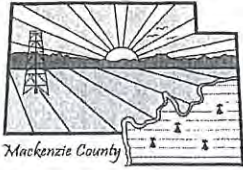
As a taxpayer, we have been managing our property tax payments prudently and carefully in order to comply with the regular payment deadlines. Therefore, we have maintained an excellent compliance record. Under the circumstances that we had received the tax notice, we would certainly have been able to pay the property taxes prior to the payment deadline, and subsequently, would not have necessitated any penalties. In the previous year, before the payment deadline of June 30, 2011, we paid over \$4 million property taxes to the County, an amount that far exceeds \$585, and such demonstrates that we were not reluctant to pay our property taxes. We even overpaid an amount of \$2,030 and were subsequently refunded.

We are certain that our request is understandable and reasonable. Please waive the penalties associate with the late payment that resulted from the lack of coordination and competencies of the facilitators.

Thank you in advance for your time and consideration.

Yours truly,

Mike Robertson  
Manager - Tax



**Mackenzie County**

PO Box 640, Fort Vermilion, AB T0H 1N0

Phone: (780) 927-3718 Fax: (780) 927-4266

Toll Free: 1-877-927-0677 Email: office@mackenziecounty.com

April 18, 2012

Apache Canada Ltd  
Suite 1000, 700 – 9 Ave SW  
Calgary, AB T2P 3V4

Dear Sir:

RE: Property Tax Roll 082975  
MLL 4796; NW 32,115,6,W6

Your 2011 Combined Assessment and Tax Notice was originally sent to Comtech Communication Technology, 233 Mayland Place NE, Calgary, which was the address shown on the Development Permit for the Communication Tower, on May 11, 2011. This notice was subsequently returned "Moved/Unknown". Since that time penalties have accrued as follows:

|                          |                 |
|--------------------------|-----------------|
| 2011 Levy                | \$584.49        |
| Penalty at 6% July       | \$ 35.07        |
| Penalty at 12%           | \$ 74.35        |
| <b>Total Outstanding</b> | <b>\$693.91</b> |

A representative of Comtech just contacted us advising that the work was completed on behalf of Apache at the request of Tony Hayes of Zama and that the Tax Notice should be in the name of Apache Canada Ltd. I have enclosed a copy of the 2011 Property Tax Notice for your records.

Will you please remit your payment for the 2011 property taxes, including penalties, totalling \$693.91?

The 2012 Tax Rate Bylaw will be set in late April with the next tax notices being mailed out in early May. If you have any questions regarding your property taxes please feel free to contact me toll free at 1-877-927-0677.

Sincerely,

Dianne S. Pawlik  
Taxation/Assessment  
(encl)



# MACKENZIE COUNTY REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>Meeting:</b>      | <b>Regular Council Meeting</b>                                 |
| <b>Meeting Date:</b> | <b>June 12, 2012</b>   |
| <b>Presented By:</b> | <b>Joulia Whittleton, Interim Chief Administrative Officer</b> |
| <b>Title:</b>        | <b>Information/Correspondence</b>                              |

### **BACKGROUND / PROPOSAL:**

The following items are attached for your information, review, and action if required.

- Action List
- AltaGas Utilities
- Campaign for a Smoke-Free Alberta
- Alberta Health Services EMS 22-May-12
- La Crete Chamber of Commerce Golf Tournament
- Peace River Aboriginal Interagency Committee
- 
- 
- 
- 
- 
- 
- 
- 
- 

### **RECOMMENDED ACTION:**

That the information/correspondence items be accepted for information purposes.

**Author:** C. Gabriel      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_



## Mackenzie County Action List as of May 23, 2012

### *Council Meeting Motions Requiring Action*

| Motion  | Action Required   | Action By         | Status   |
|---|---|-------------------|--|
| <b>August 11, 2009 Council Meeting</b>          |   |                   |  |
| 09-08-643                                       | That administration pursue the federal government in order to acquire a portion of the land for the third phase of the Fort Vermilion Walking Trail project as discussed.   | Joulia            | Meeting to be scheduled in May.  |
| <b>February 8, 2011 Regular Council Meeting</b> |   |                   |  |
| 11-02-129                                       | That administration investigate options for a snow dump area in the La Crete area before the 2011-12 winter season.   | John              | Planning to create an area in conjunction with the LC lagoon project       |
| <b>March 8, 2011 Regular Council Meeting</b>    |   |                   |  |
| 11-03-249                                       | That the Finance Committee be authorized to discuss fire invoicing issues with the Town of High Level.  | Joulia<br>Finance |  |
| <b>March 30, 2011 Regular Council Meeting</b>   |   |                   |  |
| 11-03-279                                       | That the Policy RESV016 La Crete Emergency Service Reserve be TABLED for further review.  | Al                | Under review   |
| <b>April 12, 2011 Regular Council Meeting</b>   |   |                   |  |
| 11-04-350                                       | That administration be authorized to enter into a Memorandum of Understanding with the Fort Vermilion School Division regarding the County's three year commitment to contribute \$50,000 annually towards the Rocky Lane Public School Agriculture Program with the funding being channeled through the Rocky Lane Agricultural Society. | Joulia            | Rocky Lane Ag Society reviewing a draft agreement.                         |
| 11-04-369                                       | That the Finance Committee be authorized to meet with the Town of High Level representatives to discuss the <b>Airport Vicinity Protection Area, potable water line arrangements</b> , the Annexation Agreement and the Regional Mutual Aid Agreement.  | Joulia            | In progress  |
| <b>May 10, 2011 Regular Council Meeting</b>     |   |                   |  |
| 11-05-447                                       | That administration be authorized to assist the La Crete Agricultural Society in their pursuit of acquiring a space for the purpose of developing a "Jubilee Plaza".  | Joulia<br>Al      | 02-May-12<br>Jubilee Committee will bring forward their preferred location |
| 11-05-451                                       | That Council request that staff work with the La Crete Swimming Pool Committee to assist them in the development of a business plan approach for the La Crete Swimming Pool project.  | Al                | In progress  |

| Motion                                    | Action Required   | Action By              | Status  |
|---|---|------------------------|---|
| June 29, 2011 Regular Council Meeting     |   |                        |   |
| 11-06-551                                 | That Mackenzie County retract motion 11-02-150 and 11-03-307 and award Superior Safety Codes a three year Safety Codes Services Contract subject to the current fees remaining in place for the first three months of the contract term and that the new fees as proposed by Superior Safety Codes commence thereafter and that the fee split be 70/30 percent for Superior Safety Codes and Mackenzie County respectively. | Joulia                 | Ready for signature; QMP is under review with AB Safety Codes Council and Municipal Affairs<br><br>Meeting with Municipal Affairs March 9 <sup>th</sup> |
| October 26, 2011 Regular Council Meeting  |   |                        |   |
| 11-10-865                                 | That the County <b>fill the ditch on the right of way</b> (NW 21-106-15-W5M), level the culvert, and build a berm on H. Klassen's land as per Alberta Environment's request.  | John Grant             | Two of the three items have been completed. Waiting for direction on the third item   |
| January 23, 2012 Regular Council Meeting  |   |                        |   |
| 12-01-068                                 | That Council undertakes a review of the committee list at their next working session.   | Joulia                 | June 11, 2012   |
| 12-01-069                                 | That administration be authorized to negotiate access options to Plan 0023789, Block 1, Lot 1 as discussed.   | Joulia<br>John<br>Bill | In progress   |
| February 13, 2012 Regular Council Meeting |   |                        |   |
| 12-02-103                                 | That Policy RESV018 Water Reserve Fund be TABLED to the next meeting.   | John<br>Joulia         |   |
| February 29, 2012 Regular Council Meeting |   |                        |   |
| 12-02-144                                 | That administration and the Municipal Planning Commission obtains public input to permit a minimum lot size of 55' X 100' for single family residential lots and a minimum lot size 60' X 100' for multiple family lots as well as altering the side yard setbacks to maximize useable yard area in conjunction with the Area Structure Plan reviews.   | Joulia                 | To be completed during review of ASP's  |
| March 15, 2012 Council Meeting            |   |                        |   |
| 12-03-177                                 | That administration be authorized to negotiate the purchase of Section 27-106-13-5 and bring back options for Council consideration. (landfill site)  | Al                     | In progress   |
| March 28, 2012 Council Meeting            |   |                        |   |
| 12-03-223                                 | That the vote on Motion 12-03-222 for the Development Permit Application 20-DP-12, in the name of William and Gertrude Schmidt, on Plan 902 3717, Block 1, Lot 1 (Part of SE 1-106-15-W5M), be TABLED for further information.<br><br><i>That Development Permit Application 20-DP-12, in the name of William and Gertrude Schmidt, on Plan 902 3717, Block 1, Lot 1 (Part of SE 1-106-15-W5M), be</i>                      | Joulia                 | In progress   |

| Motion                                 | Action Required  | Action By               | Status  |
|--|--|-------------------------|---|
|  | <i>APPROVED as presented.</i>  |                         |   |
| 12-03-240                              | That the County explore emergency services options as discussed.   | Al                      | Letter sent to current provider. Change-over is currently in progress |
| April 11, 2012 Council Meeting         |  |                         |   |
| 12-04-249                              | That Council approve the tendering of bridge rehabilitation on the two bridges on the Highway 88 Connector by June 12, 2012 with construction completion by October 15, 2012.  | John<br>Bill            | In progress   |
| 12-04-251                              | That Council approve tendering base paving of the west 12 km of the Highway 88 Connector by May 2012 with construction to be completed by October 15, 2012.  | John<br>Bill            | In progress   |
| 12-04-261                              | That Mackenzie County engages Focus Engineering to complete the detailed design and tender process for the La Crete lagoon project.  | John                    | In progress   |
| 12-04-269                              | That Council recommend to Alberta Transportation that the La Crete Ferry be upgraded to hold a minimum of 150 tonne and three lane loading traffic and that a bridge be placed in their 10 year capital plan.  | Bill<br>John            |   |
| April 20, 2012 Special Council Meeting |  |                         |   |
| 12-04-277                              | That the dust control fees be reviewed during 2013.  | John                    |   |
| 12-04-282                              | That administration be authorized to proceed with tendering the High Level East Drainage Phase 3 project.  | Grant<br>Bill           | In progress   |
| 12-04-285                              | That the following action be taken in regards to the surface water control on NW 21-106-15-W5: <ol style="list-style-type: none"> <li>1. That the landowner of NW 21-106-15-W5 obtain a permit for the construction of a ditch on his private property according to Alberta Environment specifications and at the cost of the landowner.</li> <li>2. Once permitting and ditch construction have been completed to Alberta Environment satisfaction, the County will provide an outlet for the ditch and elevations according to advice from the County's engineers and as per Alberta Environment's approval.</li> <li>3. Following the completion of 1 and 2, the County will construct an outlet ditch on SE 29-106-15-W5 at the cost of the County.</li> </ol> | Grant<br>Joulia<br>John |   |
| May 1, 2012 Special Council Meeting    |  |                         |   |
| 12-05-301                              | That Mackenzie County makes application to Sustainable Resource Development for the purchase of SE 15-106-15-W5M for the La Crete  | John                    |   |

| Motion                              | Action Required   | Action By  | Status                       |
|-------------------------------------|---|------------|------------------------------|
|                                     | Lagoon Project.   |            |                              |
| 12-05-311                           | That the Zama Access Road Upgrade tender schedule A and B be awarded to the lowest qualified bidder.  |            |                              |
| 12-05-318                           | That administration be directed to submit the Agricultural Land Use Planning Committee's comments to the Mackenzie Municipal Services Agency with a recommendation to incorporate these into the final draft Municipal Perspectives of the Land-use Framework: A Position Paper for the Upper and Lower Peace Regions as AMENDED. | Joulia     | Recommendations submitted.   |
| 12-05-325                           | That Motion 12-05-324 be postponed for further information.<br><br><i>That the County requests that the Government of Alberta take over the paving and maintenance of the Highway 88 Connector and Zama Access Road as primary highways.</i>  |            |                              |
| <b>May 23, 2012 Council Meeting</b> |   |            |                              |
| 12-05-332                           | That administration be authorized to proceed with obtaining regulatory approvals for establishing a crossing at the Little Buffalo in order to access new lands and connect to the East Peace road.   |            |                              |
| 12-05-333                           | That administration takes the lead in obtaining all regulatory approvals for crossings installation in the County's road allowances for all fish bearing channels (as determined by the Department of Fisheries and Oceans) as necessary to service new agricultural lands.   |            |                              |
| 12-05-341                           | That administration be authorized to reject all previous tenders and retender the High Level Flood Control Phase II project as amended to close on June 12, 2012.   | Bill Grant | Tender opening June 12, 2012 |
| 12-05-346                           | That administration be directed to publish the Request for Proposal for the Collection of La Crete Residential Waste as amended.  | Al         | RFP closes June 27, 2012     |
| 12-05-347                           | That administration be authorized to proceed with the negotiations for the purchase of Section 27-106-13-5 as authorized in Council Motion 12-03-177. (landfill site)   | Al         | In progress                  |
| 12-05-348                           | That the La Crete North access speed zone be reduced to 70 Km/hr from 100 <sup>th</sup> St to the Hamlet Boundary.  | John       |                              |
| 12-05-349                           | That a double solid center line be painted on the La Crete North access from 100 <sup>th</sup> St to 50 meters East   | John       |                              |

| Motion    | Action Required  | Action By      | Status              |
|-----------|--|----------------|---------------------|
|           | of the North Point development access.   |                |                     |
| 12-05-350 | That administration be instructed to proceed with the Resource Road Grant application on the Highway 88 Connector and the Zama Access.   | Bill John      |                     |
| 12-05-352 | That administration be instructed to proceed with the design and tendering of the rural water extension and pumping station project as budgeted.                                   | Bill John      |                     |
| 12-05-355 | That Bylaw 865-12, being a land use bylaw amendment to establish an Airport Land Use district be TABLED to the next meeting.   |                | June 12, 2012       |
| 12-05-357 | That administration be authorized to provide a reply regarding the Town of Rainbow Lake proposed Municipal Development Plan as discussed.  | Joulia         | May 24, 2012        |
| 12-05-366 | That the access to SE 26-104-14-W5 (Plan 0023789, Block 1, Lot 1) be TABLED to June 12, 2012 for further information. (hog barn)   | Joulia<br>Bill | June 12, 2012       |
| 12-05-368 | That administration be authorized to enter into leases with Alberta Health Services for the ambulance buildings as presented.  | Al             | Awaiting Signatures |
| 12-05-370 | That administration forward a formal proposal (as outlined in Attachment 1) to the Alberta Union of Provincial Employees, Local 118 in a format acceptable to administration.      | Joulia         |                     |
| 12-05-372 | That administration be instructed to convene a regional meeting including the Town of Rainbow Lake and the Town of High Level and major forest industries in the Mackenzie region. | Joulia         |                     |

| Motion | Action Required | Action By | Status |
|--------|-----------------|-----------|--------|
|--------|-----------------|-----------|--------|

### Community Sustainability Plan – Action Items

| Tasks   | Responsibility        | Approximate Deadline |
|---|-----------------------|----------------------|
| <b>Sustainable governance items:</b>  |                       |                      |
| Citizen-engagement plan, formal avenues for active citizen involvement in strategic planning, long-term planning; undertake citizen satisfaction surveys; | CAO                   |                      |
| Local elections – collect, keep and report to Council voter data from municipal elections (comparative between elections);                                | Carol                 |                      |
| Review and/or establish Council Policy/Procedure on media communications, responding to citizens, contact with Government, etc.;                          | CAO, Joulia, Carol    |                      |
| Establish a Council Library in the Corporate Office (make a variety of municipal government related books and magazines available);                       | CAO, Carol            | Completed            |
| <b>Service delivery items:</b>  |                       |                      |
| Review standards for the services that are delivered and establish a formal process to review and evaluate compliance with those standards;               | Joulia, John, Al, Don |                      |
| <b>Infrastructure items:</b>  |                       |                      |
| Review and recommend options regarding an infrastructure management system;   | Al                    |                      |
| Review/develop a plan for maintaining municipal infrastructure;   | Al, Don, John, Grant  |                      |
| <b>Economic vitality items:</b>   |                       |                      |
| Bring options regarding establishing an annual business licensing;  | Joulia                |                      |
| <b>Risk management items:</b>   |                       |                      |
| Review and report to Council regarding a municipal service continuity plan;   | Al, Don, John         |                      |
| Review and report to Council regarding Occupational Health and Safety practices (inclusive of CORE certification status).                                 | Al                    |                      |



AltaGas Utilities Inc.  
5509 45th Street main 780.986.5215  
Leduc AB T9E 6T6 fax 780.986.5220  
[gjohnston@aguti.com](mailto:gjohnston@aguti.com)

May 4, 2012

Reeve Bill Neufeld  
Mackenzie County  
PO Box 640  
Fort Vermilion, AB T0H 1N0

Dear Mr. Neufeld:

I am writing to advise you of a recent change in management at AltaGas Utilities Inc.

After six years as President and over thirty-two years of service to our company, Earle Tuele retired in April, 2012. Upon his retirement, I assumed the position of President, AltaGas Utilities Inc.

AltaGas Utilities Inc. has a long history of providing safe, reliable natural gas distribution services to Mackenzie County. This tradition is the cornerstone of our commitment to our customers, and has been for fifty-eight years. The entire AltaGas Utilities team is dedicated to building upon that foundation, and I am proud to serve as part of that team.

I invite you to update your records to reflect this change in management at our company and to contact me at any time, should the need arise.

Yours truly,

**AltaGas Utilities Inc.**

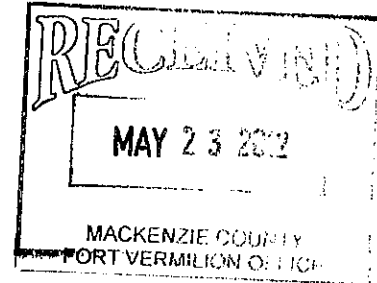
Greg Johnston  
President





Reeve Bill Neufeld  
Mackenzie County  
PO Box 640  
Fort Vermilion AB T0H 1N0

May 14, 2012



Dear Mayor Neufeld and Council Members;

**Subject:** Outdoor smoking bans can help reduce tobacco use among youth.

**Action:** Please table this letter at your next council meeting.

Last month, Edmonton City Council approved a bylaw to ban smoking at playgrounds, sports fields and outdoor facilities frequented by children. Although dozens of communities across Canada have passed similar bylaws, the Edmonton bylaw is the strongest in the province and we hope that your community will consider approving a similar bylaw.

The main objectives of such bylaws are to promote healthy smoke-free behaviour to children and adolescents and to help youth remain tobacco-free for life. Young people are very impressionable and they take their cues from adults as primary role models. As a society we need to send a strong message that smoking in public is not acceptable and we need to promote non-smoking as the norm if we want to drive down youth smoking.

Alberta's youth are particularly at risk. Smoking rates among our young people remains unacceptably high and we are not meeting our provincial youth smoking target. In 2010, 13 percent of Alberta youth aged 12-19 were current smokers according to the Canadian Community Health Survey. The provincial target set by Alberta Health and Wellness was 10 percent. Some 50,000 Alberta youth between the ages of 12 and 19 are current smokers according to the Canadian Community Health Survey. Obviously, more needs to be done to drive down smoking rates among impressionable adolescents.

Recently, the Alberta Legislative Assembly passed a bill to ban smoking in motor vehicles containing children under the age of 18. Municipalities can go one step further by providing youth with smoke-free outdoor spaces to complement the new provincial law.

Public smoking restrictions are a proven strategy to help discourage tobacco use and to reduce smoking onset by adolescents. The recent U.S. Surgeon General's Report on *Reducing Tobacco Use Among Youth and Young Adults* concludes that smoke-free laws contribute to reduced tobacco use among youth.

.../2

Public support for smoke-free outdoor spaces is very high. A 2010 telephone survey of 1,203 Albertans conducted by the University of Alberta Population Research Lab found that 69 percent of respondents supported smoking bans at all outdoor public spaces.

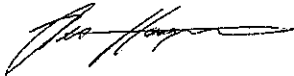
Alberta kids deserve first-class protection from tobacco use and outdoor smoking restrictions will help to achieve these objectives.

Based on the information provided above, we ask your council to seriously consider a bylaw to create more smoke-free outdoor spaces in your community.

If you need any further information, please free to contact myself or Vikki Pym at 780-426-7867 or [hagen@ash.ca](mailto:hagen@ash.ca). Please find attached a detailed brief on outdoor smoking bans prepared by the Campaign for a Smoke-Free Alberta—a coalition of prominent health organizations that are working together to reduce tobacco use in Alberta ([www.smokefreealberta.com](http://www.smokefreealberta.com)).

Thank you for considering our request.

Sincerely,

A handwritten signature in black ink, appearing to read 'Les Hagen', with a long horizontal flourish extending to the right.

Les Hagen  
Executive Director

CAMPAIGN FOR A  A   
SMOKE-FREE ALBERTA

## **Select Outdoor Smoking Restrictions: Smoke-Free Parks and Playgrounds**

---

Action on Smoking & Health (ASH) • Canadian Cancer Society, Alberta/NWT Division •  
Heart and Stroke Foundation of Alberta, NWT and Nunavut • The Lung Association – Alberta/NWT •  
• Alberta Public Health Association • Alberta Health Services •  
Alberta Policy Coalition for Cancer Prevention

Parks and playgrounds are common places for everyone to access and enjoy. They are important spaces for children to participate in healthy and enjoyable outdoor activities. These spaces belong to everyone and everyone has the right to enjoy them safely.

Parks and playgrounds generally have rules and restrictions to enhance public safety and enjoyment. Across Canada and around the world, policies are being enacted to restrict or ban smoking in outdoor environments where the public may gather, especially in spaces that are frequented by children such as parks, areas around playgrounds, sports fields and public events. These policies are consistent with other outdoor smoking restrictions such as smoke-free policies for school properties. Most smokers and non-smokers agree, smoking and children do not mix<sup>1</sup> – and it makes sense to have policies that protect children from exposure to tobacco use.

Implementing smoking restrictions in select outdoor areas creates positive health messaging and modelling and helps decrease youth uptake of tobacco by reducing youth exposure to adult smoking. Other benefits include reducing exposure to secondhand tobacco smoke and reducing smoking related litter, which can be harmful to the environment.

Alberta municipalities have illustrated tremendous leadership on issues related to public health and safety and continue to do so by supporting measures that focus on chronic disease and cancer prevention. Implementing smoking restrictions in select outdoor areas will illustrate how municipalities continue to lead the way.

This brief provides background information on the health effects of exposure to secondhand tobacco smoke outdoors, the impact of outdoor smoking on the environment, how adult smoking behaviours influence youth uptake of tobacco and information on public support and policy implementation and enforcement. The brief concludes with specific policy recommendations.

### **Protecting Public Health:**

Secondhand tobacco smoke is a major, preventable contributor to acute and chronic adverse health outcomes that affect all Albertans. There is no risk-free level of exposure to secondhand tobacco smoke<sup>2</sup> and children are especially sensitive to the respiratory effects of secondhand tobacco smoke, even outdoors.<sup>3</sup>

---

1. Kennedy, R.D., Fong, G.T., Thompson, M.E., Kaufman, P.K., Ferrence, R., Schwartz, R., "Evaluation of a Comprehensive Outdoor Smoking Bylaw - A Longitudinal Study of Smokers and Non-Smokers in the Canadian City of Woodstock", poster presentation 6th National Conference on Tobacco or Health, November 2009.

2. US Department of Health and Human Services. "The Health Consequences of Involuntary Exposure to Tobacco Smoke: A Report of the Surgeon General". Washington: US Department of Health and Human Services, 2006.  
<http://www.surgeongeneral.gov/library/secondhandsmoke/report/index.html>.

3. California Environmental Protection Agency. "Proposed Identification of Environmental Tobacco Smoke as Toxic Air Contaminant". P. ES- 15

Some people believe that exposure to secondhand tobacco smoke outdoors poses no health risk because the smoke quickly dissipates. This belief is **NOT** supported by scientific research. Tobacco smoke pollution outdoors is determined by the density and distribution of smokers, wind velocity (direction and speed) and the stability of the atmosphere. High smoker density, low wind velocities, and stable atmospheric conditions produce high secondhand tobacco smoke concentrations that can equal levels found indoors.<sup>4</sup> Being within a few feet of a person who uses cigarettes outdoors may expose you to secondhand tobacco smoke levels equal to those measured in homes and bars where smoking is allowed.<sup>5</sup> When there is a breeze, cigarette smoke will spread in various directions, and will expose non-smokers down-wind.<sup>6</sup> Generally the smoke from a single cigarette can be detected between 7-10 metres (25-30 feet approximately) away. This measurement easily encompasses the area/distance between people at a crowded beach, park or playground.

Scientific support for outdoor bans is based on evidence including the *2006 Surgeon Generals Report and the California Environmental Protection Agency's Air Resources Board Report* declaring secondhand smoke to be a Toxic Air Contaminant.<sup>7</sup>

### Protecting the Environment:

Over 4.5 trillion cigarettes are discarded worldwide each year and are the most littered item in the world.<sup>8</sup> Composed of cellulose acetate, a form of plastic, cigarette butts can persist in the environment for years. The plastic package wrapper and cigarette butts do not biodegrade; they only break down into smaller components.<sup>9</sup> The distinction is important as wrappers and cigarette butts end up as a plastic residue that contaminates ecosystems for decades. This is unlike biodegradable material, such as plant or animal matter, which is neutralized by enzymes or sunlight. In other words, cigarette butts are an increasing and ongoing threat to the health and natural beauty of our green spaces, parks and other outdoor areas.<sup>10</sup>

Prohibiting smoking in outdoor locations would dramatically reduce the number of discarded cigarette butts. The City of Edmonton's 2010 litter audit found that smoking related litter was the largest identifiable sub-category of litter: 10.4% of all large litter and 46.9% of all small litter in 2010. Smoking related litter has increased proportionately since 2007. However, actual counts of cigarette butts have decreased thanks to the 2009 Cigarette Butt Litter Reduction Campaign.<sup>11</sup> Restricting smoking in select outdoor areas would likely equal even greater decreases in smoking related litter in Edmonton parks.

4. Repace J. "Benefits of smoke-free regulations in outdoor settings: beaches, golf courses, parks, patios, and in motor vehicles". William Mitchell Law Review. 2008; 34:1624

5. Canadian Council for Tobacco Control, "Fact sheet on Second-hand Smoke and Outdoor Places".

6. Repace, J. 2000. "Banning outdoor smoking is scientifically justifiable". Tobacco Control, 9, 98.

7. Repace J. "Benefits of smoke-free regulations in outdoor settings: beaches, golf courses, parks, patios, and in motor vehicles". William Mitchell Law Review. 2008; 34:1624

8. "Facts," Cigarette Litter, <http://www.cigarettelitter.org/index.asp?PageName=Home>.

9. Thomas E. Novotny, Kristen Lum, Elizabeth Smith, Vivian Wang and Richard Barnes, "Cigarettes Butts and the Case for an Environmental Policy on Hazardous Cigarette Waste," *International Journal of Environmental Research and Public Health*, no. 1660-4601 (2009): 1694.

10. Thomas E. Novotny, Kristen Lum, Elizabeth Smith, Vivian Wang and Richard Barnes, "Cigarettes Butts and the Case for an Environmental Policy on Hazardous Cigarette Waste," *International Journal of Environmental Research and Public Health*, no. 1660-4601 (2009): 1694.

11. City of Edmonton. (2010) "The City of Edmonton Litter Audit 2010".

The Great Canadian Shore Cleanup reports that in 2009, tobacco related litter accounted for 37.8% of all litter collected. In total, over 407,000 tobacco related items were picked up across Canada, increasing from 2008. Cigarette filters (butts), cigar tips and tobacco packaging all made the top 12 list of most littered items. Keeping with the trend, cigarette filters topped this list again, as the number one littered item in the nation.<sup>12</sup>

Reduced tobacco-related litter will cut municipal clean-up costs and free up taxpayers' dollars for more worthwhile initiatives. But cleaning up the litter is not the only problem. More importantly, tobacco litter is also a health hazard for children and wildlife. In the US, over 8000 potential toxic exposures are reported every year due to the ingestion of tobacco products by children.<sup>13</sup> In addition, fish, birds and small animals often swallow discarded butts, resulting in nicotine poisoning, malnutrition, starvation and even death.

### **Positive Modelling and Health Messaging:**

In addition to protecting non-smokers from exposure to secondhand tobacco smoke and helping smokers quit or reduce their usage, smoking restrictions also influence change in social norms regarding the acceptability of tobacco use.<sup>14</sup> Smoke-free policies help challenge the perception that tobacco use is normal adult behaviour. This in turn, can have a positive affect on youth.<sup>15</sup> A recent study demonstrated that when parents provide a smoke-free home and vehicle, their children are less likely to use tobacco in the future.<sup>16</sup>

Non-smoking policies, indoors and out, help limit youth exposure to adult smoking behaviour. Limiting this exposure reinforces the message that smoking is not normal and decreases the likelihood that youth will initiate this habit. Since the majority of smokers start before the age of 18, this measure may support reductions in youth uptake of tobacco use and improve overall public health.

### **Increases the motivation for smokers to quit or cut back:**

Smoke-free public spaces also provide a supportive environment for people who wish to stop smoking. Research has demonstrated that when smoking bans have been implemented many smokers have chosen to cut back or quit smoking entirely.<sup>17</sup>

12. "Facts & Figures," Great Canadian Shore Clean Up, <http://shorelinecleanup.ca/>. (2009)

13. Bronstein AC, Spyker DA, Cantilena Jr LR, Green JL, Rumack BH, Giffin SL. (2009) "2008 Annual Report of the American Association of Poison Control Centers' National Poison Data System (NPDS): 26th Annual Report". *Clinical Toxicology*, (2009) 47, 911-1084. <http://www.aapcc.org/dnn/Portals/0/2008annualreport.pdf>.

14. U.S. Dept. of Health and Human Services, Centers for Disease Control and Prevention, Coordinating Center for Health Promotion, National Center for Chronic Disease Prevention and Health Promotion, Office on Smoking and Health "The health consequences of involuntary exposure to tobacco smoke : a report of the Surgeon General". Pgs 633-634, 2006.

15. Task Force on Community Preventive Services. Tobacco. "The Guide to Community Preventive Services: What Works to Promote Health?", Oxford University Press; pg 48, 2005.

16. A B Albers, L Biener, M Siegel, D M Cheng, N A Rigotti. "Impact of parental home smoking policies on policy choices of independently living young adults" *Tob Control* 2009;18:245-248 January 2009

17. Statistics Canada (2007) "Smoking Bans: Influence on Prevalence". Shields M in Health Reports, vol 1B no 3, Aug 22, 2007. <http://www.statcan.gc.ca/pub/82-003-x/2006008/article/10306-eng.htm>.

### Support for Smoking Restrictions in Select Outdoor Areas:

Support for smoke-free outdoor spaces has been increasing among non-smokers and smokers alike, with the highest support for areas where children play, such as parks and recreational fields.<sup>18</sup> When smoking restrictions are implemented in parks and playgrounds, evidence shows that both non-smokers and most smokers support the policy. Policies that restrict smoking do not impact smokers' use of parks.<sup>19</sup>

In Alberta, the most recent survey indicated that 69% of Albertans and 70% of Alberta Decision Makers support a ban on smoking in all public outdoor spaces.<sup>20</sup>

The Alberta Recreation & Parks Association supports restricting smoking in select outdoor areas. The Association passed a resolution in November 2010 that indicates ARPA's support for policy measures that create smoke-free parks and playgrounds in Alberta.<sup>21</sup>

Where smoke-free policies have been implemented in parks, there has been great success and strong support among citizens and the parks and recreation staff:

- A Woodstock Ontario survey found 84% of smokers in the city said that the smoke-free parks bylaw was good for their children's health.<sup>22</sup>
- In 2009, the Vancouver Parks Board conducted a survey to assess public opinion on a number of outdoor smoking restrictions. The results showed that 75% of people favoured smoke-free beaches and 88% supported smoke-free playgrounds. A majority of respondents also supported smoke-free playing fields, trails and parks. Furthermore, 74% of respondents felt it was the responsibility of the Parks Board, in other words the government, to be a leader in providing "smoke-free" outdoor air.<sup>23</sup>
- In Minnesota, 90% of park directors in parks with tobacco-free policies stated that they would recommend a tobacco-free park policy to other communities.<sup>24</sup>
- In Minnesota, 88% of park directors in parks with tobacco-free policies said that it was not at all difficult or not very difficult to establish a tobacco-free park.<sup>25</sup>

18. Thomson, George, Nick Wilson and Richard Edwards. "At the frontier of tobacco control: A brief review of public attitudes toward smoke-free outdoor places". *Nicotine and Tobacco Research*. June 2009; 11 (6): 589

19. Kennedy, R.D., Fong, G.T., Thompson, M.E., Kaufman, P.K., Ferrence, R., Schwartz, R., "Evaluation of a Comprehensive Outdoor Smoking Bylaw - A Longitudinal Study of Smokers and Non-Smokers in the Canadian City of Woodstock", poster presentation 6th National Conference on Tobacco or Health, November 2009.

20. Alberta Policy Coalition for Cancer Prevention. "Alberta Survey of Knowledge, Attitudes & Beliefs." 2010

21. Alberta Recreation & Parks Association. "Smoke-Free Parks & Playgrounds Resolution". 2010

22. Kennedy, R.D., Fong, G.T., Thompson, M.E., Kaufman, P.K., Ferrence, R., Schwartz, R., "Evaluation of a Comprehensive Outdoor Smoking Bylaw - A Longitudinal Study of Smokers and Non-Smokers in the Canadian City of Woodstock", poster presentation 6th National Conference on Tobacco or Health, November 2009.

23. Stanley District, Vancouver Board of Parks and Recreation, "No Smoking Policy for Vancouver Parks & Beaches", Policy Recommendation April 8, 2010

24. Klein, Elizabeth G, Jean L. Forster, Brittany McFadden and Corliss W. Outley. "Minnesota tobacco-free park policies: Attitudes of the general public and park officials". *Nicotine and Tobacco Research*. January 2007; 1 (S1):S53

25. *Ibid.*



- Another survey which assessed the effectiveness of a smoke free outdoor spaces bylaw in Bridgewater Nova Scotia found that 86% of smokers were aware of and complied with the bylaw. 12% of current smokers were trying to quit because of the bylaw.<sup>26</sup>

### Other Jurisdictions:

Several municipalities in Canada and around world have implemented some form of outdoor smoking regulation. In Alberta, the City of Lethbridge has implemented a bylaw that restricts smoking in municipal playgrounds. Across Canada, there are approximately 34 municipalities who have adopted smoke-free outdoor bylaws. This includes Vancouver, which recently voted to ban smoking in city parks and beaches, and Halifax, which now prohibits smoking at approximately 480 outdoor venues.

### Enforcement:

Many jurisdictions throughout Canada and around the world have successfully implemented outdoor smoking bans. Studies of some existing bylaws demonstrate that enforcement has not been difficult and compliance is not an issue.<sup>27,28,29</sup> In fact, smoke-free outdoor legislation is, by and large, self-enforcing. A combination of active enforcement, adequate signage and public education, compliance is mostly achieved through the public's own efforts. Once signs are posted prohibiting smoking, members of the public are more comfortable asking nearby smokers to properly dispose of their cigarettes.

### Key Provisions for Inclusion in a Bylaw:

There are a number of provisions to be included in a bylaw that will make enforcement easier, support compliance and make restrictions more comprehensive. The Campaign for a Smoke-Free Alberta purposes the following:

- Define outdoor areas, such as areas used for public enjoyment, particularly where children and youth gather. Including but not limited to municipal parks, playgrounds, public venues, outdoor swimming areas (such as wading pools), sports fields, and outdoor public events (e.g. festivals and fairs).
- A broad definition of "smoking" will allow regulation of use of various combustible tobacco products and of combustible substances other than tobacco.
- Buffer zones should be clearly defined and should be the same for all venues. Note: Buffer zones range from 5 to 30 metres.

26. Thinkwell Research, Report, "Smoke Free Nova Scotia: Bridgewater Smoke Free Spaces Survey," April 7, 2010.

27. Klein, Elizabeth G, Jean L. Forster, Brittany McFadden and Corliss W. Outley. "Minnesota tobacco-free park policies: Attitudes of the general public and park officials". *Nicotine and Tobacco Research*. January 2007; 1 (S1):S53

28. Kennedy, R.D., Fong, G.T., Thompson, M.E., Kaufman, P.K., Ferrence, R., Schwartz, R., "Evaluation of a Comprehensive Outdoor Smoking Bylaw - A Longitudinal Study of Smokers and Non-Smokers in the Canadian City of Woodstock", poster presentation 6th National Conference on Tobacco or Health, November 2009.

29. Thinkwell Research. (2010) "Smoke free Nova Scotia Bridgewater smoke free spaces survey". Accessed at <http://www.smokefreens.ca/current-initiatives/outdoor-spaces-resources>

- The bylaw should specify signage requirements. Signage is important. Durable signs placed at the specified distance will reduce confusion among members of the public and help achieve greater compliance.
- Maximum fines should be posted on all signs.

### **Policy Recommendations:**

The Campaign for a Smoke-Free Alberta believes that implementing smoking restrictions in select outdoor areas, particularly where children and youth congregate, will help create positive modelling and health messaging and reduce youth uptake of tobacco. Such restrictions will also help decrease the impact of smoking related litter on the environment and will reduce exposure to secondhand tobacco smoke outdoors.

***In an effort to reduce the negative impact of outdoor smoking the Campaign for a Smoke-Free Alberta recommends that municipalities pass a bylaw to restrict smoking in select outdoor areas, particularly where children and youth congregate. The Campaign for a Smoke-Free Alberta recommends the following three-year phase-in period for a bylaw:***

#### **Year 1: Youth-oriented outdoor areas**

- Playgrounds, sports fields, pools, rinks, and other outdoor recreation facilities

#### **Year 2: Outdoor areas frequented by youth**

- Fairs, markets, festivals, concerts, attractions

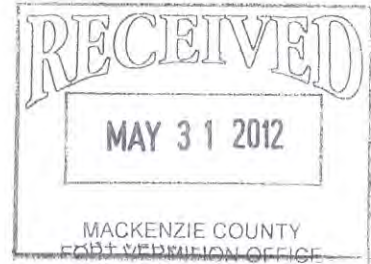
#### **Year 3: Outdoor areas accessible to youth**

- Parks, trails, recreation areas, green spaces

---

The Campaign for a Smoke-Free Alberta is a coalition of prominent health organizations that are working together to reduce tobacco use in Alberta.





May 22, 2012

MacKenzie County  
P.O. Box 640  
Fort Vermilion AB  
T0H 1N0

Attention: Ms. Joulia Whittleton  
Chief Administrative Officer

Dear MacKenzie County,

We write today with an update on how Emergency Medical Services (EMS) reports within the larger organizational structure of Alberta Health Services (AHS).

From May 15, day-to-day operations for emergency ground response and interfacility patient transfers will report directly to AHS zone leadership, known as the Zone Executive Leadership (ZEL) teams. Provincial operations such as dispatch, air ambulance, standards, clinical protocols, as well as monitoring and reporting, will continue to be managed provincially.

The goal of the realignment is to strengthen the connection between local EMS provision and zone leadership. We want to ensure that community needs are well understood and addressed by those closest to where care is provided. This approach has already successfully occurred with other clinical areas in AHS after the organizational realignment in May 2011. EMS is a critical clinical service and its alignment with other clinical services within the zones is the right move to ensure a cohesive and coordinated approach to patient care. This is a positive step in the evolution of EMS in Alberta.

We want to assure you that the provision of EMS in the communities we serve remains a priority; current contracts with our partner service providers will remain in place and contract negotiations will continue as previously planned. The change will allow communities to be much more directly connected to their local health system and care providers. Our overall AHS EMS goal remains the same; to provide quality care that is accessible and sustainable.

We welcome your questions or feedback on this realignment and would be pleased to discuss this matter further with you. The North Zone's EMS dyad leadership team will retain Trevor Maslyk as the EMS Executive Director, and Dr. Cled Lewis as the EMS Medical Director. They can be reached by phone at 780 735 1700 or 780 350 3125 and by email at [trevor.maslyk@albertahealthservices.ca](mailto:trevor.maslyk@albertahealthservices.ca) or [cledwyn.lewis@albertahealthservices.ca](mailto:cledwyn.lewis@albertahealthservices.ca).

Sincerely,



Sue Conroy  
Senior Vice President  
EMS and Health Link Alberta



Shelly Pusch  
Senior Vice President  
North Zone



Dr. Ian Phelps  
Senior Medical Director  
EMS and Health Link Alberta



Dr. Kevin Worry  
Medical Director  
North Zone

cc. Trevor Maslyk – Executive Director, EMS North Zone  
Dr. Cledwyn Lewis – Medical Director, EMS North Zone





*La Crete & Area Chamber of Commerce*  
P.O. Box 1088, La Crete, AB T0H 2H0  
Phone (780) 928-2278 Fax (780) 928-2234  
[lacretechamber.com](http://lacretechamber.com)

Joulia Whittleton  
Mackenzie County Corporate Office  
4511-46 Avenue  
Box 640  
Fort Vermilion, AB  
T0H 1N0

May 25, 2012

Dear Joulia Whittleton,

On behalf of the La Crete & Area Chamber of Commerce Board, staff and our growing business membership I would like to personally invite you to attend our 3<sup>rd</sup> Annual La Crete & Area Chamber of Commerce Golf Tournament, Saturday, June 16<sup>th</sup>, 2012 at the La Crete Golf Course. There will be a steak supper at the Country Club immediately following the tournament.

Registration starts at 11:00am followed by a tee off time commencing about 12:00pm with a supper, announcement of prize winners and brief speech about the Chamber.

We trust you are enjoying the warmer weather and the great outdoors as much as possible and hope you are able to join us for our upcoming Chamber Golf Tournament.

Please reply to confirm that you would like to enter a FREE TEAM of four Mackenzie County personnel for golf as well as for the steak supper. For more information or to purchase additional tickets contact our office or visit us at [LaCreteChamber.com](http://LaCreteChamber.com).

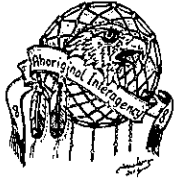
Sincerely,

Andrew Fehr

La Crete & Area Chamber of Commerce, President







## *Aboriginal Interagency Committee*

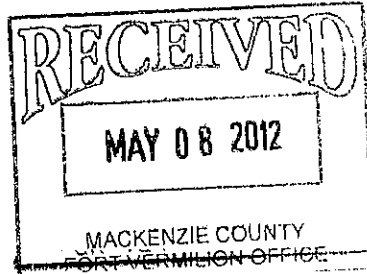
9715 - 100 Street, Bag 900-17, Peace River, Alberta, T8S 1T8

Ph: (780) 624-6460

Fax (780) 624-7108

May 1, 2012

McKenzie County  
Box 640  
Fort Vermilion, AB  
T0H 1N0



Dear Sirs and Madams,

Peace River Aboriginal Interagency Committee (AIC) is currently planning the 2012 Seventeenth (17<sup>th</sup>) Annual Aboriginal Gathering and Ninth (9<sup>th</sup>) Annual Pow Wow. This event receives numerous positive reviews from community leaders and the community at large, previous sponsors, newspapers and radio. Aboriginal Interagency Committee is requesting financial support from your organization in order to continue providing this very much valued event.

This year's 2012 Gathering and Pow Wow is planned for Saturday and Sunday, June 9th and 10th commencing at 1:00 P.M. on both days.

Your financial support strengthens and adds to our community well being in the following ways:

- The public at large gains knowledge and understanding by experiencing Aboriginal song, dance, ceremony and protocols.
- Aboriginal and non-Aboriginal community members connect and jointly share personal attributes and gifts by staging the Aboriginal Gathering and Pow Wow together.
- The Gathering event promotes positive identity development and self worth in children and youth.
- The event program promotes Aboriginal and non-Aboriginal youth educational achievement and success.

The attached brochure describes how the AIC will honor your financial contribution. As well please feel free to view our new website at [www.peaceriveraic.com](http://www.peaceriveraic.com) On behalf of the AIC, thank you for considering this request to support the Peace River Aboriginal Gathering and Pow Wow. Contact Dennis Whitford at (780) 624-6367 if further information is required.



Yours truly,

*Judy Ostrowski*

Judy Ostrowski, co-chair  
Aboriginal Interagency Committee

*Georgina Supernault*

Georgina Supernault, co-chair  
Aboriginal Interagency Committee

# Your Gifting Options



Golden Age  
Adult  
Teen  
Junior



Fancy Dance  
Traditional  
Jingle



Tiny Tots  
Memorial Dances  
Hand Drum Contest



Metis Jigging  
Fiddle Events

All sponsors are invited to attend the Pipe Ceremony as well.

Please make your donations out to the "Sagittawa Friendship Society" and mail them to:

Tracy Zweifel  
Box 5083  
Peace River, AB  
T8S 1R7

For more information please contact:  
Dennis Whitford at 780-624-6367 or  
Christina Hogaboam at 780-624-6316

# Peace River Aboriginal Gathering and Pow-Wow

June 9 - 10, 2012



## Gifting Opportunities

Offering you the chance to contribute to a spectacular two-day Pow-Wow competition that is promoted both provincially and nationally!

The intent of the Gathering and Pow-Wow is to enhance community wellness through sharing the strengths that are inherent in the traditional practices of Aboriginal culture.



# Levels of Sponsorship

## Platinum Sponsorship (\$10,000 and up) - Eagle

Eagle is a sacred and wise bird, representing good times to come. The eagle is also a symbol of power and prestige among many nations of the world.



With this sponsorship you will receive:

- Corporate name on sponsor board at event
- Thank you card and event photo
- Name in paper with company logo (1 inch)
- Pow-Wow calendar
- Hand carved gift
- Grand entry to event
- Corporate banner displayed at event
- Photo opportunity in local paper
- Company logo on AIC website

## Gold Sponsorship (\$5,000-\$9,999) - Bear

In the Aboriginal culture, the bear is a symbol of strength, learned humility, motherhood, teaching, welcome and friendship.



With this sponsorship you will receive:

- Corporate name on sponsor board at event
- Thank you card and event photo
- Name in paper with company logo (0.5 inch)
- Pow-Wow calendar
- Photo opportunity in local paper
- Special Gold Sponsorship gift
- Corporate banner displayed at event
- Company logo on AIC website

## Silver Sponsorship (\$1,000-\$4,999) - Wolf

The wolf is considered to be a symbol of intelligence and leadership. The wolf also has a strong sense of family unity and togetherness, which is evident in its tendency to travel and hunt in packs.



With this sponsorship you will receive:

- Corporate name on sponsor board at event
- Thank you card and event photo
- Pow-Wow calendar
- Name in local paper (0.5 inch)
- Special Silver Sponsorship gift
- Company logo on AIC website

## Bronze Sponsorship (\$100-\$999) - Mouse

Grandmother Mouse appears small and insignificant at first but that isn't the case at all. Mouse is a home-body at heart, scurrying here and there to get all things accomplished, while at the same time keeping an ever watchful eye on everything around her and offering help where needed.



With this sponsorship you will receive:

- Corporate name on sponsor board at event
- Thank you card and event photo
- Name in paper in bold font
- Pow-Wow calendar

## Friends Sponsorship (up to \$99.00)

All Friends Sponsorships will receive a thank you card and event photo, your name on the event sponsor board as well as in our local paper.